

MEETING NOTES

CASE NO.: RO0382

SITE NAME: Chun Service Station

ADDRESS: 2301 Santa Clara Avenue, Alameda

DATE: October 10, 2011

PARTICIPANTS:

Carolyn & Howard Fong, Chun Family

Jeffery Trowbridge, Attorney for Estate of Lily Chun

Bobek Parandian, Developer

Jerry Wickham, ACEH

Donna Drogos, ACEH

Sue G. Russell, City of Alameda

The following items were discussed during the meeting:

- The RP has spent on site investigation to date but not gotten reimbursement. Advised them to contact UST Cleanup Fund regarding status of their reimbursements. ACEH does not have control over funding.
- Discussed next steps outlined in September 8, 2011 letter.
- The RP team is new and looking to start fresh.
- First step will be to prepare the Well Inspection and Sampling Plan discussed in the September 8, 2011 letter. Ms. Fong will require some time to select someone to prepare the plan. Therefore, the due date for plan has been moved to January 21, 2012.
- The schedule for preparation of a Draft CAP is put in abeyance.

Meeting notes by Jerry Wickham

Agenda

October 10, 2011, 10:30 – 12:00 noon, Room 360, City Hall

Remediation of the Chun Service Station, 2301 Santa Clara Ave., Alameda, CA 94501

Attendees:

Carolyn & Howard Fong, representing Chun Family

Jeffery Trowbridge, Attorney for the Estate of Lily Chun

Bobek Parandian, Developer

Donna Drogos & Jerry Wickham, Alameda County Environmental Health

Sue G. Russell, Economic Development Division, City of Alameda

Meeting outcome: Determine amount of surface development currently allowed at the Chun Station and clarify next required steps in finalizing clean-up of former station.

- Introductions – Russell
- Current development proposal:
 1. Explanation of proposal – Parandian
 2. Department of Health position – Drogos & Wickham
- Sept 8, 2011 Request to Lily A. Chun Trust:
 - Well Inspection and Groundwater Sampling Work Plan due October 21, 2011 – Drogos & Wickham
 - Draft Corrective Action Plan due November 10, 2011 – Drogos & Wickham
- Next steps to proceed to closure of site
- Assistance available from State clean-up Fund
- Adjourn
