

## Wickham, Jerry, Env. Health

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**From:** Tracy Craig [tracy@craig-communications.com]  
**Sent:** Friday, July 20, 2012 1:33 PM  
**To:** Wickham, Jerry, Env. Health  
**Cc:** 'Conner, Anne P'  
**Subject:** 997 Grant Avenue San Lorenzo, CA mailing  
**Attachments:** 117448 HCS Fact Sheet.pdf; DIR\_L\_2012-07-10.pdf

Hello Mr. Wickham:

This email serves as notification that the attached County fact sheet (file name 117448 HCS Fact Sheet) was mailed to all the individuals shown on pages 6-7 on the attached County Directive Letter (file name DIR L 2012-07.10).

The fact sheet was copied front to back (double sided with the map on back) in full color on recycled stock and placed in size 10 business envelopes with your name/address as the return contact. The fact sheet was mailed on July 16, 2012 via first class US Mail slated for local delivery on July 17, 2012. You were also added to the mailing list and should have received a copy.

Please let me know if this email is sufficient for your files or if you need any other confirmation. Thank you.

Tracy

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