

RO 2568

**Hwang, Don, Env. Health**

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**From:** Hwang, Don, Env. Health  
**Sent:** Thursday, August 31, 2006 4:00 PM  
**To:** 'Ken Blume'  
**Subject:** RE: 1685 24th Street-revised work plan

Ken,

RO0002568

There were no electronic documents in our system nor in Geotracker. Please submit.

Thanks, Don

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**From:** Ken Blume [mailto:kblume@accenv.com]  
**Sent:** Thursday, August 31, 2006 3:22 PM  
**To:** Hwang, Don, Env. Health  
**Subject:** 1685 24th Street-revised work plan

Don,

I am new to ACC and am catching up on this project. It appears that we have not been able to electronically submit our revised work plan for the Site to ACEH. I think we are lacking an RO# to gain access for upload.

Also, we seemed to have misplaced your letter addressing concerns for the Site. Do you think you could email or fax a copy of the letter to me?

Thank you for your assistance

Ken Blume  
Project Coordinator  
ACC Environmental Consultants, Inc.  
510.638.8400 ext. 110

**Hwang, Don, Env. Health**

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**From:** Hwang, Don, Env. Health  
**Sent:** Tuesday, July 25, 2006 2:55 PM  
**To:** 'Dave Dement'  
**Subject:** RE: 1685 24th Street

Have I received a revised Work Plan from you?

---

**From:** Dave Dement [mailto:ddement@accenv.com]  
**Sent:** Tuesday, July 25, 2006 11:44 AM  
**To:** Hwang, Don, Env. Health  
**Cc:** 'jabari herbert'  
**Subject:** 1685 24th Street

Don,

ACC would like to schedule field work for 1685 24<sup>th</sup> Street in Oakland. We met some time ago with Dona and Ariu to discuss the issues and come up with a gameplan. Field work will incorporate most of your comments and follow the submitted Work Plan.

ACC will be obtaining the soil boring permit and would like to conduct field work on August 15<sup>th</sup> and 16<sup>th</sup>.

Thank you.

Dave

David DeMent, PG, REA II  
ACC Environmental Consultants, Inc.  
7977 Capwell Drive, Suit 100  
Oakland, California 94621  
510.638.8400 x109  
510.638.8404 fax  
510.773.7304 direct

7/25/2006

R02568

**Hwang, Don, Env. Health**

---

**From:** Dave Dement [ddement@accenv.com]  
**Sent:** Tuesday, July 25, 2006 11:44 AM  
**To:** Hwang, Don, Env. Health  
**Cc:** 'jabari herbert'  
**Subject:** 1685 24th Street

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Thank you.

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R-2568

**Hwang, Don, Env. Health**

**From:** Trevor Bausman [tbausman@accenv.com]  
**Sent:** Thursday, June 22, 2006 12:09 PM  
**To:** Hwang, Don, Env. Health  
**Cc:** 'David DeMent'  
**Subject:** RE: 1685 24th Street  
**Attachments:** 6871-001-00 1685 24th St Rev Work Plan.pdf

Dear Mr. Hwang:

Attached is the PDF of the Revised Work Plan for 1685 24<sup>th</sup> Street. Before ACC can upload this to the Alameda County Environmental Health FTP site, I will need the RO # to request access from ACEH. Also, I do not see this site in GeoTracker – only the Pacific Supply (RO # 3826 ) across the Willow Street and CERESKE ELECTRIC (RO # 3920) across 24<sup>th</sup> Street.  
 The title of the PDF will be changed to suit the ACEH FTP requirements when uploaded.

Thank you for your assistance in allowing ACC to comply with the electronic reporting regulations.

Trevor Bausman  
 Project Coordinator  
 (510) 638-8400 ext. 113  
[www.accenv.com](http://www.accenv.com)

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**From:** Dave Dement [mailto:ddement@accenv.com]  
**Sent:** Thursday, June 22, 2006 11:49 AM  
**To:** don.hwang@acgov.org  
**Cc:** 'jabari herbert'; 'Trevor Bausman'  
**Subject:** 1685 24th Street

Don,

ACC has prepared a revised Work Plan to proceed with site characterization as discussed in our April 4, 2006 meeting at your offices. Please forgive the delay, ACC's offices were burglarized about a month ago and my computer and PDA were stolen which stalled the revision of the Work Plan.

The Client would like to proceed with the additional investigation ASAP and any comments on the Work Plan will be incorporated into the work to facilitate review. ACC will be contacting you shortly with some other questions about the Site.

Thank you for your consideration in this matter.

Dave

David DeMent, PG, REA II  
 ACC Environmental Consultants, Inc.  
 7977 Capwell Drive, Suit 100  
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 510.638.8400 x109  
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R02568

**Hwang, Don, Env. Health**

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**Sent:** Thursday, June 22, 2006 11:49 AM  
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Thank you for your consideration in this matter.

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Oakland, California 94621  
510.638.8400 x109  
510.638.9404 fax  
510.773.7304 direct

**Hwang, Don, Env. Health**

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**From:** David DeMent [ddement@accenv.com]  
**Sent:** Monday, April 03, 2006 9:04 AM  
**To:** Hwang, Don, Env. Health; Levi, Ariu, Env. Health  
**Cc:** jabarijherbert@yahoo.com; Drogos, Donna, Env. Health  
**Subject:** RE: 1685 24th Street in Oakland

Based on my understanding of proposed site development, the discussion should address the following points:

What investigation is necessary in order to obtain approval to change site use to residential?

What action levels are applicable?

How large a role does specific site development make concerning residual petroleum hydrocarbon impacts? For example, matte slab versus normal slab foundation, vapor barrier versus no vapor barrier, deed restriction versus no deed restriction, etc.

Will a risk assessment be accepted instead of soil remediation if calculated risk is acceptable?

Is there a preferred sampling methodology during investigation?

Dave DeMent  
ACC

-----Original Message-----

**From:** Hwang, Don, Env. Health [mailto:don.hwang@acgov.org]  
**Sent:** Friday, March 31, 2006 6:37 PM  
**To:** Levi, Ariu, Env. Health; David DeMent  
**Cc:** jabarijherbert@yahoo.com; Drogos, Donna, Env. Health  
**Subject:** RE: 1685 24th Street in Oakland

Meeting scheduled for April 4 11a.

-----Original Message-----

**From:** Levi, Ariu, Env. Health  
**Sent:** Tuesday, March 28, 2006 1:55 PM  
**To:** 'David DeMent'; Hwang, Don, Env. Health  
**Cc:** jabarijherbert@yahoo.com; Drogos, Donna, Env. Health  
**Subject:** RE: 1685 24th Street in Oakland

4/4/06 at 10:00 works for me. Don? Please confirm with all.

Dave: please forward any specific question(s) to Don H so that he can try and address when you meet. Thanks for your willingness to work with the Dept.

-----Original Message-----

**From:** David DeMent [mailto:ddement@accenv.com]  
**Sent:** Tuesday, March 28, 2006 11:45 AM  
**To:** Levi, Ariu, Env. Health; Hwang, Don, Env. Health  
**Cc:** jabarijherbert@yahoo.com  
**Subject:** RE: 1685 24th Street in Oakland

Mr. Levi, Mr. Hwang,

I am available anytime after 11 tomorrow and Tuesday and Wednesday of next week. Mr. Herbert is available just about anytime next week. Would April 4 work best for everyone, say 10 AM?

Dave DeMent

ACC

-----Original Message-----

From: Levi, Ariu, Env. Health [mailto:ariu.levi@acgov.org]  
Sent: Saturday, March 25, 2006 3:51 PM  
To: ddement@accenv.com; Hwang, Don, Env. Health  
Cc: abwh@sbcglobal.net  
Subject: Re: 1685 24th Street in Oakland

OK

Don is off Monday. I'll compare calendars with him Tuesday. I would prefer meeting rather than teleconference but can handle by phone if schedules don't allow meeting.

-----  
Sent from my BlackBerry Wireless Handheld

-----Original Message-----

From: David DeMent <ddement@accenv.com>  
To: Levi, Ariu, Env. Health; Hwang, Don, Env. Health  
CC: abwh@sbcglobal.net <abwh@sbcglobal.net>  
Sent: Fri Mar 24 15:55:52 2006  
Subject: RE: 1685 24th Street in Oakland

Mr. Levi and Mr. Hwang,

Mr. Jabari Herbert and I would appreciate a meeting with you next week or conference call if that is

more convenient to discuss 1685 24th Street. I am available at your convenience anytime Monday

afternoon through Wednesday. Mr. Herbert is available Monday afternoon, Tuesday except from 9 AM

to 12 AM and Thursday. I understand Friday is a state holiday.

So Tuesday afternoon or Wednesday appears to be the best day for a meeting or conference call.

Please let me know your availability.

On behalf of Mr. Jabari Herbert,

Dave DeMent

ACC Environmental

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From: Levi, Ariu, Env. Health [mailto:ariu.levi@acgov.org]  
Sent: Wednesday, March 22, 2006 10:34 AM  
To: David DeMent; Hwang, Don, Env. Health  
Cc: Drogos, Donna, Env. Health; Tung, Mee Ling, Env. Health  
Subject: RE: 1685 24th Street in Oakland

Importance: High

OK

If a meeting is desired, please coordinate with Don Hwang and copy me and Donna. Donna is out of the office this week but due back on Monday. Don Hwang's work schedule is Tuesday - Friday 7:45AM - 6:15PM.

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From: David DeMent [mailto:ddement@accenv.com]  
Sent: Wednesday, March 22, 2006 10:20 AM  
To: Levi, Ariu, Env. Health; Hwang, Don, Env. Health  
Cc: Drogos, Donna, Env. Health; Tung, Mee Ling, Env. Health  
Subject: RE: 1685 24th Street in Oakland

Mr. Levi,

I apologize for my delay in getting back to you, I was in Florida attending a funeral and just got back today. Please let me confer with my client and we will get back to you shortly.

Dave DeMent

ACC Environmental

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From: Levi, Ariu, Env. Health [mailto:ariu.levi@acgov.org]  
Sent: Monday, March 20, 2006 12:26 PM  
To: ddement@accenv.com; Hwang, Don, Env. Health  
Cc: Drogos, Donna, Env. Health; Tung, Mee Ling, Env. Health  
Subject: 1685 24th Street in Oakland

Hello David:

I spoke to Donna Drogos and Don Hwang concerning this site and would like to suggest either a teleconference or meeting to go over your concerns. I understand Don sent you or possibly one of your clients an e-mail message recently that might have answered some of your questions. If there are still outstanding issues we can take care of them via the teleconference or meeting.



ALAMEDA COUNTY  
**HEALTH CARE SERVICES**

AGENCY  
DAVID J. KEARS, Agency Director



ENVIRONMENTAL HEALTH SERVICES  
ENVIRONMENTAL PROTECTION  
1131 Harbor Bay Parkway, Suite 250  
Alameda, CA 94502-6577  
(510) 567-6700  
FAX (510) 337-9335

December 27, 2004

Victor Ivry  
c/o Pipeco Holding  
29 Brookside Rd.  
Orinda, CA 94563

Dear Mr. Ivry:

Subject: Fuel Leak Case RO0002568, Pacific Pipe Co., 1685 24th St., Oakland, CA 94607

Alameda County Environmental Health (ACEH) staff reviewed "Additional Subsurface Investigation Report" dated August 27, 2004 prepared by ACC Environmental Consultants, Inc. We request that you address the following comments and send us the technical reports requested below.

#### TECHNICAL COMMENTS

1) Site Characterization - Up to 13,000 ug/l TPHg was detected at the boundary of the property (TB-7 sampled June 18, 2004). Also, groundwater analyses for TEPH as diesel (TEPHd) and TEPH as motor oil (TPHmo) were omitted except for TB-10. TB-10 sampled June 18, 2004 detected 7,700 ug/l total extractable petroleum hydrocarbons (TEPH) as diesel and 7,600 ug/l (TEPH) as motor oil, in addition to 20,000 ug/l total petroleum hydrocarbons as gasoline (TPHg), 8,800 ug/l benzene. Adjacent boring locations detected up to 2,100,00 ug/l TPHg and 51,000 ug/l benzene, as was detected in B25 on August 12, 2002, but were not analyzed for TEPHd or TPHmo. Please propose groundwater sampling to define the lateral and vertical extent of the dissolved contaminant plumes and include analyses for TPHd and TPHmo in the Work Plan requested below.

2) Source Characterization - The contaminant concentrations detected in the deepest boring samples were 600 mg/kg TPHmo in TB-4 at 9 ft. below ground surface (bgs), 1,700 mg/kg TPHg and 140 mg/kg TEPHd in TB-5 at 9 ft. bgs, 470 mg/kg TPHg and 420 mg/kg TPHmo in TB- 9 at 8 ft. bgs, 220 mg/kg TPHg and 0.88 mg/kg benzene in TB- 10 at 8 ft. bgs, 120 mg/kg TPHg in SS-1 at 7.5 ft. bgs, 170 mg/kg TPHg in B25 at 8 ft. bgs, 190 mg/kg TPHg in B29 at 8 ft. bgs. Also, soil analyses for TEPHd and TPHmo were omitted from several borings. Soil analyses for TEPHd and TPHmo were omitted from TB-10 although 7,700 ug/l TEPHd and 7,600 ug/l TPHmo were detected in groundwater. Also, these analyses were omitted from adjacent borings. Please propose soil sampling to define the lateral and vertical extent of soil contamination and include analyses for TPHd and TPHmo in the Work Plan requested below.

5) Historical Hydraulic Gradients – Please show using a rose diagram with magnitude and direction; include cumulative groundwater gradients in all future reports submitted for this site.

6) Preferential Pathway Survey – We request that you perform a preferential pathway study that details the potential migration pathways and potential conduits (wells, utilities, pipelines, etc.) for horizontal and vertical migration that may be present in the vicinity of the site.

- a) Utility Survey - Please submit map(s) and cross-sections showing the location and depth of all utility lines and trenches (including sewers, storm drains, pipelines, trench backfill, etc.) within and near the site and plume area(s). Evaluate the probability of the contaminant plumes encountering preferential pathways and conduits that could spread the contamination, particularly in the vertical direction to deeper water aquifers. Please submit with the Work Plan requested below.
- b) Well Survey – Locate wells within a quarter mile radius of the site. Show the location of the wells and the site on a map and tabulate well construction details for each well. Please submit with the Work Plan requested below.

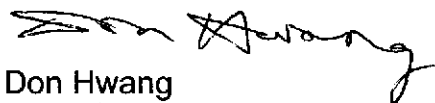
#### TECHNICAL REPORT REQUEST

Please submit the following technical reports to Alameda County Environmental Health (Attention: Don Hwang), according to the following schedule:

February 27, 200<sup>5</sup> – Work Plan

If you have any questions, please call me at (510) 567-6746.

Sincerely,



Don Hwang

Hazardous Materials Specialist  
Local Oversight Program

c: David DeMent, ACC Environmental Consultants, Inc., 7977 Capwell Drive,  
Oakland, CA 94621  
Donna Drogos  
File

**Chan, Barney, Env. Health**

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**From:** Trevor Bausman [tbausman@accenv.com]  
**Sent:** Thursday, October 21, 2004 1:38 PM  
**To:** Chan, Barney, Env. Health  
**Cc:** skepdev@pacbell.net; 'David DeMent'  
**Subject:** 1685 24th Street, Oakland

RO 2568

Dear Mr. Chan:

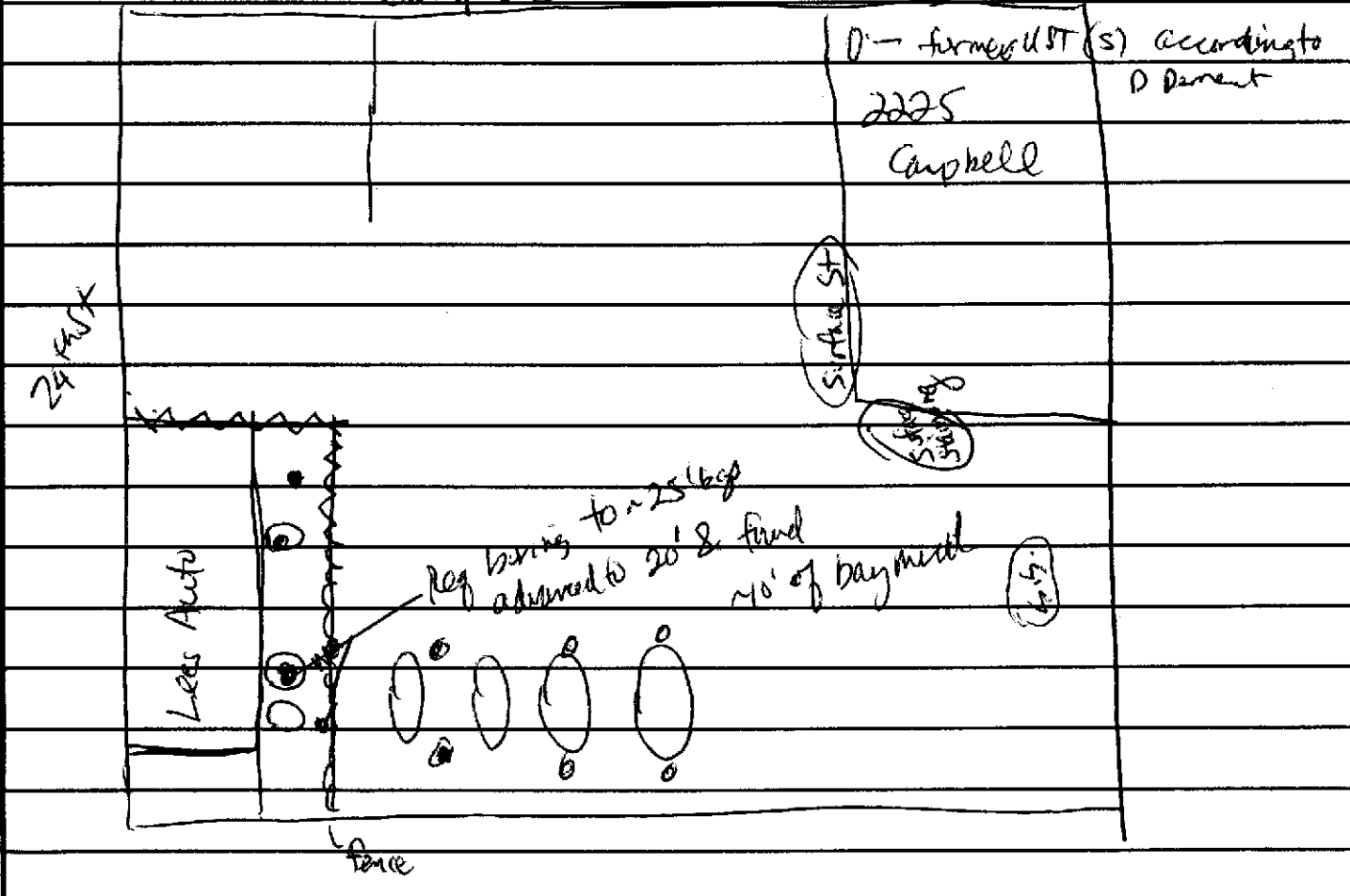
ACC anticipates assisting Pipeco Holding, the responsible party for 1685 24<sup>th</sup> Street, Oakland (with the taxicab company operating onsite), soon with applying to the state's UST Cleanup Fund. Correspondence from ACHCSA as the lead agency to the responsible party will be helpful for the Fund to know that future work is warranted and requested. Therefore, please provide a status update to the response to ACC's Subsurface Investigation Report submitted around August 27, 2004. Thank you.

Trevor Bausman  
Project Coordinator  
(510) 638-8400 ext. 113  
[www.accenv.com](http://www.accenv.com)

HAZARDOUS WASTE GENERATOR INSPECTION REPORT

STID#: Ro 2568 FACILITY NAME: Lee's Auto Bldg PG.      OF     

SUPPLEMENTAL FORM 1685 24th St Oak  
Campbell St



Willow St

- Photos taken

• - geomembrane borings, soil & grab gw samples collected

Site visit - meeting w/ D. Denant of Ace & driller

PRINT NAME: \_\_\_\_\_ INSPECTED BY: BCIAN

SIGNATURE: \_\_\_\_\_ DATE: 6/18/04

October 31, 2003

Alameda County

NOV 04 2003

Environmental Health

Mr. Barney Chan  
Alameda County Health Care Services Agency  
Department of Environmental Health  
1131 Harbor Bay Parkway, 2<sup>nd</sup> Floor  
Alameda, California 94502

RE: Request for Revised Work Plan Deadline  
1685 24<sup>th</sup> Street  
Oakland, California  
Fuel Leak Site RO0002568

Dear Mr. Chan:

ACC Environmental Consultants, Inc., (ACC) is requesting a 30 day extension of the October 17, 2003 deadline to prepare a revised Work Plan for additional investigation at the subject property. Due to complexities related to property ownership and responsible party status, Mr. Victor Ivry and Skepner Development have requested that ACC contact you for this extension.

ACC has revised its cost proposal to prepare a revised Work Plan to perform the additional subsurface investigation based on comments summarized in your September 17, 2003 letter to Mr. Ivry. ACC anticipates that the revised Work Plan will be submitted to you by November 11, 2003 and will include a proposal for groundwater monitoring. ACC estimates the investigation work can be completed in December 2003.

If you have any questions regarding this request, please contact me at (510) 638-8400, extension 109 or email me at [ddement@accenv.com](mailto:ddement@accenv.com).

Sincerely,



David R. DeMent, RG, REA II  
Environmental Division Manager

cc: Mr. Brad Skepner

7877

ALAMEDA COUNTY  
HEALTH CARE SERVICES

AGENCY

DAVID J. KEARS, Agency Director



ENVIRONMENTAL HEALTH SERVICES

ENVIRONMENTAL PROTECTION  
1131 Harbor Bay Parkway, Suite 250  
Alameda, CA 94502-6577  
(510) 567-6700  
FAX (510) 337-9335

September 17, 2003

Mr. Victor Ivry  
C/o Pipeco Holding  
29 Brookside Rd.  
Orinda, CA 94563

Dear Mr. Ivry:

Subject: Fuel Leak Case RO0002568, 1685 24<sup>th</sup> St., Oakland, CA 94607

Alameda County Environmental Health, Local Oversight Program (LOP) staff, has reviewed the case file for the referenced site including the *April 8, 2003 ACC Environmental Consultants Work Plan- Additional Subsurface Investigation*. This work plan follows the August 21, 2002 Subsurface Investigation Report wherein ACC identified areas of petroleum and volatile organic compound releases in soil and groundwater. The intent of the work plan is to further characterize the areas of the former underground tanks and delineate the extent of soil and groundwater contamination. Prior to initiating this work plan, please address the following technical comments.

Technical Comments

1. Many of the proposed boring locations are near the former underground storage tanks (USTs). This is necessary because of the minimal data existing from the original tank removals performed in 5/87. The sample locations and the underground tank locations are uncertain and the analyses incomplete. Because two underground tanks were located in the general area of proposed boring TB-4, our office requests that another boring be advanced in this area.
2. The former UST located near proposed boring TB-3 is thought to have been a waste oil tank. Therefore, we request that the complete suite of waste oil parameters be analyzed in samples collected from this boring. These parameters include TPH as motor oil, TPH as diesel, TPH as gasoline, BTEX, MTBE, EDB and EDC, the heavy metals (cadmium, chromium, lead, nickel and zinc) and semi-volatile compounds.
3. Please confirm that all USTs, with the exception of the former waste oil tank, contained only gasoline. If there is uncertainty in their contents, please add TEPH to your analyses. It is noted that both water samples from TB-1 and B28 reported TPHd.
4. Halogenated volatile organic compounds (HVOCs) were reported in groundwater samples from boring TB-1. HVOCs analyses are therefore planned in borings to delineate the release. It would appear that HVOCs analysis should be done on those borings nearest TB-1, which include TB-5, TB-6 and TB-7.
5. Historic releases of automotive fluids to storm drains and storage of auto parts directly on the surface of the property have been documented. Please confirm the locations of any surface staining and of storm drains. Have the storm drains been closed as previously requested? Please address the need to investigate these areas, since these may be additional contamination source areas.
6. Please include a proposal for groundwater monitoring in your investigation report.

September 17, 2003  
Fuel Leak Case RO0002568  
1685 24<sup>th</sup> St., Oakland, CA 94607  
Mr. Victor Ivry  
Page 2

Technical Report Request

Please submit at work plan amendment responding to the above items within 30 days or no later than October 17, 2003.

You may contact me at (510) 567-6765 if you have any questions.

Sincerely,



Barney M. Chan  
Hazardous Materials Specialist

C: B. Chan, D. Drogos  
Mr. D. DeMent, ACC Environmental Consultants, Inc., 7977 Capwell Drive, Oakland,  
CA 94621

Wpap1685 24thSt

# Skepner Development

Corporation

Alameda County

AUG 07 2003

Environmental Health

August 5, 2003

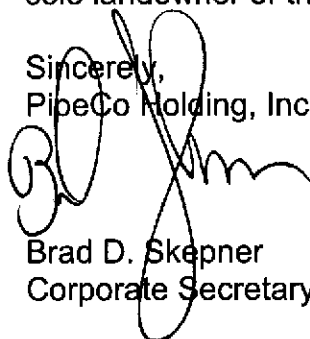
Mr. Barney Chan  
Hazardous Materials Specialist  
**ALAMEDA COUNTY HEALTH CARE SERVICES AGENCY**  
Environmental Health Services  
1131 Harbor Bay Parkway, Suite 250  
Alameda, California 94502-6577

Subject: Certified List of Record Fee Title Owners  
1685 24th Street, Oakland, California 94607  
Fuel Leak Case No. RO0002568

Dear Mr. Chan:

In accordance with section 25297.15(a) of Chapter 6.7 of the Health and Safety Code, I hereby certify that PipeCo Holding, Inc. (formerly known as Pacific Pipe Company) is the sole landowner of the above referenced property.

Sincerely,  
PipeCo Holding, Inc.



Brad D. Skepner  
Corporate Secretary

Cc: Mr. David R. DeMent, ACC Environmental Consultants  
7977 Capwell Drive, Oakland, California 94621



ALAMEDA COUNTY  
HEALTH CARE SERVICES

AGENCY  
DAVID J. KEARS, Agency Director



ENVIRONMENTAL HEALTH SERVICES  
ENVIRONMENTAL PROTECTION  
1131 Harbor Bay Parkway, Suite 250  
Alameda, CA 94502-6577  
(510) 567-6700  
FAX (510) 337-9335

July 2, 2003

Mr. Victor Ivry  
Pacific Pipe Co.  
29 Brookside Rd.  
Orinda, CA 94563

Dear Mr. Ivry :

Subject: Fuel Leak Case No. RO0002568, 1685 24<sup>th</sup> St., Oakland, CA 94607

**LANDOWNER NOTIFICATION AND PARTICIPATION REQUIREMENTS:**

This letter is to inform you of new legislative requirements pertaining to cleanup and closure of sites where an unauthorized release of hazardous substance, including petroleum, has occurred from an underground storage tank (UST). Section 25297.15(a) of Ch. 6.7 of the Health & Safety Code requires the primary or active responsible party to notify all current record owners of fee title to the site of: 1) a site cleanup proposal, 2) a site closure proposal, 3) a local agency intention to make a determination that no further action is required, and 4) a local agency intention to issue a closure letter. Section 25297.15(b) requires the local agency to take all reasonable steps to accommodate responsible landowners' participation in the cleanup or site closure process and to consider their input and recommendations.

For purposes of implementing these sections, Pacific Pipe Co., c/o yourself, has been identified as the primary or active responsible party. Please provide to this agency, within twenty (20) calendar days of receipt of this notice, a complete mailing list of all current record owners of fee title to the site. You may use the enclosed "list of landowners" form (sample letter 2) as a template to comply with this requirement. If the list of current record owners of fee title to the site changes, you must notify the local agency of the change within 20 calendar days from when you are notified of the change. In addition, our office is considering your request for site closure. Please also complete and submit a "notice of proposed action submitted to local agency" form. You may use sample letter 3, enclosed.

If you are the sole landowner, please indicate that on the landowner list form. The following notice requirements do not apply to responsible parties who are the sole landowner for the site.

LANDOWNER NOTIFICATION  
RO0002568, 1685 24<sup>th</sup> St., Oakland, 94607  
July 2, 2003  
Page 2

In accordance with Section 25297.15(a) of Ch. 6.7 of the Health & Safety Code, you must certify to the local agency that all current record owners of fee title to the site have been informed of the proposed action before the local agency may do any of the following:

- 1) consider a cleanup proposal (corrective action plan)
- 2) consider a site closure proposal
- 3) make a determination that no further action is required

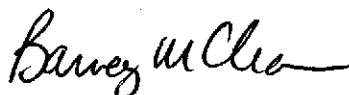
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- 4) issue a closure letter

You may use the enclosed "notice of proposed action" form (sample letter 3) as a template to comply with this requirement. Before approving a cleanup proposal or site closure proposal, determining that no further action is required, or issuing a closure letter, the local agency will take all reasonable steps necessary to accommodate responsible landowner participation in the cleanup and site closure process and will consider all input and recommendations from any responsible landowner.

Please call me at (510) 567-6765 should you have any questions about the content of this letter.

Sincerely,



Barney M. Chan  
Hazardous Materials Specialist

Attachments

cc: Betty Graham, RWQCB

SAMPLE LETTER (2): LIST OF LANDOWNERS FORM

---

Name of local agency  
Street address  
City

SUBJECT: CERTIFIED LIST OF RECORD FEE TITLE OWNERS FOR (*Site Name and Address*)

(Note: Fill out item 1 if there are multiple site landowners. If you are the sole site landowner, skip item 1 and fill out item 2.)

---

1. In accordance with section 25297.15(a) of Chapter 6.7 of the Health & Safety Code, I, (*name of primary responsible party*), certify that the following is a complete list of current record fee title owners and their mailing addresses for the above site:
  
  
  
  
  
  
  
  
  
  
2. In accordance with section 25297.15(a) of Chapter 6.7 of the Health & Safety Code, I, (*name of primary responsible party*), certify that I am the sole landowner for the above site.

Sincerely,

Signature of primary responsible party

Name of primary responsible party

SAMPLE LETTER 3: NOTICE OF PROPOSED ACTION SUBMITTED TO LOCAL AGENCY

---

Name of local agency  
Street address  
City

SUBJECT: NOTICE OF PROPOSED ACTION SUBMITTED TO LOCAL AGENCY  
FOR *(Site Name and Address)*

In accordance with section 25297,15(a) of Chapter 6.7 of the Health & Safety Code, I, *(name of primary responsible party)*, certify that I have notified all responsible landowners of the enclosed proposed action. Check space for applicable proposed action(s):

- cleanup proposal (corrective action plan)
- site closure proposal
- local agency intention to make a determination that no further action is required
- local agency intention to issue a closure letter

Sincerely,

Signature of primary responsible party

Name of primary responsible party

cc: Names and addresses of all record fee title owners