Dear Mr. Protopappas,

We would like to schedule a meeting for all of us to discuss the schedule for the additional site investigation, remedial action and proposed redevelopment at the site. The purpose of this meeting is to better understand the timeline for the various milestones. Please bring the following with you if you don't already have them:

- 1) Prepare a project schedule to include the following items:
  - The planning and entitlement process or permit review process
  - Environmental investigations, include the Remedial Action Plan (RAP), and any relevant notification period
  - Construction Schedule
  - Monthly project status meetings with ACDEH

\*Note in your schedule that Alameda County Department of Environmental Health (ACDEH) will require 60 days review time for each submittal and that you account for that in the timeline. We can use that as a starting point and adjust as necessary according to your required schedule.

- 2) Site Development Package
  - Description of Proposed Development (include information on what is proposed, how is this managed (i.e. first phase of live-work units to be sold first and then Homeowners Association (HOA) will take over, etc.).
  - Site Development Plans

The following are our availability, please select one and let us know whether any of the dates and times below work for you:

- Thursday, January 26, 2017 11:00 am 12:30 pm
- Monday, January 30, 2017 3:30 pm 5:00 pm
- Wednesday, February 1, 2017 3:00 -4:30 pm
- Friday, February 3, 2017 11:00 am -12:30 pm

Please let us know asap. If none of these dates work for your schedule, please go ahead and send three new dates and times. We look forward to meeting with you.

Best Regards, **Kit Soo, PG**  *Senior Hazardous Materials Specialist* Alameda County Department of Environmental Health (ACDEH) 1131 Harbor Bay Pkwy Alameda, CA 94502 Direct - 510-567-6791 kit.soo@acgov.org