

From: [Soo, Kit, Env. Health](#)
To: ["jcook@peralta.edu"](mailto:jcook@peralta.edu)
Cc: ["isutherland@accenv.com"](mailto:isutherland@accenv.com); [Roe, Dilan, Env. Health](#)
Subject: RO384 - Peralta College District - 501 5th Avenue, Oakland
Date: Tuesday, July 19, 2016 1:15:30 PM

Dear Mr. Cook

This is inform you that I have been assigned as the new primary caseworker for your project. As an initial step, I would like to set up a meeting to discuss the subject site and the pending document yet to be received, as per Alameda County Environmental Health correspondence dated 30 June 2016:

- Site Characterization Report (is due on 31 August 2016)

The following are our availability, please select one and let us know whether any of the dates and times below work for you:

- 31 August 2016 – 1-3 pm
- 1 September 2016 – 1-3 pm
- 2 September 2016 – 1-3 pm

Please let us know by Monday 1 August 2016. If none of these dates work for your schedule, go ahead and send three new dates and times. We look forward to meeting with you.

Thank you, Kit

Kit Soo, PG

Senior Hazardous Materials Specialist

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