

ALAMEDA COUNTY
HEALTH CARE SERVICES
AGENCY

COLLEEN CHAWLA, Director



DEPARTMENT OF ENVIRONMENTAL HEALTH
LOCAL OVERSIGHT PROGRAM (LOP)
FOR HAZARDOUS MATERIALS RELEASES
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November 13, 2018

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James and Yvonne Littlepage
3820 Penniman Ave
Oakland, CA 94619-1759

Subject: *Site Investigation Report* and Request for Additional Investigation Activities for Leaking Underground Fuel Tank Case No. RO0003231 and GeoTracker Global ID T10000009413, 3820 Penniman Avenue, Oakland, CA 94619, CA 94611, Assessor's Parcel Number. 32-2031-126

Dear Responsible Parties:

Alameda County Department of Environmental Health (ACDEH) has reviewed the case file for the subject site in conjunction with the *Site Investigation Report* (the Report) dated August 3, 2018, prepared by Apex on behalf of the Henry Lau and Sar P. Trust. The report documents results from site characterization activities that were conducted in June 2018 in accordance with the *Work Plan for Additional Environmental Site Investigation* (the Work Plan), dated February 14, 2018 to address data gaps discussed during a meeting with ACDEH, you, and Apex on March 29, 2018. The Work Plan was conditionally approved by ACDEH on April 25, 2018.

The Report includes results of a utility survey, soil, grab groundwater, and sub-slab vapor samples collected within the vicinity of the two former underground storage tanks (USTs) to delineate soil vapor concentrations detected beneath the slab and assess potential preferential pathway vapor intrusion from subsurface utilities. The Report documents the results of soil and groundwater samples collected to evaluate the presence of free-product, secondary source removal, and to further delineate the nature and extent of Total Petroleum Hydrocarbons as gasoline (TPH-g), as diesel (TPH-d), as motor oil (TPH-mo) and benzene reported in the subsurface as identified during tank removal activities in November 2015 and the Phase II environmental site assessment (ESA) activities conducted in March 2017. A site conceptual model (SCM) was included in the Report to evaluate potentially exposed human receptors and associated completed exposure pathways. Lastly based on the results of the investigation the Report recommends the site be granted "no further action" status under the State Water Resources Control Board's Low Threat Underground Storage Tank Case Closure Policy (LTCP)

ACDEH has evaluated the data and recommendations presented in the Report, in conjunction with the case files, to determine if the site is eligible for closure as a low risk site under LTCP. Based on ACDEH staff review, we have determined that the site fails to meet the LTCP General Criteria e (SCM); the Media-Specific Criteria for Groundwater; and the Media-Specific Criteria for Vapor Intrusion (see Geotracker for the LTCP Checklist).

Therefore, at this juncture ACDEH requests additional investigation activities be conducted to further delineate potential chemicals of concern (PCOCs) reported in the vicinity and downgradient of the former UST area. ACDEH requests that you prepare a Data Gap Investigation Work Plan that is supported by a focused SCM to address the *Technical Comments* provided below in the requested *Deliverables*.

TECHNICAL COMMENTS

1. LTCP General Criteria Compliance

- a. **General Criteria e (Site Conceptual Model)** – According to the LTCP, the SCM is a fundamental element of a comprehensive site investigation. The SCM establishes the source and attributes of the unauthorized release, describes all affected media (including soil, groundwater, and soil vapor as appropriate), describes local geology, hydrogeology and other physical site characteristics that affect contaminant environmental transport and fate, and identifies all confirmed and potential contaminant receptors (including water supply wells, surface water bodies, structures and their inhabitants). The SCM is relied upon by practitioners as a guide for investigative design and data collection. All relevant site characteristics identified by the SCM shall be assessed and supported by data so that the nature, extent and mobility of the release have been established to determine conformance with applicable criteria in this policy.

ACDEH's review of the case files indicates that insufficient data and analysis has been presented to assess the nature, extent, and mobility of the release and to support compliance with LTCP General Criteria e (SCM); the Media-Specific Criteria for Groundwater; and the Media-Specific Criteria for Vapor Intrusion. Therefore ACDEH requests a focused SCM submitted with *Deliverable #1* (Data Gap Investigation Work Plan) presented below and an updated SCM with each subsequent submittal.

2. LTCP Media-Specific Criteria Compliance

- a. **Media-Specific Criteria for Groundwater** – To satisfy the media-specific criteria for groundwater, the contaminant plume that exceeds water quality objectives must be stable or decreasing in areal extent, and meet all of the additional characteristics of one of the five classes of sites listed in the policy.

Our review of the case files indicates that insufficient data and analysis has been presented to support the requisite characteristics of plume stability or plume classification.

Four borings (B1 through B-4) were advanced in accordance with the Work Plan to further evaluate subsurface impacts identified in previous investigations at a depth of approximately 15 feet (below ground surface; bgs). Borings B-1 and B-2 were advanced to a depth of 28 feet bgs and 30 feet bgs, respectively. Borings B-3 and B-4 were advanced until refusal at 16 feet bgs and 21 feet bgs, respectively. The Report states casing was installed and 5 to 10 feet of screen was set at the bottom of each borehole. The Report indicates that the borings were set for one to three hours to allow groundwater to enter the wells. The Report further states that no groundwater was observed in the any of the borings (B-1 through B-4) and thus were abandoned. A second attempt to collect grab groundwater samples was conducted by advancing borings B-1A and B-2A to a total depth of 49 feet bgs. Borings B1-A and B2-A were advanced adjacent to the formerly abandoned B-1 and B-2 borings, respectively, downgradient of the former tank excavation area. Groundwater was first encountered at 45 feet bgs. Grab groundwater samples were collected at B-1A and B-2A at a depth of 49 feet bgs, which is 36 feet deeper than the first observed groundwater depth of 13.3 feet bgs at boring IE-3 located less than 10 feet away and as documented in the subsurface activities conducted in March 2017. Analytical results indicate TPH concentrations were detected at both B-1A and B-2A.

Boring logs for B-1 from the Report, noted elevated photoionization detector (PID) readings (225-333 parts per million; ppm) between approximately 11 to 15 feet bgs which correlate with the saturated zone previously reported at IE-3. Additionally the Report illustrates elevated soil impacts reported in B-2 at 15 feet bgs that appear to correlate with the same depth of the impacted zone. ACDEH is of the opinion that the extent of the shallow groundwater impacts (approximately 15 feet bgs) from the UST release has not been laterally defined to the west and south and groundwater contaminant plume stability has not been demonstrated. Additionally, grab groundwater sampled collected from the deeper borings, reported concentrations of TPH d and TPH-mo and benzene at 49 feet bgs indicating vertical delineation of groundwater impacts is currently unknown.

Further delineation of dissolved phase plumes is required to satisfy the LTCP media specific criteria for groundwater.

- b. Vapor Intrusion to Indoor Air** – The LTCP describes conditions, including bioattenuation zones, which if met will assure that exposure to petroleum vapors in indoor air will not pose unacceptable health risks to human occupants of existing or future site buildings, and adjacent parcels. Appendices 1 through 4 of the LTCP criteria illustrate four potential exposure scenarios and describe characteristics and criteria associated with each scenario.

Our review of the case files indicates that the site data and analysis fail to support the requisite characteristics of one of the four scenarios for petroleum related vapor intrusion offsite risk as discussed below.

- **Onsite Risk:** Four sub-slab vapor pins (SSV-1 through SSV-4) were installed at a depth of 0.5 foot to evaluate sub-slab vapor conditions previously detected in soil vapor samples collected IE-5, which was advanced during a previous investigation and reported concentrations of benzene, toluene, ethylbenzene, and xylenes (BTEX). Results of this investigation indicate a low risk of vapor intrusion to the building occupants from petroleum related compounds in sub-slab soil vapor.
- **Offsite Risk:** Results from subsurface investigation activities conducted in March 2017 indicate benzene was reported in groundwater at a concentration of 220 micrograms per liter ($\mu\text{g/l}$) at a depth of approximately 13.3 feet bgs. ACDEH notes shallow groundwater has not been delineated downgradient of the former UST in the vicinity of the adjacent residential units. Therefore offsite vapor intrusion risk has not been evaluated for off-site receptors (residential) and human health risks to indoor air has not been fully assessed. Further evaluation of offsite vapor intrusion risk to downgradient residential and human health risks to indoor air is required to satisfy the LTCP media specific criteria for groundwater.

ACDEH notes that non-petroleum volatile organic compounds including but not limited to tetrachloroethylene (PCE) and methyl ethyl ketone (MEK) have also been detected in sub-slab vapor samples. PCE vapor concentrations at SSV-2 (36 micrograms per cubic meter; $\mu\text{g/m}^3$) were higher than the concentrations previously reported at IE-5 (25 $\mu\text{g/m}^3$). ACDEH notes that the historic site use has included automobile service station and the source(s) of non-petroleum PCOCs have not been identified nor the extent of the non-petroleum sub slab soil vapor impacts delineated north of SSV-2. Further investigation is required to evaluate the risk of the non-petroleum impacts identified in sub-slab soil vapor samples. Additionally, ACDEH notes two floor drains are illustrated on Figure 4-1 of the Report which may be the source of the PCE and provide a preferential pathway for PCOCs. ACDEH suggests soil vapor samples be collected in the vicinity of these drains to evaluate preferential pathway intrusion. ACDEH will provide regulatory oversight for further investigation of non-petroleum subsurface impacts under a separate Site Cleanup Program case.

DELIVERABLES

ACDEH requests that you submit the requested *Deliverables* by the date below to the State Water Resources Control Board's GeoTracker website in accordance with the compliance schedule provided and the *Responsible Party (ies) Legal Requirement/Obligations Instructions* and *File Naming Conventions* which are included as Attachments 1 and 2 respectively. ACDEH requests email notification verifying the requested deliverables have been uploaded to Geotracker (e-mail preferred to: andrew.york@acgov.org).

1. **Data Gap Investigation Work Plan** – The proposed investigation work plan must include a proposed scope of work to evaluate; the magnitude and extent of soil and groundwater contamination downgradient of the former excavation and vapor intrusion risk to offsite receptors (adjacent residential). The extent of further investigations and potential remediation will be determined based on the data collected. The work plan must include an updated site conceptual model in tabular format that identifies data gaps and proposed scope of work that includes at a minimum the following elements:

- **Soil Investigation** – The Report indicates that TPH concentrations were reported in soil samples collected from borings advanced in the vicinity of the former excavation area at approximately 15 feet bgs. The Report further states the highest TPH concentrations were reported from B-2 the furthest downgradient boring. As a result, ACDEH requests additional soil investigation activities to delineate the lateral and vertical extent of soil downgradient of borings B-1 and B-2.
- **Groundwater Investigation** – The groundwater flow direction at the Site is presumed to flow southwest based on data recorded from other sites in vicinity of the subject site and inferred regional flow towards San Francisco Bay. Based on review of data presented in the Report, ACDEH requests additional groundwater investigation activities to delineate the lateral and vertical extent of the dissolved phase TPH plume downgradient of grab groundwater samples B-1A and B-2A. Due to reported seasonal variability in the depth groundwater, ACDEH requests that the work plan include a proposed scope of work for collection of additional data through the installation of new monitoring wells with screen intervals that monitor the shallow impacted groundwater observed in March 2017.

Please submit a work plan describing the proposed scope of work for additional subsurface investigation activities and upload the proposed work plan to GeoTracker by **Monday, January 14, 2019**.

2. **GeoTracker Database Compliance** – Site data and documents are maintained in the State Water Board's GeoTracker website. The database acts as repositories for Portable Document Format (PDF) files of regulatory directives and reports and has the functionality to store electronic compliance data in Electronic Deliverable Format (EDF) including analytical laboratory data for soil, vapor, and groundwater samples, monitoring well depth-to-water measurements, and surveyed location and elevation data for sampling locations.

A review of the State Water Board's GeoTracker database indicates that this site is not in compliance with the State's electronic submittal requirements. As a result, ACDEH requests you upload all historical environmental documents related to the subject site including but not limited to the missing soil and groundwater analytical data, maps, boring logs, and associated EDF data from the previous Phase II ESA to GeoTracker. See Attachment 1 regarding electronic submittal requests to GeoTracker. Notification of, and a list of, the documents uploaded to GeoTracker can be emailed to my attention (Attention Drew York). File naming conventions for Geotracker uploads is included in Attachment 2. Please upload all submittals to GeoTracker by **Friday, December 14, 2018** and furthermore as environmental site data and reports are submitted.

Responsible Parties at 3820 Penniman Avenue, Oakland, CA

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Thank you for your cooperation. ACDEH looks forward to working with you to advance the case toward closure. If you have any questions, please call me at (510) 639-1276 or send me an email message at andrew.york@acgov.org.

Sincerely,



Drew J. York
Senior Hazardous Materials Specialist



Dilan Roe, PE, C73703
Chief - Land Water Division

Encl.: Attachment 1 – Responsible Party (ies) Legal Requirement/Obligations Instructions
Attachment 2 – Electronic File Naming Conventions

cc: Wilson Lau, Nu Herbs (*Sent via E-mail to: wilson@nuherbs.com*)
Tom Graf, GrafCon (*Sent via E-mail to: tom@grafcon.us*)
Ivy Inouye, Apex Companies, LLC (*Sent via E-mail to: ivy.inouye@apexcoss.com*)
Zack Walton, SSL Law Firm LLP (*Sent via E-mail to: zack@sslfirm.com*)
Dilan Roe, ACDEH, Chief Land and Water Division (*Sent via E-mail to: dilan.roe@acgov.org*)
Paresh Khatri, ACDEH (*Sent via E-mail to: paresh.khatri@acgov.org*)
Drew York, ACDEH (*Sent via E-mail to: andrew.york@acgov.org*)
Electronic File, GeoTracker

ATTACHMENT 1

Alameda County Environmental Cleanup Oversight Programs (LOP and SCP)	REVISION DATE: December 14, 2017
	ISSUE DATE: July 25, 2012
	PREVIOUS REVISIONS: September 17, 2013, May 15, 2014, December 12, 2016
SECTION: ACDEH Procedures	SUBJECT: Responsible Party(ies) Legal Requirements / Obligations

REPORT & DELIVERABLE REQUESTS

Alameda County Department of Environmental Health (ACDEH) Cleanup Oversight Programs, Local Oversight Program (LOP) and Site Cleanup Program (SCP) require submission of all reports in electronic form to the State Water Board's (SWB) GeoTracker website in accordance with California Code of Regulations, Chapter 30, Division 3, Title 23 and Division 3, Title 27.

Leaking Underground Fuel Tank (LUFT) Cases

Reports and deliverable requests are pursuant to California Health and Safety Code Section 25296.10. 23 CCR Sections 2652 through 2654, and 2721 through 2728 outline the responsibilities of a responsible party (RP) in conjunction with an unauthorized release from a petroleum underground storage tank (UST) system.

Site Cleanup Program (SCP) Cases

For non-petroleum UST cases, reports and deliverables requests are pursuant to California Health and Safety Code Section 101480.

ELECTRONIC SUBMITTAL OF REPORTS

A complete report submittal includes the PDF report and all associated electronic data files, including but not limited to GEO_MAP, GEO_XY, GEO_Z, GEO_BORE, GEO_WELL, and laboratory analytical data in Electronic Deliverable Format™ (EDF). Additional information on these requirements is available on the State Water Board's website (http://www.waterboards.ca.gov/water_issues/programs/ust/electronic_submittal/)

- Do not upload draft reports to GeoTracker
- Rotate each page in the PDF document in the direction that will make it easiest to read on a computer monitor.

GEOTRACKER UPLOAD CERTIFICATION

Each report submittal is to include a GeoTracker Upload Summary Table with GeoTracker valid values¹ as illustrated in the example below to facilitate ACDEH review and verify compliance with GeoTracker requirements.

GeoTracker Upload Table Example

Report Title	Sample Period	PDF Report	GEO_MAPS	Sample ID	Matrix	GEO_Z	GEO_XY	GEO_BORE	GEO_WELL	EDF
2016 Subsurface Investigation Report	2016 S1	✓	✓	Effluent	SO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
2012 Site Assessment Work Plan	2012	✓	✓			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2010 GW Investigation Report	2008 Q4	✓	✓	SB-10	W	✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
				SB-10-6	SO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
				MW-1	WG	✓	✓	✓	✓	✓
				SW-1	W	✓	✓	✓	✓	✓

¹ GeoTracker Survey XYZ, Well Data, and Site Map Guidelines & Restrictions, CA State Water Resources Control Board, April 2005

Alameda County Environmental Cleanup Oversight Programs (LOP and SCP)	REVISION DATE: NA
	ISSUE DATE: December 14, 2017
	PREVIOUS REVISIONS: September 17, 2013, May 15, 2014, December 12, 2016
SECTION: ACDEH Procedures	SUBJECT: Responsible Party(ies) Legal Requirements / Obligations

ACKNOWLEDGEMENT STATEMENT

All work plans, technical reports, or technical documents submitted to ACDEH must be accompanied by a cover letter from the responsible party that states, at a minimum, the following: "I have read and acknowledge the content, recommendations and/or conclusions contained in the attached document or report submitted on my behalf to the State Water Board's GeoTracker website." This letter must be signed by the Responsible Party, or legally authorized representative of the Responsible Party.

PROFESSIONAL CERTIFICATION & CONCLUSIONS/RECOMMENDATIONS

The California Business and Professions Code (Sections 6731, 6735, and 7835) requires that work plans and technical or implementation reports containing geologic or engineering evaluations and/or judgments be performed under the direction of an appropriately licensed or certified professional and include the professional registration stamp, signature, and statement of professional certification. Additional information is available on the Board of Professional Engineers, Land Surveyors, and Geologists website at: <http://www.bpelsg.ca.gov/laws/index.shtml>.

UNDERGROUND STORAGE TANK CLEANUP FUND

For LUFT cases, RP's non-compliance with these regulations may result in ineligibility to receive grant money from the state's Underground Storage Tank Cleanup Fund (Senate Bill 2004) to reimburse the cost of cleanup. Additional information is available on the internet at: https://www.waterboards.ca.gov/water_issues/programs/ustcf/

AGENCY OVERSIGHT

Significant delays in conducting site assessment/cleanup or report submittals may result in referral of the case to the Regional Water Board or other appropriate agency, including the County District Attorney, for possible enforcement actions. California Health and Safety Code, Section 25299.76 authorizes enforcement including administrative action or monetary penalties of up to \$10,000 per day for each day of violation.

ATTACHMENT 2

Alameda County Environmental Cleanup Oversight Programs (LOP and SCP)	REVISION DATE: September 5, 2018
	PREVIOUS REVISIONS: July 26, 2018, April 4, 2018, July 17, 2017, November 8, 2016, December 15, 2015, December 16, 2014, June 19, 2013, June 15, 2011, March 26, 2009, April 29, 2008
	ISSUE DATE: June 16, 2006
SECTION: Miscellaneous Administrative Topics & Procedures	SUBJECT: File Names for Electronic Reports

Format: REPORT_NAME_R_YYYY-MM-DD
Ex: SWI_R_VOL1_2006-05-25

LOP and SCP (VRAP) INCOMING REPORTS AND LETTERS	
Document Name	Abbreviation File Name= Abbreviation + Date (yyyy- mm-dd)
Abandoned Well Information/Water Supply Well Information	ABWELLINF_R
Addendum	ADEND_R (added after report name)
Additional Information Report	ADD_R
Analytical Reports (Loose data sheets not in report)	ANALYT_R
As Built Drawings (or Plans)	AS_BUILT
Case File Scanned By OFD	CASE_FILE
Cleanup and Abatement Report	CAO_R
Case Transfer Form (from CUPA)	CASE_TRNSFR_F
Conduit Study/Well Search/Sensitive Receptor/Well Survey/Preferential Pathway Study	COND_WELL_R
Corrective Action Plan (CAP)	CAP_R
Correspondence	CORRES_L
Court Injunctions	INJ_L
Development Entitlement	DEV_ENTITLE
Development Plans (Includes Plan Set, Cross-sections, and Related Drawings)	DEV_PLAN
Development Schedule (Project Schedule, Gant Chart, etc.)	DEV_SCHD
DWR Confidential Well Logs (Report containing)	report name_R_CONFIDENTIAL_YYYY-MM-DD (Ex: SWI_R_CONFIDENTIAL_YYYY-MM-DD)
DWR Well Completion Report-Confidential (Loose well logs)	DWR_WELL_CONFIDENTIAL_YYYY-MM-DD (Date of Well Log)
ESI/DAR (Environmental Site Investigation, Data Assessment Report)	ESI_R
Excavation Report	EX_R
Extension Request Letter	EXT_RQ_L

Fact Sheet	FACT_SHT
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Feasibility Study	FEASSTUD_R
Groundwater Monitoring/Quarterly Summary Report	GWM_R
Financial Assurance/Letter of Credit	FNCL_ASSRNC_LOC
Interim Remedial Action Plan	IRAP_R
Interim Remediation Results (Includes Pilot Test Reports, Vapor Mitigation Reports, Soil Reports, Free Product Removal Reports, & Dual-Phase Extraction Reports)	IR_R
Lawsuit	LAWSUIT_R
Migration Control Report	MIG_R
Miscellaneous Report/Soil Sample	MISC_R
Miscellaneous Sample Report (analytical results)	MISC_SAMP_R
Notification Letter	NOT_L
NPDES Miscellaneous Reports	NPDES_R
Operations & Maintenance Plan	OM_P
Operations & Maintenance Report	OM_R
Pay for Performance	PFP_R
Petition	PETITION_R
Phase 1 Environmental Assessment Report	PHASE1_R
Photos	PHOTO
Preliminary Site Assessment Report/Phase 2 (historic reports only)	PSA_R
Remedial Action Plan	RAP_R
Remedial Design & Implementation Plan	RDIP_R
Remediation Progress Report	REM_R
Request for Closure	RFC(_L or _R)
Risk Assessment Report	RISK_R
Risk Based Corrective Action	RBCA_R
List of Landowners Forms	LNDOWNR_F
SB2004 Letter of Commitment	LOC_L
Site Conceptual Model/Conceptual Site Model	SCM_R
Site Health & Safety Plan	SFTY_PLAN_R
Site Management	SITE_MANAGE_R_
Acknowledgement Statement for Site Management Plan	SMP_ACK_L

Site Management Plan	SMP_R
Site Summary Report	SITE_SUM_R
Soil and Water Investigation Report (Includes soil gas/vapor reports, indoor, additional site investigation, well installation, site characterization, cross section, indoor air, additional onsite investigation, Phase II/preliminary site assessment)	SWI_R
Soil Disposal Report	SOIL_DSPL_R
Source Area Characterization	SOURCAREA_R
State Information	STATE_INFO (no date)
Status Report(monthly remediation status reports addressed to sanitary district requires no stamp/perjury)	STAT_R
Tank/Tank System Removal Report	TNK_R
Tentative Order Report	TENT_R
Unauthorized Release Form	URF_R
UST Sampling Report	UST_SAMP_R
USTCF 5 Year Review	USTCF_5YR
USTCF issued Public Notice	USTCF_PP_L
Well Construction Report (limited to water supply wells)	WELL_CST_R
Well Decommissioning Report/Letter (well destruction/abandonment)	WELL_DCM_R
Work Plan	WP_R

**LOP and SLIC
ACEH OUTGOING LETTERS AND CASE FILE DOCUMENTATION**

Document Name	Abbreviation File Name= Abbreviation + Date (yyyy-mm-dd)
90 Day Letter	90D_L
CAP Approval	CAP_AP_L
RP Certification of Public Notice	CAP_CERT_L
CAP Public Participation Letter	CAP_PP_L
CAP Public Participation Letter to RP	CAP_PPRP_L
Certified Mail Receipt	CERT_MAIL_RECEIPT
Cleanup and Abatement Order	CAO_L
Closure Public Participation Letter	CL_PP_L
Closure Package (Letter, RACC, Summary, Deed Restriction)	CLOS_L
Correspondence	CORRES_L
Deed Restriction	DEED_L_ (Copied from CLOS_L_)
Directive Letter containing Public Notice and/or Landowner request form	DIR_PP_L
Directive Letter (Landowner form, site management requirements, well decommission scheduling prior to closure of PP, copy of PP to all RPs)	DIR_L
Enforcement	ENF_L
Enforcement Referral Letter	ENF_REF_L
Extension Approval Letter	EXT_AP_L
Extension Denial Letter	EXT_DNY_L
Fact Sheet Public Participation Letter	FACT_SHT_PP_L
Fund Requests	FUND_REQ_L
Final Voluntary Remedial Action Agreement	FVRAA_date
GeoTracker info	GEOTRACK_R
Late Letter	LATE_L
List of Landowners Forms	LNDOWNR_F
Land Use Covenant	LUC_L
Mailing List for Public Notice in Excel Format	MAIL_PP
Maps & Assessor's Parcel Information	MAPS_ASSESSOR (no date)
Meeting Agenda, Minutes, Sign in Sheet	MEETING
Miscellaneous Letter	MISC_L
New Landowner Letters	LNDOWNR_REQ_L
Notice of Responsibility	NOR_L
Notice of Violation	NOV_L
Phone Log	PHONE_LOG
Photos	PHOTO
Post Closure Monitoring	PCMP_L
QA/QC Checklist (confidential)	QAC_report name_date

Responsible Parties Information	RPINFO_L_DATE OF THE LETTERHEAD
Returned Mail	RTN_MAIL_date
Site Visit/Inspection Report	SITEVISIT_R
Transfer Letter	TRANS_L
UST Permit	UST_PRMT
Voluntary Remedial Action Notice to State Agencies	VRA_NOTICE
Voluntary Remedial Action Request Form from RP	VREQ_F