



Alameda County

MAY 30 2013

Environmental Health



EDMUND G. BROWN JR.
GOVERNOR



MATTHEW RODRIGUEZ
SECRETARY FOR
ENVIRONMENTAL PROTECTION

State Water Resources Control Board



MAY 28 2013

SAN LORENZO UNIFIED SCHOOL DISTRICT
MOT
PAUL DIXON
15510 USHER ST
SAN LORENZO, CA 94580

UNDERGROUND STORAGE TANK CLEANUP FUND (FUND), CLAIM NO. 019875, FOR
SITE ADDRESS: 50 EAST LEWELLING, SAN LORENZO

The State Water Resources Control Board (State Water Board) is able to issue, pursuant to applicable regulations, the enclosed Letter of Commitment (LOC). The LOC is your acknowledgement from the State Water Board that you are eligible to submit reimbursement requests for corrective action costs incurred. As stated in the LOC, the State Water Board will reimburse necessary and eligible corrective action costs.

Please note that this LOC is being issued for eligible costs incurred prior to June 30, 2013. A budget will be issued for your claim for costs incurred during Fiscal Year 2013/2014. The budget is based on the site-specific needs of the claim, the Fund's projected annual revenue, local regulatory priorities, and direction from the State Water Resources Control Board. You may view budget information on the Fund's website at http://www.waterboards.ca.gov/water_issues/programs/ustcf/technicalformsinfo.shtml.

All invoices must be billed in the claimant's name and checks paying for invoices must come from the claimant as listed on the application. Any other invoicing and payment arrangements must be reviewed and approved by the Fund or the costs may not be reimbursed.

It is very important that you read the terms and conditions listed in the enclosed LOC. Claims filed with the Fund far exceed the funding available and it is very important that you make use of it in a timely manner.

You are reminded that you must comply with all regulatory agency time schedules and requirements. You are encouraged to take the necessary steps in obtaining the most reasonable, necessary, and cost effective method for your corrective action. Only corrective action costs

FELICIA MARCUS, CHAIR | THOMAS HOWARD, EXECUTIVE OFFICER

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required by the regulatory agency to protect human health, safety and the environment can be claimed for reimbursement.

The following documents must be submitted when seeking reimbursement. The Fund will not reimburse costs incurred prior to January 1, 1988:

- 1. The Conditions of Payment Certification form.** This form must be submitted with your first reimbursement request.
- 2. A Reimbursement Request Form (enclosed).** Two copies of this form have been enclosed for your use in this packet. Instructions for filling out the Reimbursement Request form can be found on the back of the form.
- 3. A Reimbursement Request Spreadsheet.** This form is used to organize and track corrective action costs incurred. After completion, this spreadsheet must be printed and submitted with your reimbursement request. Additionally, you must submit the completed spreadsheet electronically to the Fund.

The Conditions of Payment Certification form and Reimbursement Request spreadsheet can be found on the Fund's website at:

http://www.waterboards.ca.gov/water_issues/programs/ustcf/forms.shtml.

THIS IS IMPORTANT TO YOU, PLEASE NOTE:

Signature(s) on the application will be the signature(s) required for all future Fund documents.

We encourage claimants to sign all Fund documents personally. However, there may be circumstances where a claimant wants a representative to be able to sign Fund documents on the claimant's behalf. In this situation, claimants must submit a notarized Power of Attorney form designating a specific representative to sign and submit documents to the Fund. The designated representative should not be a consultant or contractor performing work on the project site because it would create a conflict of interest. Claimants should be aware that they are personally responsible and bound by any assertions made to the Fund pursuant to a Power of Attorney. (An appropriate Power of Attorney form is available on our web site or by request; however, other forms may also be acceptable.)

If the site is closed: Claimants have 365 days from the date of the site closure letter or from the date of this LOC, whichever occurs later, to submit cleanup costs to the Fund for reimbursement. All remediation costs, including monitoring well destruction and abandonment costs and case closure costs, must be submitted to the Fund prior to the 365-day deadline. The Fund will not reopen your claim or reimburse costs submitted after the deadline.

For sites that are not closed: You have 90 calendar days from the date of this letter to submit your first reimbursement request for incurred corrective action costs. We continuously review the status of all active claims. You must continue to remain in compliance and submit either a reimbursement

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request every 6 months, or a status report of your site. Failure to do so will result in the Fund taking steps to withdraw your LOC.

Sincerely,



Lisa Babcock, P.G., C.E.G., Fund Manager
Underground Storage Tank Cleanup Fund

Enclosures

cc: Mr. Chuck Headlee
RWQCB, Region 2
1515 Clay Street, Ste. 1400
Oakland, CA 94612

Ms. Donna Drogos
Alameda County EHD
1131 Harbor Bay Pkway, 2nd Fl.
Alameda, CA 94502-6577