



ENVIRONMENTAL HEALTH SERVICES
ENVIRONMENTAL PROTECTION
1131 Harbor Bay Parkway, Suite 250
Alameda, CA 94502-6577
(510) 567-6700
FAX (510) 337-9335

October 6, 2011

Rose M. Looney
903 44th Street
Oakland, CA 94608-3403

Subject: Fuel Leak Case No. RO0000132 and GeoTracker Global ID T0600100430, ARCO, 4401 Market Street, Oakland, CA 94608

Dear Ms. Looney:

Alameda County Environmental Health (ACEH) understands that Mr. Damele (Responsible Party for the subject Fuel Release Case) and Mr. Douglas Lovell with Streamborn have requested access to your property at 903 44th Street in Oakland to decommission (destroy) an existing groundwater monitoring that was installed as part of a subsurface investigation for the subject site. The Responsible Party and Mr. Lovell have informed ACEH that access has been denied since you have not signed and returned the access agreement. The purpose of this letter is to advise you in your decision regarding access.

A suspected hydrocarbon release had occurred at the 4401 Market Street property and has contaminated the soil and groundwater beneath the site. As the responsible party, Mr. Damele is required to investigate the extent of the release(s) and to clean up the contamination. These requirements are set by the State and this Agency provides local oversight for compliance with these laws. For this reason for Mr. Damele and his consultant, Mr. Lovell have requested access to destroy the monitoring well installed on your property as part of the investigation, thereby complying with State law as required by this Agency.

ACEH encourages you to work with the Responsible Party Mr. Damele, and his consultant, Streamborn, and agree upon the terms necessary (i.e. your signature on the access agreement) to allow them access to your property to destroy the monitoring well. If you continue to deny access or do not respond by the date specified below, then this Agency and the Regional Water Quality Control Board may hold you legally responsible for the ownership of the well on your property. You may then be required to destroy the monitoring well at your own expense. Since the costs for such investigations are often high, allowing access to Mr. Damele, and their consultant Streamborn is clearly more reasonable. Please reconsider the request to access your property previously sent by Stream and respond to this correspondence within five (5) days from the date of this letter (**October 13, 2011**) with your decision.

If you have any questions, please call me at (510) 777-2478 or send me an electronic mail message at paresh.khatri@acgov.org.

Ms. Looney
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Sincerely,

Paresh C. Khatri
Hazardous Materials Specialist

cc: Casimiro Damele, 3750 Victor Avenue, Oakland, CA 94619
Douglas Lovell, Streamborn, P.O. Box 8330, Berkeley, CA 94707-8330 (*Sent via E-mail*
to: doug_lovell@streamborn.com)
Donna Drogos, ACEH (*sent via electronic mail*)
Paresh Khatri, ACEH (*sent via electronic mail*)
File

Alameda County Environmental Cleanup Oversight Programs (LOP and SLIC)	ISSUE DATE: July 5, 2005
	REVISION DATE: December 16, 2005
	PREVIOUS REVISIONS: October 31, 2005
SECTION: Miscellaneous Administrative Topics & Procedures	SUBJECT: Electronic Report Upload (ftp) Instructions

Effective **January 31, 2006**, the Alameda County Environmental Cleanup Oversight Programs (LOP and SLIC) require submission of all reports in electronic form to the county's ftp site. Paper copies of reports will no longer be accepted. The electronic copy replaces the paper copy and will be used for all public information requests, regulatory review, and compliance/enforcement activities.

REQUIREMENTS

- Entire report including cover letter must be submitted to the ftp site as a **single portable document format (PDF) with no password protection**. (Please do not submit reports as attachments to electronic mail.)
- It is **preferable** that reports be converted to PDF format from their original format, (e.g., Microsoft Word) rather than scanned.
- Signature pages and perjury statements **must** be included and have either original or electronic signature.
- **Do not password protect the document**. Once indexed and inserted into the correct electronic case file, the document will be secured in compliance with the County's current security standards and a password. **Documents with password protection will not be accepted.**
- Each page in the PDF document should be rotated in the direction that will make it easiest to read on a computer monitor.
- Reports must be named and saved using the following naming convention:
RO#_Report Name_Year-Month-Date (e.g., RO#5555_WorkPlan_2005-06-14)

Additional Recommendations

- A separate copy of the tables in the document should be submitted by e-mail to your Caseworker in **Excel** format. These are for use by assigned Caseworker only.

Submission Instructions

- 1) Obtain User Name and Password:
 - a) Contact the Alameda County Environmental Health Department to obtain a User Name and Password to upload files to the ftp site.
 - i) Send an e-mail to dehloptoxic@acgov.org
or
 - ii) Send a fax on company letterhead to (510) 337-9335, to the attention of Alicia Lam-Finneke.
 - b) In the subject line of your request, be sure to include "**ftp PASSWORD REQUEST**" and in the body of your request, include the **Contact Information, Site Addresses**, and the **Case Numbers (RO# available in Geotracker) you will be posting for**.
- 2) Upload Files to the ftp Site
 - a) Using Internet Explorer (IE4+), go to <ftp://alcoftp1.acgov.org>
 - (i) Note: Netscape and Firefox browsers will not open the FTP site.
 - b) Click on File, then on Login As.
 - c) Enter your User Name and Password. (Note: Both are Case Sensitive.)
 - d) Open "My Computer" on your computer and navigate to the file(s) you wish to upload to the ftp site.
 - e) With both "My Computer" and the ftp site open in separate windows, drag and drop the file(s) from "My Computer" to the ftp window.
- 3) Send E-mail Notifications to the Environmental Cleanup Oversight Programs
 - a) Send email to dehloptoxic@acgov.org notify us that you have placed a report on our ftp site.
 - b) Copy your Caseworker on the e-mail. Your Caseworker's e-mail address is the entire first name then a period and entire last name at acgov.org. (e.g., firstname.lastname@acgov.org)
 - c) The subject line of the e-mail must start with the RO# followed by **Report Upload**. (e.g., Subject: RO1234 Report Upload)