

From: [Soo, Kit, Env. Health](#)
To: ["riaz@riazinc.com"](mailto:riaz@riazinc.com)
Cc: ["Jonathan Sanders"](#); ["tweise@aeiconsultants.com"](mailto:tweise@aeiconsultants.com); ["jlaw@riazinc.com"](mailto:jlaw@riazinc.com); ["ddunigan@riazinc.com"](mailto:ddunigan@riazinc.com); [Roe, Dilan, Env. Health](#)
Subject: RE: RO0003183 - Lucasey Manufacturing Site, 2744 East Eleventh Street, Oakland, CA - September 28, 2016 Meeting Summary and Action Items/Deliverables
Date: Thursday, September 29, 2016 3:49:00 PM

Sorry – 1 month late, see correction --- we are in September. Kit

From: Soo, Kit, Env. Health
Sent: Thursday, September 29, 2016 3:19 PM
To: 'riaz@riazinc.com' <riaz@riazinc.com>
Cc: 'Jonathan Sanders' <jsanders@aeiconsultants.com>; 'tweise@aeiconsultants.com' <tweise@aeiconsultants.com>; 'jlaw@riazinc.com' <jlaw@riazinc.com>; 'ddunigan@riazinc.com' <ddunigan@riazinc.com>; Roe, Dilan, Env. Health <Dilan.Roe@acgov.org>
Subject: RE: RO0003183 - Lucasey Manufacturing Site, 2744 East Eleventh Street, Oakland, CA - **September 28**, 2016 Meeting Summary and Action Items/Deliverables

Please note correction to the date of meeting. Thanks, Kit

From: Soo, Kit, Env. Health
Sent: Thursday, September 29, 2016 3:11 PM
To: 'riaz@riazinc.com' <riaz@riazinc.com>
Cc: 'Jonathan Sanders' <jsanders@aeiconsultants.com>; 'tweise@aeiconsultants.com' <tweise@aeiconsultants.com>; 'jlaw@riazinc.com' <jlaw@riazinc.com>; 'ddunigan@riazinc.com' <ddunigan@riazinc.com>; Roe, Dilan, Env. Health <Dilan.Roe@acgov.org>
Subject: RO0003183 - Lucasey Manufacturing Site, 2744 East Eleventh Street, Oakland, CA - **September 28**, 2016 Meeting Summary and Action Items/Deliverables

Dear Mr. Taplin,

Thank you for attending the meeting on **September 28, 2016**. Attendees of the meeting included Riaz Taplin and Jonathan Law (Risa Investments, LLC); Trent Weiss and Jonathan Sanders (AEI Consultants); and Dilan Roe and Kit Soo from Alameda County Department of Environmental Health (ACDEH). The purpose of the meeting was to discuss the current status of the project and upcoming deliverables.

The below summarizes the deliverables/action items during the course of the meeting:

Deliverables/Action Items

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As discussed during the meeting, please prepare the following documents as requested:

1. Excavation and Sampling Work Plan
2. Vapor Mitigation System (VMS) Basis of Design
 - shall include the following as appendices: construction drawings, design

specifications, building permit drawings, operation and maintenance (O&M) Plan, construction quality assurance/ construction quality control (CQA/CQC), contingency plan for converting a passive to active system if warranted (this shall include installation of electrical and stub out as well).

3. Site Management Plan (SMP) – Construction Phase
 - shall include proposed collars or clay plugs, as appropriate and other pertinent information
4. SMP – Post-Construction Phase
 - shall discuss deed restriction details, annual inspection/monitoring and reporting, and a 5 year review process.
5. Record Report of Construction for the VMS
6. Excavation and Sampling Report
7. Schedule of Site Activities and Deliverables. Please provide a minimum of 30 days for ACDEH to review each submittal.

In addition, when the conceptual design for the proposed development is available, please propose a meeting to discuss the conceptual site design (i.e. permeable pavers, utilities, planters, storm water management, etc.) in relation to onsite contamination and infrastructure.

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If you have any questions, please let us know.

Thanks,

Kit

Kit Soo, PG

Senior Hazardous Materials Specialist

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