



ENVIRONMENTAL HEALTH SERVICES  
ENVIRONMENTAL PROTECTION  
1131 Harbor Bay Parkway, Suite 250  
Alameda, CA 94502-6577  
(510) 567-6700  
FAX (510) 337-9335

June 14, 2013

Shane Nolan (*Sent via E-mail to: [snolan@platinum-energy.net](mailto:snolan@platinum-energy.net)*)

Western Dealer Holding Company

DBA Platinum Energy

30343 Canwood St., Ste 200

Agoura Hills, CA 91301-4329

Charanjeer Kaur and Kulwant Minhas

PO Box 3545

Yuba City, CA 95992-3545

Ed Ralston (*Sent via E-mail to: [Ed.C.Ralston@p66.com](mailto:Ed.C.Ralston@p66.com)*)

ConocoPhillips

76 Broadway

Sacramento, CA 95818

Subject: Fuel Leak Case No. RO0000229 and Geotracker Global ID T0600101463, UNOCAL #5325, 3220 Lakeshore Avenue, Oakland CA 94610

Dear Responsible Parties:

Alameda County Environmental Health (ACEH) staff is currently reviewing the case file for RO229, Unocal station # 5325, located at 3220 Lakeshore Avenue in Oakland, CA. ACEH is in agreement that a well survey is appropriate to aid in the evaluation of the Groundwater Media Specific criteria under the State Water Resources Control Board's Low Threat Underground Storage Tank Case Closure Policy. Please provide the results of the well survey in a Sensitive Receptor Survey report by the date specified below. Attachment 2 contains ACEH -authorized Well Completion Report Release Agreements for Alameda County Public Works and for the State of California Department of Water Resources. Please contact Keith Nowell at 510 / 567 – 6764 if you have any questions regarding the scope of work.

Please continue to conduct semi-annual groundwater monitoring at the site and submit monitoring reports in accordance with the schedule below.

In order to facilitate report review ACEH has developed a standardized file naming convention. The convention allows for grouping of reports by type. The format includes the case file RO number (ROnnn) and has a date suffix in the form of year-month-day (yyyy-mm-dd). The standardized file names are included with the technical report request.

#### **TECHNICAL REPORT REQUEST**

Please submit technical reports to Alameda County Environmental Health (Attention: Keith Nowell), according to Attachment 1 following the schedule and naming convention below:

- **August 2, 2013- Sensitive Receptor Survey** (file name: RO229\_COND\_WELL\_YYYY-mm-dd)

Responsible Parties  
RO0000229  
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- **October 15, 2013- Groundwater Monitoring Report** (file name RO229\_GWM\_R\_yyyy-mm-dd)
- **April 30, 2014- Groundwater Monitoring Report** (file name RO229\_GWM\_R\_yyyy-mm-dd)

If your email address does not appear on the cover page of this notification, ACEH is requesting you provide your email address so that we can correspond with you quickly and efficiently regarding your case. If you have any questions, please call me at (510) 567-6764 or send me an electronic mail message at [keith.nowell@acgov.org](mailto:keith.nowell@acgov.org).

Sincerely,

Keith Nowell, PG CHG  
Hazardous Materials Specialist

Attachment 1: Responsible Party(ies) Legal Requirements/Obligations and ACEH Electronic Report Upload (ftp) Instructions

Attachment 2: Well Completion Form Requests

cc: Leroy Griffin, Oakland Fire Department, 250 Frank H. Ogawa Plaza, Ste. 3341, Oakland, CA 94612-2032 2032 (*Sent via E-mail to: [lgriffin@oaklandnet.com](mailto:lgriffin@oaklandnet.com)*)  
Dennis Dettloff, Antea Group, 11050 White Rock Rd., Suite 110 Rancho Cordova, CA 95670 (*Sent via E-mail to: [ddettloff@anteagroupl.com](mailto:ddettloff@anteagroupl.com)*)

Donna Drogos, ACEH (*Sent via E-mail to: [donna.drogos@acgov.org](mailto:donna.drogos@acgov.org)*)

Dilan Roe, ACEH (*Sent via E-mail to: [dilan.roe@acgov.org](mailto:dilan.roe@acgov.org)*)

Keith Nowell, ACEH (*Sent via E-mail to: [keith.nowell@acgov.org](mailto:keith.nowell@acgov.org)*)

GeoTracker, eFile

**ATTACHMENT 1**

**Responsible Party(ies) Legal Requirements/Obligations  
& ACEH Electronic Report Upload (ftp) Instructions**

## Attachment 1

### Responsible Party(ies) Legal Requirements/Obligations

#### REPORT/DATA REQUESTS

These reports/data are being requested pursuant to Division 7 of the California Water Code (Water Quality), Chapter 6.7 of Division 20 of the California Health and Safety Code (Underground Storage of Hazardous Substances), and Chapter 16 of Division 3 of Title 23 of the California Code of Regulations (Underground Storage Tank Regulations).

#### ELECTRONIC SUBMITTAL OF REPORTS

ACEH's Environmental Cleanup Oversight Programs (Local Oversight Program [LOP] for unauthorized releases from petroleum Underground Storage Tanks [USTs], and Site Cleanup Program [SCP] for unauthorized releases of non-petroleum hazardous substances) require submission of reports in electronic format pursuant to Chapter 3 of Division 7, Sections 13195 and 13197.5 of the California Water Code, and Chapter 30, Articles 1 and 2, Sections 3890 to 3895 of Division 3 of Title 23 of the California Code of Regulations (23 CCR). Instructions for submission of electronic documents to the ACEH FTP site are provided on the attached "Electronic Report Upload Instructions."

Submission of reports to the ACEH FTP site is in addition to requirements for electronic submittal of information (ESI) to the State Water Resources Control Board's (SWRCB) Geotracker website. In April 2001, the SWRCB adopted 23 CCR, Division 3, Chapter 16, Article 12, Sections 2729 and 2729.1 (Electronic Submission of Laboratory Data for UST Reports). Article 12 required electronic submittal of analytical laboratory data submitted in a report to a regulatory agency (effective September 1, 2001), and surveyed locations (latitude, longitude and elevation) of groundwater monitoring wells (effective January 1, 2002) in Electronic Deliverable Format (EDF) to Geotracker. Article 12 was subsequently repealed in 2004 and replaced with Article 30 (Electronic Submittal of Information) which expanded the ESI requirements to include electronic submittal of any report or data required by a regulatory agency from a cleanup site. The expanded ESI submittal requirements for petroleum UST sites subject to the requirements of 23 CCR, Division, 3, Chapter 16, Article 11, became effective December 16, 2004. All other electronic submittals required pursuant to Chapter 30 became effective January 1, 2005. Please visit the SWRCB website for more information on these requirements. ([http://www.waterboards.ca.gov/water\\_issues/programs/ust/electronic\\_submittal/](http://www.waterboards.ca.gov/water_issues/programs/ust/electronic_submittal/))

#### PERJURY STATEMENT

All work plans, technical reports, or technical documents submitted to ACEH must be accompanied by a cover letter from the responsible party that states, at a minimum, the following: "I declare, under penalty of perjury, that the information and/or recommendations contained in the attached document or report is true and correct to the best of my knowledge." This letter must be signed by an officer or legally authorized representative of your company. Please include a cover letter satisfying these requirements with all future reports and technical documents submitted for this fuel leak case.

#### PROFESSIONAL CERTIFICATION & CONCLUSIONS/RECOMMENDATIONS

The California Business and Professions Code (Sections 6735, 7835, and 7835.1) requires that work plans and technical or implementation reports containing geologic or engineering evaluations and/or judgments be performed under the direction of an appropriately registered or certified professional. For your submittal to be considered a valid technical report, you are to present site specific data, data interpretations, and recommendations prepared by an appropriately licensed professional and include the professional registration stamp, signature, and statement of professional certification. Please ensure all that all technical reports submitted for this fuel leak case meet this requirement.

#### UNDERGROUND STORAGE TANK CLEANUP FUND

Please note that delays in investigation, late reports, or enforcement actions may result in your becoming ineligible to receive grant money from the state's Underground Storage Tank Cleanup Fund (Senate Bill 2004) to reimburse you for the cost of cleanup.

#### AGENCY OVERSIGHT

If it appears as though significant delays are occurring or reports are not submitted as requested, we will consider referring your case to the Regional Board or other appropriate agency, including the County District Attorney, for possible enforcement actions. California Health and Safety Code, Section 25299.76 authorizes enforcement including administrative action or monetary penalties of up to \$10,000 per day for each day of violation.

<b>Alameda County Environmental Cleanup Oversight Programs (LOP and SCP)</b>	<b>REVISION DATE:</b> July 25, 2012
	<b>ISSUE DATE:</b> July 5, 2005
	<b>PREVIOUS REVISIONS:</b> October 31, 2005; December 16, 2005; March 27, 2009; July 8, 2010
<b>SECTION:</b> Miscellaneous Administrative Topics & Procedures	<b>SUBJECT:</b> Electronic Report Upload (ftp) Instructions

The Alameda County Environmental Cleanup Oversight Programs (petroleum UST and SCP) require submission of all reports in electronic form to the county's FTP site. Paper copies of reports will no longer be accepted. The electronic copy replaces the paper copy and will be used for all public information requests, regulatory review, and compliance/enforcement activities.

## REQUIREMENTS

- **Please do not submit reports as attachments to electronic mail.**
- Entire report including cover letter must be submitted to the ftp site as a **single Portable Document Format (PDF) with no password protection.**
- It is **preferable** that reports be converted to PDF format from their original format, (e.g., Microsoft Word) rather than scanned.
- **Signature pages and perjury statements must be included and have either original or electronic signature.**
- **Do not password protect the document.** Once indexed and inserted into the correct electronic case file, the document will be secured in compliance with the County's current security standards and a password. **Documents with password protection will not be accepted.**
- Each page in the PDF document should be rotated in the direction that will make it easiest to read on a computer monitor.
- Reports must be named and saved using the following naming convention:

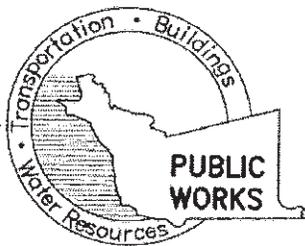
RO#\_Report Name\_Year-Month-Date (e.g., RO#5555\_WorkPlan\_2005-06-14)

## Submission Instructions

- 1) Obtain User Name and Password
  - a) Contact the Alameda County Environmental Health Department to obtain a User Name and Password to upload files to the ftp site.
    - i) Send an e-mail to [.loptoxic@acgov.org](mailto:.loptoxic@acgov.org)
  - b) In the subject line of your request, be sure to include **"ftp PASSWORD REQUEST"** and in the body of your request, include the **Contact Information, Site Addresses, and the Case Numbers (RO# available in Geotracker) you will be posting for.**
- 2) Upload Files to the ftp Site
  - a) Using Internet Explorer (IE4+), go to <://alcoftp1.acgov.org>
    - (i) Note: Netscape, Safari, and Firefox browsers will not open the FTP site as they are NOT being supported at this time.
  - b) Click on Page located on the Command bar on upper right side of window, and then scroll down to Open FTP Site in Windows Explorer.
  - c) Enter your User Name and Password. (Note: Both are Case Sensitive.)
  - d) Open "My Computer" on your computer and navigate to the file(s) you wish to upload to the ftp site.
  - e) With both "My Computer" and the ftp site open in separate windows, drag and drop the file(s) from "My Computer" to the ftp window.
- 3) Send E-mail Notifications to the Environmental Cleanup Oversight Programs
  - a) Send email to [.loptoxic@acgov.org](mailto:.loptoxic@acgov.org) notify us that you have placed a report on our ftp site.
  - b) Copy your Caseworker on the e-mail. Your Caseworker's e-mail address is the entire first name then a period and entire last name @acgov.org. (e.g., firstname.lastname@acgov.org)
  - c) The subject line of the e-mail must start with the RO# followed by **Report Upload**. (e.g., Subject: RO1234 Report Upload) If site is a new case without an RO#, use the street address instead.
  - d) If your document meets the above requirements and you follow the submission instructions, you will receive a notification by email indicating that your document was successfully uploaded to the ftp site.

**ATTACHMENT 2**

**Well Completion Form Requests**



**COUNTY OF ALAMEDA  
PUBLIC WORKS AGENCY  
WATER RESOURCES SECTION  
399 Elmhurst Street, Hayward, CA 94544-1395  
James Yoo PH: (510) 670-6633 FAX: (510) 782-1939  
FOR GENERAL DRILLING PERMIT INFO:  
[www.acgov.org/pwa/wells](http://www.acgov.org/pwa/wells)**

**WELL COMPLETION REPORT RELEASE AGREEMENT—AGENCY  
(Government and Regulatory Agencies and their Authorized Agents)**

Project No/ Site Address. 76 Service Station No. 5325  
3200 Lakeshore Avenue City Oakland

Township, Range, and Section T1S, R4W, Sec 25, 36 T1S R3W, Sec 30, 31 Radius 1/2 mile  
(Must include entire study area and a map that shows the area of interest.)

Under California Water Code Section 13752, the agency named below requests permission from Department of Water Resources to inspect or copy, or for our authorized agent named below to inspect or copy, Well Completion Reports filed pursuant to Section 13751 to (check one):

- Make a study, or
- Perform an environmental cleanup study associated with an unauthorized release of a contaminant within a distance of 2 miles.

In accordance with Section 13752, information obtained from these reports shall be kept confidential and shall not be disseminated, published, or made available for inspection by the public without written authorization from the owner(s) of the well(s). The information shall be used only for the purpose of conducting the study. Copies obtained shall be stamped **CONFIDENTIAL** and shall be kept in a restricted file accessible only to agency staff or the authorized agent.

Jonathan Fillingame  
Authorized Agent

11050 White Rock Road, Suite 110  
Address

Rancho Cordova, CA 95670  
City, State, and Zip Code

Signature

Staff Geologist  
Title

Telephone ( ) 916 288-0150

Fax ( ) 916 638-8385

Date

jonathan.fillingame@anteagroup.com  
E-mail

Alameda County Department of Environmental Health  
Government or Regulatory Agency

1131 Harbor Bay Parkway  
Address

Alameda, CA 94502-6577  
City, State, and Zip Code

Keith Nowell  
Signature

Hazardous Materials Specialist  
Title

Telephone ( ) 510 567-6764

Fax ( ) 510 337-9335

Date 6/12/2013

keith.nowell@acgov.org  
E-mail

## DEPARTMENT OF WATER RESOURCES

NORTHERN REGION  
2440 Main Street  
Red Bluff, CA 96080  
(530) 529-7300  
(530) 529-7322 (Fax)

NORTH CENTRAL REGION  
3500 Industrial Blvd.  
West Sacramento, CA 95691  
(916) 376-9612  
(916) 376-9676 (Fax)

SOUTH CENTRAL REGION  
3374 E. Shields Ave Ste A7  
Fresno, CA 93726  
(559) 230-3300  
(559) 230-3301 (Fax)

SOUTHERN REGION  
770 Fairmont Avenue  
Glendale, CA 91203  
(818) 500-1645 ext. 233  
(818) 543-4604 (Fax)

**WELL COMPLETION REPORT RELEASE REQUEST AND CONFIDENTIALITY AGREEMENT  
REGULATORY-RELATED ENVIRONMENTAL CLEANUP STUDY**

Well Completion Reports associated with wells located within two miles of an area affected or potentially affected by a known unauthorized release of a contaminant will be made available upon request to any person performing an environmental cleanup study associated with the unauthorized release, if the study is conducted pursuant to a regulatory agency order (Water Code Section 13752).

Requests must be made on the form below, signed and submitted to the appropriate DWR District Office. Please provide the township, range, and section of the property where the study is to be conducted. Attach a map or a sketch with a north arrow, and provide as much identifying information requested below as possible; additional paper may be attached if necessary.

By signing below, the requester acknowledges and agrees that, in compliance with Section 13752, the information obtained from these reports will be kept confidential and will not be disseminated, published, or made available for inspection by the public. Copies obtained must be stamped **CONFIDENTIAL** and kept in a restricted file accessible only to authorized personnel. These reports must not be used for any purpose other than for the purpose of conducting the environmental cleanup study.

Project Name: 76 Service Station No. 5325	County: Alameda
Street Address: 3200 Lakeshore Avenue (APN: 23-424-18-1) San Antonio - V&D Peralta	City: Oakland
Township, Range, and Section: T1S, R4W, Sec 25, 36 T1S R3W, Sec 30, 31 (Include entire study area and a map that shows the area of interest.)	Radius: 1/2 mile (maximum 2 miles)
Antea Group Requester's Company	Alameda County Health Care Services Agency Regulatory Agency Name
Jonathan Fillingame Requester's Name (please print)	Keith Nowell Agency Contact Name (please print)
11050 White Rock Road, Suite 110 Address	1131 Harbor Bay Parkway Address
Rancho Cordova, CA 95670 City, State, and Zip Code	Alameda, CA 94502 City, State, and Zip Code
Signature:	Signature: <i>Keith Nowell</i>
Title: Project Professional	Title: Hazardous Materials Specialist
Telephone: ( 916 ) 288-0150	Telephone: ( 510 ) 567-6764
FAX: ( 916 ) 638-8385	FAX: ( 510 ) 337-9335
Date:	Date: 6/13/2013
E-mail: jonathan.fillingame@anteagroup.com	E-mail: keith.nowell@acgov.org