From: <u>Debbie Potter</u>

To: <u>Drogos, Donna, Env. Health</u>
Subject: Meeting on Monday, 5/23

Date: Wednesday, May 18, 2011 6:18:41 PM

Hi Donna, I left you a v-message yesterday regarding the affordable housing project at 2428 Central Ave., in Alameda (Islander Motel). We have a sampling plan we would like to present to you (or the staff person you have assigned to this project) for approval. I had requested a meeting on Monday, May 23, as Brian Saliman (RCD project manager) is out of the office for the rest of the week. If Monday doesn't work, I would like to meet another day that week that works for you. I will have Mohammad Bazargani, PE, from Strategic Engineering and Science, participate in the meeting and present his findings regarding the site and the proposed sampling plan. Pls. let me know what a good time and date is for you. tx dp CONFIDENTIALITY NOTICE: This transmittal is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential, and exempt from disclosure under applicable law. If the reader of this transmittal is not the intended recipient or the employee or agent responsible for delivering the transmittal to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited.