

ALAMEDA COUNTY
HEALTH CARE SERVICES
AGENCY

REBECCA GEBHART, Interim Director



DEPARTMENT OF ENVIRONMENTAL HEALTH
LOCAL OVERSIGHT PROGRAM (LOP)
For Hazardous Materials Releases
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December 15, 2017

Mr. Todd A. Deutscher
CATALYST Development Partners
822 Hartz Wat, Suite 200
Danville, CA 94526
(Sent via electronic mail to: tdeutscher@catdevpartners.com)

Natale and Darlene Piazza Trust
7613 Peppertree Road
Dublin, CA 94568
(Sent via electronic mail to: natdarp@comcast.net)

CDP Castro Valley Investors, LLC
18 Crow canyon court, Suite 190
San Ramon, CA 94583

Subject: Conditional Approval of the Remediation Action Implementation Plan and Remedial Action Plan for Site Cleanup Program Case No. RO0003234, Baker Road Development, 20785 Baker Road (APN: 64A-16-5-9) and 20957 Baker Road (APN: 84A-16-6-4), Castro Valley, CA 94546

Dear Mr. Deutscher:

Alameda County Department of Environmental Health (ACDEH) has reviewed the case file in conjunction with the proposed remedial actions and proposed site redevelopment for the subject site presented in the following documents prepared by ENGEO, Inc. (ENGEO) on behalf of CATALYST Development Partners (CATALYST).

- *Draft Remedial Action Plan (RAP)*, dated June 29, 2017. The RAP provides a description of the nature and extent of the Chemicals of Concern (COCs) at the site, the goals and cleanup levels for soil to be achieved by the remedial actions, and a description of the remedial actions proposed for the impacted soil at the site.
- *Draft Remedial Action Implementation Plan (RAIP)*, dated August 31, 2017. The RAIP presents a more comprehensive and detailed plan for the proposed remedial actions presented in the RAP.

The above-listed documents were prepared to support proposed redevelopment of the site, as detailed in the following document prepared by Mackay & Soms of Pleasanton California and submitted to Alameda County Planning Commission and approved in *Resolution No. 17-16 – PLN2017-00067 / Vesting Tentative Tract Map 8408* on November 6, 2017. This submittal includes schematic and entitlement set development plans for 20785 and 20957 Baker Road (APNs: 84A-16-5-9 and 84A-16-6-4, respectively), submitted to the Alameda County Planning Commission on April 24, 2017, and approved by the Alameda County Planning Commission on November 6, 2017.

ACDEH understands the site is located in a mixed residential and commercial/light industrial area of Castro Valley and consists of two parcels (APNs above) currently developed with the remnant of a

building foundation slab and a home with detached garage on APN 84A-16-5-9. ACDEH understands APN 84A-16-5-9 was historically used for dry farming. Results of site investigation activities indicate the parcel has impacted soil from historic pesticide use. APN 84A-16-6-4 is generally covered with asphalt concrete pavement and is associated with a former Leaking Underground Fuel Leak Case (Case No. RO0002739) that was closed by ACDEH in July 2009. Residual soil on this parcel is impacted with petroleum hydrocarbon contamination.

CATALYST is currently under contract for property transaction of both parcels. As a result, the current property owners of these parcels: 84A-16-6-4 owned by Natale & Darlene J Piazza Trust and 64A-16-5-9 owned by CDP Castro Valley Investors, LLC will be included in correspondence from ACDEH until the property transaction has been completed and documentation has been received by ACDEH.

Based on information presented in the case file, and with the provision that the information provided to this agency is accurate and representative of site conditions, ACDEH conditionally approves of the selected Remediation Action Alternative #3 – Soil Excavation/Off-Site Disposal and the other site management activities presented in the RAIP and RAP, and concurs that implementation of the proposed measures will mitigate future exposure to construction workers and users/occupants of the proposed redevelopment project from residual contamination at the site.

Therefore, at this juncture you may proceed with site redevelopment activities provided the approved remedial actions and mitigation measures presented in the RAIP and RAP are implemented and the documents listed in the Technical Comments section below are submitted in accordance with the associated compliance dates. Accordingly, this letter represents Conditional Case Closure, subject to satisfaction of all of the requirements discussed herein. Final Case closure will be granted following completion and approval of the technical reports and completion of remedial actions.

TECHNICAL COMMENTS & DELIVERABLES

Prior to the start of site demolition, grading, and remedial activities the following work must be completed and documents submitted to ACDEH for review and approval:

1. **Finalize the RAP and RAIP** – The purpose of the RAIP is to provide a more comprehensive and detailed plan for proposed remedial actions to field personnel as required to complete the remedial action alternatives chosen in the RAP. ACDEH generally concurs with RAP and RAIP, however, requests the following revisions prior to finalizing and submitting the reports:
 - a. **Depth to Groundwater** - Based on review of historical groundwater data from groundwater monitoring wells presented in the previous closed case at the site located at 20957 Baker Road (former case number RO002739, depth to groundwater ranges from 8.0 to 11.56 feet below ground surface (bgs). ENGEO reports depth to groundwater at 11 to 12 feet bgs based on grab groundwater samples collected on this parcel in June 2017. Therefore, ACDEH requests you revise Section 2.1 of the RAIP and Section 2.3 of the RAP to reflect the historical depth to water. Additionally, the Construction Soil and Groundwater Management Plan (see item 3 below) must be revised to include protocols for construction dewatering.
 - b. **Bioattenuation Zone** - As discussed in RAIP Section 2.3 and RAP Section 2.5 – Discussion of the Bioattenuation Zone, respectively, the results of the investigation conducted at the site meet requirements for case closure outlined in the State Water Resources Control Board's (State Water Board's) Low-Threat Underground Storage Tank Closure Policy (LTCP). While ACDEH concurs that a bioattenuation zone is present

based on a review of data in the case files for RO0002739 and RO0003234, the RAP and RAIP do not include the benzene concentrations to support this rather only includes a table with "ND" for all VOCs concentrations. Please revise the RAP and RAIP to include tables with benzene, ethylbenzene, toluene and xylene concentrations to include laboratory reporting limits reports and associated analytical laboratory data sheets.

- c. Historic Land Use - Additionally, the Current and Historical Use Section 1.2.2 of both the RAP and RAIP reports are not complete and do not contain text. Please update this section in both reports to include a discussion of historic land with references to Phase 1 Environmental Investigation Reports for both parcels.
 - d. Depth of Excavation - The RAP and RAIP propose a ten foot soil excavation to remove total petroleum hydrocarbon (TPH) impacted soil in the vicinity of boring B-7. A review of the soil analytical data indicates the highest TPH impacts reported at the 10 feet bgs interval thus the depth of excavation will require a to be completed deeper. Please revise the document to reflect this information.
 - e. Confirmation Sampling - As described in Section 5.1 of the RAIP, confirmation sampling in pesticide-impacted soil will be divided into grids and one discrete soil sample will be collected from the center base of the grid and one sample collected from the mid-point of the grids corresponding sidewalls. Grids with concentrations exceeding soil cleanup numbers will be re-excavated an additional 12 inches from the base and an additional 10 feet for the sidewalls. Based on this approach, the potential grid size that encounters additional impacted soil would change, therefore changing the sample density. Please revise the RAIP to provide justification of the approach for the new sample density if additional impacted soil is encountered and a step out excavation is conducted.
2. **Baseline Project Schedule** - A project schedule providing details of the sequencing of remedial actions and site redevelopment activities and submittal of requisite reports and documentation listed below. The schedule must include at a minimum the following activities: Construction Soil and Groundwater Management Plan (SGMP), planning and building department permits/approvals, site demolition, grading, excavation of pesticide- and petroleum hydrocarbon-impacted soil, soil import characterization and documentation, Construction SGMP Compliance Report, and Remedial Soil Excavation Completion Report. The schedule must include appropriate ACDEH review and response times for document submittals in addition to a 72-hour notification to ACDEH prior to the start of remedial activities. The Baseline Project Schedule shall be updated as necessary to reflect the current status of the project and must submitted to ACDEH for review and approval.
 3. **Construction Soil and Groundwater Management Plan (Construction SGMP)** - A Construction SGMP describing procedures to be followed by environmental consultants, construction contractors and workers, and other property owner representatives during redevelopment construction, identifying safety and training requirements for construction workers, establishing procedures for assessing and managing contaminated soil and groundwater that could be encountered during construction activities, and procedures for import of clean fill. Please revise the Soil Management Plan included in Attachment E of the RAIP using the ACDEH Construction SGMP example previously submitted to your environmental consultants. Please submit a Microsoft Word document of the ACDEH Construction SGMP with track changes via email (attention Drew York) in order for ACDEH to provide an expedited review.

4. **Soil Import Documentation.** Submittal of requisite documentation to ACDEH for review and approval prior to import of fill material per the Construction SGMP protocols. Information shall include but not be limited to proposed sources, sampling and profiling protocols, analytical laboratory reports, and tables with analytical results and applicable environmental screening levels.

Prior to the start of construction activities the following reports must be submitted to ACDEH for review and approval:

5. **Planning Approvals and Building Permit Plans** - A copy of the Alameda County Planning approvals during the entitlement process for the redevelopment project and the approved building permit plan construction sets documenting compliance with the conceptual plans presented in the RAIP. ACDEH must be notified if the project proponent or the County Planning or Building Departments propose changes to the site development and first floor building plans presented in the Vesting Tentative Tract Map 8408 approved on November 6, 2017 by the Planning Commission. Any substantial changes made to the plans without review by ACDEH may invalidate the conclusions of the protectiveness of the proposed redevelopment of the site with respect to the residual contamination.
6. **Construction SGMP Compliance Report** - A Construction SGMP Compliance Report presenting documentation verifying compliance with the SGMP protocols during site redevelopment prior to foundation construction including but not limited to agency notification and reporting requirements, pre-field activities (site security and access, traffic control, excavation permits, notification and utility clearance), waste management, soil and groundwater management, stormwater management, dust and odor emission control, and contingency measures for discovery of unexpected underground structures. The report must be signed by the construction contractor, developer, and property owner.
7. **Remedial Soil Excavation Completion Report** - A soil excavation report documenting source excavation, confirmation sampling and analytical results, and clean fill material import must be submitted prior to the start of construction of the final foundation system. The report must include but not be limited to a description of the sampling methods, scaled figures showing sampling locations, volume of soil excavated and final disposition, waste manifests if disposed of off-site, tabulated analytical results, and laboratory analytical reports.

Required for all environmental site data and reports performed at the subject site and/or submitted for ACDEH review or approval

8. **GeoTracker Database Compliance** – Site data and documents are maintained in the State Water Board's GeoTracker website. The database acts as repositories for Portable Document Format (PDF) files of regulatory directives and reports and has the functionality to store electronic compliance data in Electronic Deliverable Format (EDF) including analytical laboratory data for soil, vapor, and groundwater samples, monitoring well depth-to-water measurements, and surveyed location and elevation data for sampling locations.

A review of the State Water Board's GeoTracker database indicates that this site is not in compliance with the State's electronic submittal requirements. As a result, ACDEH requests CATALYST upload all historical environmental documents related to the subject site including but not limited the missing soil and groundwater analytical data, documents and reports, maps, and boring logs to GeoTracker. See Attachment 1 regarding electronic submittal requests to GeoTracker. Notification of, and a list of, the documents uploaded to GeoTracker can be emailed

to my attention (Attention Drew York). File naming conventions for Geotracker uploads is included in Attachment 2. Please upload all submittals to GeoTracker by **January 12, 2018** and furthermore and environmental site data and reports are submitted.

TECHNICAL REPORTS/WORK SCHEDULE

Please perform the requested work and submit technical reports to ACDEH (Attention: Drew York) in accordance with Attachment 1 and 2 and the schedule below. The technical reports may be combined as appropriate. The submittal compliance date for reports with a "Date to be Determined" notation will be finalized in a subsequent directive letter and will be based on the date(s) proposed in the Baseline Project Schedule.

- **Final RAP and RAIP** – December 29, 2017
- **Baseline Project Schedule** – January 12, 2018
- **Construction SGMP Compliance Report** – January 12, 2018
- **Soil Import Documentation** – Date to be Determined
- **Planning Approvals and Building Permit Plans** – Date to be Determined
- **Construction SGMP Compliance Report** – Date to be Determined
- **Remedial Soil Excavation Completion Report** – Date to be Determined
- **GeoTracker Database Compliance** – January 12, 2018

Thank you for your cooperation. If you have any questions, please call me at (510) 639-1276 or send me an email message at andrew.york@acgov.org.

Sincerely,



Drew J. York
Senior Hazardous Materials Specialist



Dilan Roe, PE, C73703
Chief - Land Water Division

Encl.: Attachment 1 – Responsible Party (ies) Legal Requirement/Obligations
Electronic Report Upload (ftp) Instructions
Attachment 2 – Electronic File Naming Conventions

cc: Jeffery A. Adams, ENGEO (*Sent via E-mail to:* jadams@engeo.com)
Alan Tam, Alameda County Building Department (*Sent via E-mail to:* alant@acpwa.org)
Andrew Young, Alameda County Planning Department (*Sent via E-mail to:* andrew.young@acgov.org)
Dilan Roe, ACDEH, Chief Land, and Water Division (*Sent via E-mail to:* dilan.roe@acgov.org)
Paresh Khatri, ACDEH (*Sent via E-mail to:* paresh.khatri@acgov.org)
Drew York, ACDEH (*Sent via E-mail to:* andrew.york@acgov.org)
Electronic File, GeoTracker

ATTACHMENT 1

Alameda County Environmental Cleanup Oversight Programs (LOP and SCP)	REVISION DATE: December 14, 2017
	ISSUE DATE: July 25, 2012
	PREVIOUS REVISIONS: September 17, 2013, May 15, 2014, December 12, 2016
SECTION: ACDEH Procedures	SUBJECT: Responsible Party(ies) Legal Requirements / Obligations

REPORT & DELIVERABLE REQUESTS

Alameda County Department of Environmental Health (ACDEH) Cleanup Oversight Programs, Local Oversight Program (LOP) and Site Cleanup Program (SCP) require submission of all reports in electronic form to the State Water Board's (SWB) GeoTracker website in accordance with California Code of Regulations, Chapter 30, Division 3, Title 23 and Division 3, Title 27.

Leaking Underground Fuel Tank (LUFT) Cases

Reports and deliverable requests are pursuant to California Health and Safety Code Section 25296.10. 23 CCR Sections 2652 through 2654, and 2721 through 2728 outline the responsibilities of a responsible party (RP) in conjunction with an unauthorized release from a petroleum underground storage tank (UST) system.

Site Cleanup Program (SCP) Cases

For non-petroleum UST cases, reports and deliverables requests are pursuant to California Health and Safety Code Section 101480.

ELECTRONIC SUBMITTAL OF REPORTS

A complete report submittal includes the PDF report and all associated electronic data files, including but not limited to GEO_MAP, GEO_XY, GEO_Z, GEO_BORE, GEO_WELL, and laboratory analytical data in Electronic Deliverable Format™ (EDF). Additional information on these requirements is available on the State Water Board's website (http://www.waterboards.ca.gov/water_issues/programs/ust/electronic_submittal/)

- Do not upload draft reports to GeoTracker
- Rotate each page in the PDF document in the direction that will make it easiest to read on a computer monitor.

GEOTRACKER UPLOAD CERTIFICATION

Each report submittal is to include a GeoTracker Upload Summary Table with GeoTracker valid values¹ as illustrated in the example below to facilitate ACDEH review and verify compliance with GeoTracker requirements.

GeoTracker Upload Table Example

Report Title	Sample Period	PDF Report	GEO_MAPS	Sample ID	Matrix	GEO_Z	GEO_XY	GEO_BORE	GEO_WELL	EDF
2016 Subsurface Investigation Report	2016 S1	✓	✓	Effluent	SO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
2012 Site Assessment Work Plan	2012	✓	✓			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2010 GW Investigation Report	2008 Q4	✓	✓	SB-10	W	✓	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
				SB-10-6	SO	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	✓
				MW-1	WG	✓	✓	✓	✓	✓
				SW-1	W	✓	✓	✓	✓	✓

¹ GeoTracker Survey XYZ, Well Data, and Site Map Guidelines & Restrictions, CA State Water Resources Control Board, April 2005

Alameda County Environmental Cleanup Oversight Programs (LOP and SCP)	REVISION DATE: NA
	ISSUE DATE: December 14, 2017
	PREVIOUS REVISIONS: September 17, 2013, May 15, 2014, December 12, 2016
SECTION: ACDEH Procedures	SUBJECT: Responsible Party(ies) Legal Requirements / Obligations

ACKNOWLEDGEMENT STATEMENT

All work plans, technical reports, or technical documents submitted to ACDEH must be accompanied by a cover letter from the responsible party that states, at a minimum, the following: "I have read and acknowledge the content, recommendations and/or conclusions contained in the attached document or report submitted on my behalf to the State Water Board's GeoTracker website." This letter must be signed by the Responsible Party, or legally authorized representative of the Responsible Party.

PROFESSIONAL CERTIFICATION & CONCLUSIONS/RECOMMENDATIONS

The California Business and Professions Code (Sections 6731, 6735, and 7835) requires that work plans and technical or implementation reports containing geologic or engineering evaluations and/or judgments be performed under the direction of an appropriately licensed or certified professional and include the professional registration stamp, signature, and statement of professional certification. Additional information is available on the Board of Professional Engineers, Land Surveyors, and Geologists website at: <http://www.bpelsg.ca.gov/laws/index.shtml>.

UNDERGROUND STORAGE TANK CLEANUP FUND

For LUFT cases, RP's non-compliance with these regulations may result in ineligibility to receive grant money from the state's Underground Storage Tank Cleanup Fund (Senate Bill 2004) to reimburse the cost of cleanup. Additional information is available on the internet at: https://www.waterboards.ca.gov/water_issues/programs/ustcf/

AGENCY OVERSIGHT

Significant delays in conducting site assessment/cleanup or report submittals may result in referral of the case to the Regional Water Board or other appropriate agency, including the County District Attorney, for possible enforcement actions. California Health and Safety Code, Section 25299.76 authorizes enforcement including administrative action or monetary penalties of up to \$10,000 per day for each day of violation.

ATTCHMENT 2

Alameda County Environmental Cleanup Oversight Programs (LOP and SCP)	REVISION DATE: August 1, 2017
	PREVIOUS REVISIONS: July 17, 2017, November 8, 2016, December 15, 2015, December 16, 2014, June 19, 2013, June 15, 2011, March 26, 2009, April 29, 2008
	ISSUE DATE: June 16, 2006
SECTION: Miscellaneous Administrative Topics & Procedures	SUBJECT: File Names for Electronic Reports

Format: REPORT_NAME_R_YYYY-MM-DD
Ex: SWI_R_VOL1_2006-05-25

LOP and SCP (VRAP) INCOMING REPORTS AND LETTERS	
Document Name	Abbreviation File Name= Abbreviation + Date (yyyy- mm-dd)
Abandoned Well Information/Water Supply Well Information	ABWELLINF_R
Addendum	ADEND_R (added after report name)
Additional Information Report	ADD_R
Analytical Reports (Loose data sheets not in report)	ANALYT_R
As Built Drawings (or Plans)	AS_BUILT
Case File Scanned By OFD	CASE_FILE
Cleanup and Abatement Report	CAO_R
Case Transfer Form (from CUPA)	CASE_TRNSFR_F
Conduit Study/Well Search/Sensitive Receptor/Well Survey/Preferential Pathway Study	COND_WELL_R
Corrective Action Plan (CAP)	CAP_R
Correspondence	CORRES_L
Court Injunctions	INJ_L
Development Plans (Includes Plan Set, Cross-sections, and Related Drawings)	DEV_PLAN_date
Development Schedule (Project Schedule, Gant Chart, etc.)	DEV_SCHD_date
DWR Confidential Well Logs (Report containing)	report name_R_CONFIDENTIAL_YYYY-MM-DD (Ex: SWI_R_CONFIDENTIAL_YYYY-MM-DD)
DWR Well Completion Report-Confidential (Loose well logs)	DWR_WELL_CONFIDENTIAL_YYYY-MM-DD (Date of Well Log)
ESI/DAR (Environmental Site Investigation, Data Assessment Report)	ESI_R
Excavation Report	EX_R
Extension Request Letter	EXT_RQ_L
Fact Sheet	FACT_SHT

Feasibility Study	FEASSTUD_R
Groundwater Monitoring/Quarterly Summary Report	GWM_R
Financial Assurance/Letter of Credit	FNCL_ASSRNC_LOC
Interim Remedial Action Plan	IRAP_R
Interim Remediation Results (Includes Pilot Test Reports, Vapor Mitigation Reports, Soil Reports, Free Product Removal Reports, & Dual-Phase Extraction Reports)	IR_R
Lawsuit	LAWSUIT_R
Migration Control Report	MIG_R
Miscellaneous Report/Soil Sample	MISC_R
Miscellaneous Sample Report (analytical results)	MISC_SAMP_R
Notification Letter	NOT_L
NPDES Miscellaneous Reports	NPDES_R
Operations & Maintenance Plan	OM_P
Operations & Maintenance Report	OM_R
Pay for Performance	PFP_R
Petition	PETITION_R
Phase 1 Environmental Assessment Report	PHASE1_R
Photos	PHOTO_date
Preliminary Site Assessment Report/Phase 2 (historic reports only)	PSA_R
Remedial Action Plan	RAP_R
Remedial Design & Implementation Plan	RDIP_R
Remediation Progress Report	REM_R
Request for Closure	RFC(_L or _R)
Risk Assessment Report	RISK_R
Risk Based Corrective Action	RBCA_R
List of Landowners Forms	LNDOWNR_F_DATE
SB2004 Letter of Commitment	LOC_L
Site Conceptual Model/Conceptual Site Model	SCM_R
Site Health & Safety Plan	SFTY_PLAN_R
Site Management	SITE_MANAGE_R_
Site Management Plan	SMP_R
Site Summary Report	SITE_SUM_R

Soil and Water Investigation Report (Includes soil gas/vapor reports, indoor, additional site investigation, well installation, site characterization, cross section, indoor air, additional onsite investigation, Phase II/preliminary site assessment)	SWI_R
Soil Disposal Report	SOIL_DSPL_R
Source Area Characterization	SOURCAREA_R
State Information	STATE_INFO (no date)
Status Report(monthly remediation status reports addressed to sanitary district requires no stamp/perjury)	STAT_R
Tank/Tank System Removal Report	TNK_R
Tentative Order Report	TENT_R
Unauthorized Release Form	URF_R
UST Sampling Report	UST_SAMP_R
USTCF 5 Year Review	USTCF_5YR
USTCF issued Public Notice	USTCF_PP_L
Well Construction Report (limited to water supply wells)	WELL_CST_R
Well Decommissioning Report/Letter (well destruction/abandonment)	WELL_DCM_R
Work Plan	WP_R

**LOP and SLIC
ACEH OUTGOING LETTERS AND CASE FILE DOCUMENTATION**

Document Name	Abbreviation File Name= Abbreviation + Date (yyyy-mm-dd)
90 Day Letter	90D_L
CAP Approval	CAP_AP_L
RP Certification of Public Notice	CAP_CERT_L
CAP Public Participation Letter	CAP_PP_L
CAP Public Participation Letter to RP	CAP_PPRP_L
Certified Mail Receipt	CERT_MAIL_RECEIPT
Cleanup and Abatement Order	CAO_L
Closure Public Participation Letter	CL_PP_L
Closure Package (Letter, RACC, Summary, Deed Restriction)	CLOS_L
Correspondence	CORRES_L
Deed Restriction	DEED_L_ (Copied from CLOS_L_)
Directive Letter containing Public Notice and/or Landowner request form	DIR_PP_L
Directive Letter (Landowner form, site management requirements, well decommission scheduling prior to closure of PP, copy of PP to all RPs)	DIR_L
Enforcement	ENF_L
Enforcement Referral Letter	ENF_REF_L
Extension Approval Letter	EXT_AP_L
Extension Denial Letter	EXT_DNY_L
Fund Requests	FUND_REQ_L
Final Voluntary Remedial Action Agreement	FVRAA_date
GeoTracker info	GEOTRACK_R
Late Letter	LATE_L
List of Landowners Forms	LNDOWNR_F_DATE
Mailing List for Public Notice in Excel Format	MAIL_PP_DATE
Maps & Assessor's Parcel Information	MAPS_ASSESSOR (no date)
Meeting Agenda, Minutes, Sign in Sheet	MEETING
Miscellaneous Letter	MISC_L
New Landowner Letters	LNDOWNR_REQ_L
Notice of Responsibility	NOR_L
Notice of Violation	NOV_L
Phone Log	PHONE_LOG
Photos	PHOTO_date
Post Closure Monitoring	PCMP_L
QA/QC Checklist (confidential)	QAC_report name_date
Responsible Parties Information	RPINFO_L_DATE OF THE LETTERHEAD
Returned Mail	RTN_MAIL_date

Site Visit/Inspection Report	SITEVISIT_R
Transfer Letter	TRANS_L
UST Permit	UST_PRMT
Voluntary Remedial Action Notice to State Agencies	VRA_NOTICE
Voluntary Remedial Action Request Form from RP	VREQ_F