

Drogos, Donna, Env. Health

From: Drogos, Donna, Env. Health
Sent: Tuesday, February 06, 2007 5:12 PM
To: 'Thomas Foran'
Subject: RE: 7200 Johnson Drive, Pleasanton: Case Number

Hi Tom, The case number is RO2941 & the caseworker is Jerry Wickham. Donna

Donna L. Drogos, PE
LOP Program Manager
Alameda County Environmental Health
1131 Harbor Bay Parkway
Alameda, CA 94502

510-567-6721
donna.drogos@acgov.org

From: Thomas Foran [mailto:tom@altreausa.com]
Sent: Friday, February 02, 2007 1:24 PM
To: Drogos, Donna, Env. Health
Subject: 7200 Johnson Drive, Pleasanton: Case Number

Donna Drogos:

Thank you for your time regarding the update of the case assignment status. I will look forward to your e-mail with the case number.

Sincerely,

Tom Foran, ALTREA LLC
(916) 548-1762

Drogos, Donna, Env. Health

From: Rigter, John [jrigter@lpfire.org]
Sent: Monday, February 05, 2007 11:17 AM
To: Drogos, Donna, Env. Health
Subject: RE: Clorox - 7200 Johnson Dr
Attachments: Clorox Elevator Transfer Letter 070130.doc; Clorox Elevator Referral Form 070130.doc

Donna,

Attached are copies of the transfer doc's you requested. Sorry for the delay (ended up with flu -2nd time...). I hope you rec'd the originals already.

John Rigter

Hazardous Materials Inspector
 Livermore-Pleasanton Fire Department
 3560 Nevada Street
 Pleasanton CA 94566

Phone: (925) 454-2337

Fax: (925) 454-2367

From: Drogos, Donna, Env. Health [mailto:donna.drogos@acgov.org]
Sent: Wednesday, January 31, 2007 3:55 PM
To: Rigter, John
Subject: RE: Clorox - 7200 Johnson Dr

Hi John, Can you fax the transfer to me? 510-337-9335, or e-mail a pdf? Thanks, Donna

From: Drogos, Donna, Env. Health
Sent: Friday, January 05, 2007 10:09 AM
To: John Rigtor (jrigter@lpfire.org)
Cc: 'studemeister@yahoo.com'; 'tom@altreusa.com'
Subject: FW: Clorox - 7200 Johnson Dr

Hi John,

I received your message yesterday. yes, please send me the case transfer paperwork & I will start case listing.

Altea: This will be a SLIC case & a deposit of \$6000k will be required to establish an oversight account. Please have the responsible party remit by check, payable to Alameda County Environmental Health, & submitted to the attention of ACEH's Finance Dept.

Please have the RP include a cover letter requesting oversight account establishment & include the full contact info (name, address, phone, e-mail) for the RP so that I can list the case. When the case is transferred to us & the above info submitted I will list the site then contact you regarding case assignment and any additional info needed.

Thanks, Donna

From: Drogos, Donna, Env. Health

2/6/2007

Sent: Thursday, December 14, 2006 2:35 PM

To: John Rigtor (jrigter@lpfire.org)

Subject: Clorox - 7200 Johnson Dr

John,

My phone log re: site

Okay to transfer to us just send me a case transfer form. Consultant will post all reports to ACEH ftp site.

Thanks, Donna

Donna L. Drogos, PE
LOP Program Manager
Alameda County Environmental Health
1131 Harbor Bay Parkway
Alameda, CA 94502

510-567-6721
donna.drogos@acgov.org

Drogos, Donna, Env. Health

From: Jacobs, Jacquelyn, Env. Health
Sent: Thursday, February 01, 2007 9:22 AM
To: Drogos, Donna, Env. Health
Subject: FW: 7200 Johnson - pending SLIC

Hi Donna,

The 6K check from PES Environmental came in today.

Jackie

From: Jacobs, Jacquelyn, Env. Health
Sent: Wednesday, January 31, 2007 4:58 PM
To: Drogos, Donna, Env. Health
Subject: RE: 7200 Johnson - pending SLIC

Hi Donna,

Not so far. There is a 6K check from Clorox and one from Hanson that we are waiting to get a RO# for (no AR's or letters requesting the funds received yet).

Jackie

From: Drogos, Donna, Env. Health
Sent: Wednesday, January 31, 2007 3:57 PM
To: Jacobs, Jacquelyn, Env. Health
Subject: RE: 7200 Johnson - pending SLIC

Hi Jackie, Have we received a check from these folks? Thanks, Donna

From: Seng, Victoria, Env. Health
Sent: Thursday, January 18, 2007 11:30 AM
To: Drogos, Donna, Env. Health; Wickham, Jerry, Env. Health; DAmbrosio, Jan, Env. Health; 'douglas.matkins@clorox.com'
Subject: RE: 7200 Johnson - pending SLIC

I just faxed Form W9 to Douglas and Accts Payables a minute ago. Thanks.

From: DAmbrosio, Jan, Env. Health
Sent: Thursday, January 18, 2007 8:03 AM
To: Seng, Victoria, Env. Health
Cc: Drogos, Donna, Env. Health; Wickham, Jerry, Env. Health
Subject: FW: 7200 Johnson - pending SLIC

Hi Vatey,

Can you check into this with our Auditor's Office. They must have a procedure (or perhaps someone there completes these forms) when Alameda County is considered to be a "vendor" doing business with another entity. Thanks.

From: Drogos, Donna, Env. Health
Sent: Wednesday, January 17, 2007 5:06 PM
To: DAmbrosio, Jan, Env. Health
Cc: Wickham, Jerry, Env. Health

2/1/2007

Subject: 7200 Johnson - pending SLIC

Hi Jan, The RP for a pending SLIC case is requesting completion of these forms before they submit the \$6k deposit as they consider us a 'vendor'. Have you completed documents like these before? Donna

Donna L. Drogos, PE
LOP Program Manager
Alameda County Environmental Health
1131 Harbor Bay Parkway
Alameda, CA 94502

510-567-6721
donna.drogos@acgov.org

From: douglas.matkins@clorox.com [mailto:douglas.matkins@clorox.com]
Sent: Wednesday, January 17, 2007 3:12 PM
To: Drogos, Donna, Env. Health
Cc: Kristin.Sanders@clorox.com; jamie.soto@clorox.com
Subject: Fw: Alameda County Info

Donna,

Here's a copy of the W9 form that we need to have completed. Once you have filled it out, fax it to 510-208-1502 (Clorox Accounts Payable) and 925-425-4022 (my office).

Thank you for your assistance.

Douglas Matkins
Health & Safety Manager
Clorox Technical Center

----- Forwarded by Douglas Matkins/US-Corporate/Clorox on 01/17/2007 03:07 PM -----

Jamie Soto/US-Corporate/Clorox

To Kristin Sanders/US-Corporate/Clorox@Clorox

CC Douglas Matkins/US-Corporate/Clorox@Clorox

01/17/2007 03:05 PM

Subject Re: Alameda County Info [Link](#)

Hi Kristin,

Thank you so much. We really appreciate the help!!!!!!!

Jamie

Kristin Sanders/US-Corporate/Clorox

To Jamie Soto/US-Corporate/Clorox@Clorox

2/1/2007

01/17/2007 02:56 PM

cc
Subject Re: Alameda County Info [Link](#)

Hi Jamie-

I have submitted the vendor workflow. I should have a vendor number for you shortly. I've also attached the Clorox W9 form that will need to be filled out. Once you receive the copy back fax it to 510-208-1502.

Thanks,

Kristin Sanders
Clorox International
Engineering & Procurement
Phone: 925-425-6845
Fax: 925-425-4038

Jamie Soto/US-Corporate/Clorox

To Kristin Sanders/US-Corporate/Clorox@Clorox
cc
Subject Alameda County Info

01/17/2007 02:41 PM

Thanks Kristin! Here's a scan of the check request and invoice/letter for Alameda County Environmental Health

J

----- Forwarded by Jamie Soto/US-Corporate/Clorox on 01/17/2007 02:40 PM -----

Jamie Soto/US-Corporate/Clorox

To Marcey Bothe/US-Corporate/Clorox@Clorox
cc Douglas Matkins/US-Corporate/Clorox@Clorox
Subject URGENT Check Request

01/17/2007 01:58 PM

Hi Marcey,

I have an urgent check request for you. I completed and sent, via inter-office mail, the attached check request with letter/invoice on 1/10/07. My apologies for not marking urgent when I originally submitted this for payment. I have since learned that this payment is holding up Kate Nyland's project of repairing the freight elevator at the Pleasanton site. I spoke with Pauline at the A/P Hotline to express the urgency, but wanted to send this information and scanned copy of the signed request for your reference. Can you help us expedite for immediate pay? Please advise.

Thank you,

Jamie Soto
Administrative Assistant

2/1/2007

Clorox Services Company
Applied Technology
(925) 425-6974 - phone
(925) 425-4022 - fax

This e-mail (including any attachments) may contain information confidential to The Clorox Company and is intended only for the use of the intended recipient(s). If the reader of this message is not the intended recipient(s), you are notified that you have received this message in error and that any review, dissemination, distribution or copying of this message is strictly prohibited. If you have received this message in error, please delete this message and notify the sender immediately.

January 31, 2007

Douglas R. Matkins
H, S & E Manager
Clorox Services Company
7200 Johnson Drive
Pleasanton CA 94588-8004

Subject: Leaking Subsurface Freight Elevator Cylinder, 7200 Johnson Drive, Building 3, Pleasanton
CA

Dear Mr. Matkins,

On December 5, 2006, you contacted me concerning an oil leak from a subsurface hydraulic cylinder at the above address. At the time, the leak was thought to be located in the elevator pit and contained.

On December 11, 2006, Thyssen Krupp Elevator (TKE) confirmed that the cylinder had a hole in it, 28 feet below the elevator pit (approximately 48 feet below ground surface). After the cylinder was removed, TKE encountered water inside the 20 inch well casing (housing the elevator cylinder). A sheen and oily odor were observed. It is estimated that 15 to 20 gallons of hydraulic oil has been released. The Altea letter dated December 18, 2006 summarizes these events and provides additional details (attached).

Per our conversation of December 12, 2006, and subsequent conversations with personnel at Alameda County Environmental Health, Clorox is already working with the agency toward the necessary ground water investigation. This letter formally refers the case to them (although this has already practically occurred). For additional information, please contact Ms. Donna Drogos, PE, at:

Alameda County Health Care Services (ACHCS)
1131 Harbor Bay Parkway
Alameda, CA 94502
510-567-6700

If you have any questions concerning this letter, please contact me directly at 925-454-2337. Thank you for your cooperation in this matter.

Sincerely,

John F. Rigter
Hazardous Materials Inspector
Livermore-Pleasanton Fire Department

Cc: Donna Drogos, PE, Alameda County Health Care Services, Environmental Health Division
Colleen Winey, Alameda County Zone 7 Water Agency
Tom Foran, Environmental Specialist, Altea, LLC

Attachments: To Dona Drogos; Altera report 12/18/06, Transfer Form, LPFD Inspection Report 12/12/06.

Drogos, Donna, Env. Health

From: Drogos, Donna, Env. Health
Sent: Wednesday, January 31, 2007 3:55 PM
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Donna L. Drogos, PE
LOP Program Manager
Alameda County Environmental Health
1131 Harbor Bay Parkway
Alameda, CA 94502

510-567-6721
donna.drogos@acgov.org



January 31, 2007

Douglas R. Matkins
H, S & E Manager
Clorox Services Company
7200 Johnson Drive
Pleasanton CA 94588-8004

Subject: Leaking Subsurface Freight Elevator Cylinder, 7200 Johnson Drive, Building 3, Pleasanton CA

Dear Mr. Matkins,

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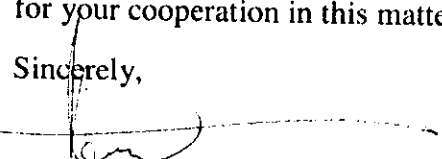
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Alameda, CA 94502
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If you have any questions concerning this letter, please contact me directly at 925-454-2337. Thank you for your cooperation in this matter.

Sincerely,


John F. Rigter
Hazardous Materials Inspector
Livermore-Pleasanton Fire Department

Alameda County
FEB 06 2007

Cc: Donna Drogos, PE, Alameda County Health Care Services, Environmental Health Division
Colleen Winey, Alameda County Zone 7 Water Agency
Tom Foran, Environmental Specialist, Altea, LLC

Attachments: To Dona Drogos; Altera report 12/18/06, Transfer Form, LPFD Inspection Report 12/12/06.

LIVERMORE - PLEASANTON FIRE DEPARTMENT

3560 Nevada Street, Pleasanton, CA 94566

Contaminated Site Case Transfer Form

Referral To:

Date	January 30, 2007		
By (name)	Donna L. Drogos	Phone	510-567-6700
Agency	Alameda County Environmental Health, 1131 Harbor Bay Parkway, Alameda, CA 94502		
Attention	Donna L. Drogos, LOP/TOXICS Program Manager		
Transferred as:	<input checked="" type="checkbox"/> LOP	<input type="checkbox"/> TOXICS	
Level of Update requested:	<input checked="" type="checkbox"/> distribution list above	<input type="checkbox"/> all meetings	<input type="checkbox"/> all site visits <input type="checkbox"/> closure sign off <input type="checkbox"/> all the

Site Information:

Site Name	Clorox
Site Address	7200 Johnson Drive, Building 3, Pleasanton CA 94566
Site Phone	925-425-6117
Site Contractor/Consultant (if available)	Altea, LLC (916-483-9600)
Site DBA	

Site Conditions:

UST	
Initiating Event	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> Other: Leak from elevator hydraulic cylinder
If UST(s) removed: # removed: _____	Date removed: _____
Contents:	<input type="checkbox"/> gasoline <input type="checkbox"/> diesel <input type="checkbox"/> waste oil <input type="checkbox"/> heating oil <input type="checkbox"/> solvents <input type="checkbox"/> kerosene <input type="checkbox"/> stoddard solvent <input checked="" type="checkbox"/> other: Hydraulic Oil
Observations of system (holes, leaks)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Observed contamination (free product, smell, soil/water discoloration)?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Unauthorized Release Form filed?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No N/A
NON-UST	
Former industrial use? Current	<input checked="" type="checkbox"/> Yes Current <input type="checkbox"/> No
Former Use Specify: Office building/lab area	
ALL REFERRALS	
Detectable concentrations of soil and/or groundwater contamination?	<input type="checkbox"/> Yes <input type="checkbox"/> No
o Highest Concentration Detected in Soil Contaminant (specify) Concentration	No Data submitted
o Highest Concentration Detected in Water Contaminant (specify) Concentration ppb	
Future intended use if known? If Yes, specify Same	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If available, attach pertinent reports</i>	

LIVERMORE-PLEASANTON FIRE DEPARTMENT

INSPECTION REPORT NARRATIVE

Name of Facility: <u>CLOROX</u>	Address: <u>7200 JOURNAL DRIVE</u>	Liv./Pleas.
Inspector: <u>JOHN REGISTER</u>		

INSPECTION TO DOCUMENT/DISCUSS ELEVATOR HYDRAULIC LEAK (NORTHWEST END OF BUILDING 2). INITIATED BY PHONE CALL FROM CLOROX CONSULTANT.

PRESENT DURING INSPECTION:

- DOUG MATKENS AND SALLY LOGOMARINO (CLOROX EHS)
- RICHARD DAVIS (ARM - CLOROX FACILITIES MANAGEMENT CONTRACTOR)
- CHRIS WELLS (AUREA - CONSULTANT TO CLOROX)
- DEKE HAYES (THYSSENKRUPP ELEVATOR - CONTRACTOR)

INFORMATION KNOWN TO-DATE, PER MR. HAYES:

INITIALLY, THE ELEVATOR WAS NOT WORKING WELL (COMING DOWN MUCH QUICKER THAN NORMAL). UPON REMOVAL OF THE HYDRAULIC CYLINDER RAMP ASSEMBLY, A LEAK WAS FOUND IN THE CYLINDER AT APPROXIMATELY 47 FEET BELOW GRADE. APPROXIMATELY 15 GALLONS OF HYDRAULIC FLUID (AW-32 OIL) HAS LEAKED FROM THE CYLINDER. THIS ESTIMATE IS BASED UPON THE VOLUME (KNOWN) IN THE SYSTEM. THE CYLINDER RAMP ASSEMBLY IS LOCATED (WAS) IN A STEEL WELL CASING. THIS CASING WAS FOUND TO CONTAIN WATER/MIXED WITH OIL FILLS, 55 GALLON DRUMS OF OIL/WATER MIXTURE HAVE BEEN PUMPED FROM THE CASING. PRIOR TO PUMPING OIL ABSORBENT PADS WERE LOWERED INTO THE CASING TO REMOVE AS MUCH OIL AS POSSIBLE. IT IS CURRENTLY NOT KNOWN IF THE HYDRAULIC OIL HAS MOVED OUTSIDE THE STEEL CASING.

REQUIREMENTS: SUBMIT A WRITTEN LEAK REPORT TO LIVERMORE-PLEASANTON FIRE DEPARTMENT, ALAMEDA COUNTY ENVIRONMENTAL HEALTH, AND THE REGIONAL WATER QUALITY CONTROL BOARD (SF BAY REGION)

ALSO REPORT TO OFFICE OF EMERGENCY SERVICES @ 800-852-7550

	<u>Chet Green</u>	<u>12/12/06</u>
Received by: Signature of Facility Representative	Printed Name	Date of Inspection

PRIOR TO KNOWN RELEASE LPFD INSPECTOR, J. REGISTER CONTACTED (12/12/06)

ALTREA, LLC.

P.O. Box 255251
Sacramento, CA 95865-5251

Main/Fax: 916.483.9600

December 18, 2006

John Rigter
Hazardous Materials Inspector
Livermore-Pleasanton Fire Department
3560 Nevada Street
Pleasanton, CA 94566

**Re: Leaking Subsurface Hydraulic Elevator
Cylinder, Clorox Facility Located at 7200 Johnson
Drive, Pleasanton, California 94588**

Dear Mr. Rigter:

On behalf of The Clorox Company (Clorox), Altreia, LLC (ALTREA) is performing appropriate agency notification related to a leaking subsurface hydraulic elevator cylinder located at 7200 Johnson Drive, Pleasanton, California (*subject site*).

During routine use of an elevator located at the *subject site* a Clorox employee reported an accelerated lowering of the freight elevator. Clorox responded by immediately contacting their elevator service contractor, Thyssen Krupp Elevator (TKE), to report the incident. A TKE inspection of the elevator system revealed low levels of hydraulic oil in the reservoir, indicating a likely failure of the closed loop hydraulic system had occurred. TKE immediately placed the elevator out of service and began removal of the subsurface jack assembly. During removal of the jack assembly, TKE observed several inches of free product (hydraulic oil) around the outer portion of the cylinder, but apparently contained within an outer steel casing. TKE pumped the hydraulic oil into a 55-gallon drum and continued their removal of the jack assembly.

The *subject site* elevator system is comprised of subsurface closed loop system consisting of a jack assembly (piston

and cylinder) installed within an outer 20" diameter steel casing, reaching approximately 40 feet below the surface of the basement elevator pit area. The annular space between the jack assembly cylinder and inner wall of the steel casing is filled with sandy backfill. Although not fully known at the time of this reporting, based on the age of the installation (approximately 20 years) it is unlikely that the outer steel casing is fully enclosed at its bottom. The total terminal depth of the jack assembly is estimated to be approximately 60 feet below ground surface (bgs) with the steel casing terminating slightly below the jack assembly (approximately 62 feet bgs).

On December 5 at approximately 1:00pm, Doug Matkins of Clorox notified John Rigter, Hazardous Materials Inspector of the Livermore-Pleasanton Fire Department (LPPFD) by telephone, that a hydraulic oil release had occurred from the *subject site* freight elevator, and that it appeared to have been fully contained. (LPPFD is the designated Certified-Unified Program Agency (CUPA) for the *subject site*). At the time of the reporting, Mr. Rigter informed Clorox that no additional action was required based upon the information conveyed but that requirements may change as additional information became available. At the time of reporting, groundwater was not visible, and the depth of the leakage was not known.

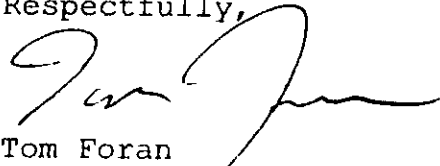
TKE completed removal of the subsurface jack assembly on Tuesday, December 11, 2006. TKE's inspection of the system components revealed that a visible hole, likely due to corrosion, was present in the cylinder casing at approximately 28 feet below the pit floor (approx. 48 feet bgs). TKE engineers estimated the total volume of the release of hydraulic oil at approximately 15 to 20 gallons. While TKE engineers originally did not encounter groundwater, within 24 hours of initiating the cleanout of the annular material within the steel casing, groundwater had risen to the pit floor area from within the 20" steel casing that remained in place. A sheen was present on the now visible groundwater surface and workers described an oily odor. Based on the new information related to the release, (i.e., the depth of the leak, the fact that the hydraulic fluid release had occurred several feet below the groundwater elevation and likely impacted groundwater in the vicinity of the cylinder), Clorox (via ALTREA) notified Mr. Rigter of the new information.

On Tuesday, December 12, Mr. Rigter visited the *subject site* and inspected the removed components of the jack assembly and pit area. Based on his inspection, Mr. Rigter instructed Clorox to notify Donna Drogos of the Alameda County Department of Environmental Health (ACDEH) Local Oversight Program (LOP) as well as the appropriate party at the Regional Water Quality Control Board (RWQCB) of the new facts related to the release. On Thursday, December, 14, ALTREA spoke with Donna Drogos of the ACDEH. Ms. Drogos instructed ALTREA to submit a copy of the LPFD notification to ACDEH and RWQCB as well as include a subsurface workplan to determine the extent of the release.

On behalf of Clorox, ALTREA is currently preparing the requested workplan, which will be submitted to the ACDEH by December 20.

Please feel free to contact me at 916.548.1762 with any questions regarding the contents of this notification.

Respectfully,



Tom Foran
Environmental Specialist
ALTREA, LLC.

cc:

Donna Drogos, Local Oversight Program, Alameda County
Department of Environmental Health

Doug Matkins, Health, Safety & Environment Manager, Clorox

Ronald Duff, San Francisco Regional Water Quality Control
Board

LIVERMORE - PLEASANTON FIRE DEPARTMENT

3560 Nevada Street, Pleasanton, CA 94566

Contaminated Site Case Transfer Form

Referral To:

Date	January 30, 2007		
By (name)	Donna L. Drogos	Phone	510-567-6700
Agency	Alameda County Environmental Health, 1131 Harbor Bay Parkway, Alameda, CA 94502		
Attention	Donna L. Drogos, LOP/TOXICS Program Manager		
Transferred as:	X <input type="checkbox"/> LOP <input type="checkbox"/> TOXICS		
Level of Update requested:	X <input type="checkbox"/> distribution list <input type="checkbox"/> all meetings <input type="checkbox"/> all site visits <input type="checkbox"/> closure sign off <input type="checkbox"/> all the above		

Site Information:

Site Name	Clorox
Site Address	7200 Johnson Drive, Building 3, Pleasanton CA 94566
Site Phone	925-425-6117
Site Contractor/Consultant (if available)	Altea, LLC (916-483-9600)
Site DBA	

Site Conditions:

UST	
Initiating Event	<input type="checkbox"/> <input type="checkbox"/> X <input checked="" type="checkbox"/> Other: Leak from elevator hydraulic cylinder
If UST(s) removed: # removed: _____	Date removed: _____
Contents:	<input type="checkbox"/> gasoline <input type="checkbox"/> diesel <input type="checkbox"/> waste oil <input type="checkbox"/> heating oil <input type="checkbox"/> solvents <input type="checkbox"/> kerosene <input type="checkbox"/> stoddard solvent X <input type="checkbox"/> other: Hydraulic Oil
Observations of system (holes, leaks)?	X <input type="checkbox"/> Yes <input type="checkbox"/> No
Observed contamination (free product, smell, soil/water discoloration)?	X <input type="checkbox"/> Yes <input type="checkbox"/> No
Unauthorized Release Form filed?	<input type="checkbox"/> Yes X <input type="checkbox"/> No N/A
NON-UST	
Former industrial use? Current	X <input type="checkbox"/> Yes Current <input type="checkbox"/> No
Former Use Specify: Office building/lab area	
ALL REFERRALS	
Detectable concentrations of soil and/or groundwater contamination?	<input type="checkbox"/> Yes <input type="checkbox"/> No
o Highest Concentration Detected in Soil Contaminant (specify) Concentration	No Data submitted
o Highest Concentration Detected in Water Contaminant (specify) Concentration ppb	
Future intended use if known? If Yes, specify Same	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>If available, attach pertinent reports</i>	

Drogos, Donna, Env. Health

From: Wickham, Jerry, Env. Health
Sent: Friday, January 26, 2007 4:23 PM
To: Drogos, Donna, Env. Health
Subject: FW: Clorox

From: Jacobs, Jacquelyn, Env. Health
Sent: Friday, January 26, 2007 3:49 PM
To: Wickham, Jerry, Env. Health; Plunkett, Steven, Env. Health
Subject: Clorox

Hi,

A 6K check has been received from Clorox. If this is for a SLIC case, please send down the letter requesting funds so that the correct AR# can be used to deposit it.

Thanks,
Jackie

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From: Seng, Victoria, Env. Health
Sent: Thursday, January 18, 2007 10:40 AM
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Cc: Drogos, Donna, Env. Health; Wickham, Jerry, Env. Health
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Hi Vatey,

Can you check into this with our Auditor's Office. They must have a procedure (or perhaps someone there completes these forms) when Alameda County is considered to be a "vendor" doing business with another entity. Thanks.

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LOP Program Manager
Alameda County Environmental Health
1131 Harbor Bay Parkway
Alameda, CA 94502

510-567-6721
donna.drogos@acgov.org

From: douglas.matkins@clorox.com [mailto:douglas.matkins@clorox.com]
Sent: Wednesday, January 17, 2007 3:12 PM
To: Drogos, Donna, Env. Health
Cc: Kristin.Sanders@clorox.com; jamie.soto@clorox.com
Subject: Fw: Alameda County Info

Donna,

Here's a copy of the W9 form that we need to have completed. Once you have filled it out, fax it to 510-208-1502 (Clorox

2/1/2007

Accounts Payable) and 925-425-4022 (my office).

Thank you for your assistance.

Douglas Matkins
Health & Safety Manager
Clorox Technical Center

----- Forwarded by Douglas Matkins/US-Corporate/Clorox on 01/17/2007 03:07 PM -----

Jamie Soto/US-Corporate/Clorox

01/17/2007 03:05 PM

To Kristin Sanders/US-Corporate/Clorox@Clorox
cc Douglas Matkins/US-Corporate/Clorox@Clorox
Subject Re: Alameda County Info [Link](#)

Hi Kristin,

Thank you so much. We really appreciate the help!!!!!!!

Jamie

Kristin Sanders/US-Corporate/Clorox

01/17/2007 02:56 PM

To Jamie Soto/US-Corporate/Clorox@Clorox
cc
Subject Re: Alameda County Info [Link](#)

Hi Jamie-

I have submitted the vendor workflow. I should have a vendor number for you shortly. I've also attached the Clorox W9 form that will need to be filled out. Once you receive the copy back fax it to 510-208-1502.

Thanks,

Kristin Sanders
Clorox International
Engineering & Procurement
Phone: 925-425-6845
Fax: 925-425-4038

Jamie Soto/US-Corporate/Clorox

01/17/2007 02:41 PM

To Kristin Sanders/US-Corporate/Clorox@Clorox
cc
Subject Alameda County Info

2/1/2007

Thanks Kristin! Here's a scan of the check request and invoice/letter for Alameda County Environmental Health

J

----- Forwarded by Jamie Soto/US-Corporate/Clorox on 01/17/2007 02:40 PM -----

Jamie Soto/US-Corporate/Clorox

To: Marcey Bothe/US-Corporate/Clorox@Clorox

cc: Douglas Matkins/US-Corporate/Clorox@Clorox

01/17/2007 01:58 PM

Subject: URGENT Check Request

Hi Marcey,

I have an urgent check request for you. I completed and sent, via inter-office mail, the attached check request with letter/invoice on 1/10/07. My apologies for not marking urgent when I originally submitted this for payment. I have since learned that this payment is holding up Kate Nyland's project of repairing the freight elevator at the Pleasanton site. I spoke with Pauline at the A/P Hotline to express the urgency, but wanted to send this information and scanned copy of the signed request for your reference. Can you help us expedite for immediate pay? Please advise.

Thank you,

Jamie Soto
Administrative Assistant
Clorox Services Company
Applied Technology
(925) 425-6974 - phone
(925) 425-4022 - fax

This e-mail (including any attachments) may contain information confidential to The Clorox Company and is intended only for the use of the intended recipient(s). If the reader of this message is not the intended recipient(s), you are notified that you have received this message in error and that any review, dissemination, distribution or copying of this message is strictly prohibited. If you have received this message in error, please delete this message and notify the sender immediately.

2/1/2007

MINORITY VENDOR QUESTIONNAIRE

It is the policy of The Clorox Co. to promote and increase the participation of minorities, women and disabled veterans in our purchasing business. In order to measure our performance, we are asking you to indicate if your company falls within one of the following categories based on definitions used in Federal Regulations (see the second page of this form for MINORITY VENDOR definitions).

Is the predominant ownership of the company:

- Black Asian or Pacific Islander American Indian or Alaskan Native Hispanic
 Non-Minority Women-Owned Business Disabled Veteran Other (specify) _____

TO HAVE YOUR PAYMENT DEPOSITED DIRECTLY INTO YOUR CHECKING ACCOUNT

To have your payment deposited directly into your checking account, attach a voided check, or photocopy, and complete the information below. A voided check is necessary to confirm that the name on the account matches the account number provided. When this information has been received, The Clorox Co. will transmit \$.01 to your checking account as a pre-note test of the funds transfer protocol. Once this test has completed successfully, you will begin receiving your payments deposited directly into your checking account within 10 days.

We include remittance advice information when we transmit payments to your Bank. Please check with them to ensure they can provide this information to you, their customer. If your Bank cannot provide this service and you require a paper notification of deposit, please check here:

To have your payment deposited directly to your checking account, attach a blank voided check, or photocopy, and complete the following:

ABA Routing Number: ** _____
Account Number: _____
Name of Bank: _____
Bank Address: _____

** ABA Routing number can usually be located in the lower left corner of your check and **always** consists of nine numerics.

Debit allowed for error made in deposit by The Clorox Co.

Signature _____ Date _____ Title _____

*****IMPORTANT NOTICE *****

The following companies are among the family of The Clorox Company:

A&M Products Manufacturing Company
Clorox Products Manufacturing Company
Clorox Services Company
Forest Technology Corporation
Glad Manufacturing Company
Himolene, Inc.
HV Manufacturing Company
Kingsford Manufacturing Company
Paulsboro Packaging, Inc.

STP Product Manufacturing Company
The Armor All/STP Products Company
The Brita Products Company
The Clorox International Company
The Clorox Pet Products Company
The Clorox Professional Products Company
The Clorox Sales Company
The HV Foods Products Company
The Kingsford Products Company

Federal law requires that we withhold 30% of the income paid to you if you fail to provide us with your Taxpayer Information.

California law requires that we withhold and pay to the state of California 7% of all payments for **services performed in California** by non-residents of California who are not employees of The Clorox Co. and who are not subject to normal wage and employee tax withholding. Prior to making any payments to you (as an individual, partnership or corporation), we request that you provide us with a properly completed Form AP-W9. Even if you are a California resident, we must have a signed Form AP-W9 certifying California residency to avoid the withholding. If any dollars are withheld, they will be paid to the Franchise Tax Board, P.O. Box 942867, Sacramento, CA 94267-0001. Questions regarding refunds of withheld dollars should be directed to the Franchise Tax Board.

For Privacy Act Notice, see form FTB 1131 (Individuals only): For California residents only

Purpose of this form --This form is used to obtain an exemption from withholding of tax for individuals, corporations and partnerships that declare they are residents of, or have a permanent place of business in California.

Withholding Agent--Keep this certificate for your records. For more information, contact: Withholding at Source, P.O. Box 651, Sacramento, CA 95812-0551. You may also telephone (916) 845-4900. If an individual payee becomes a nonresident or if a corporation payee ceases to be qualified to do business in California, or if the partnership ceases to have a permanent place of business in California, the payee must notify the payer. The payer must then complete Form 591 and Form 592 or Form 598 and Form 598-B and withhold the tax at source.

The term "resident" includes every individual who is in California for other than a temporary or transitory purpose. Generally, an individual who comes to California for a purpose which will extend over a long or indefinite period will be considered a resident. However, an individual who comes to perform a particular contract of short-term duration will be considered a nonresident. For assistance in determining residence status, call the appropriate toll-free telephone number listed below.

A corporation, partnership, limited liability company (LLC) or other company has a permanent place of business in this state if it is organized and existing under the laws of this state or if a foreign corporation, it has qualified to transact intrastate business. A corporation which has not qualified to transact intrastate business (e.g., a corporation engaged exclusively in interstate commerce) will be considered as having a permanent place of business in this state only if it maintains a permanent office in this state which is permanently staffed by its employees.

Upon request, the Franchise Tax Board will advise any entity making payments which may be subject to withholding whether or not the recipient has a permanent place of business in California. Such requests should contain the exact name of the recipient of the income and be addressed to: Franchise Tax Board, Operations Division, Sacramento, CA 94240-0046.

For more information regarding residency, call the numbers listed below:

From within the United States, call.....1-800-852-5711
From outside the United States, call.....1-916-845-4900
For hearing impaired with TTD, call.....1-800-822-8268

MINORITY BUSINESS ENTERPRISE (MBE)/WOMEN'S BUSINESS ENTERPRISE (WBE)

A Minority Business Enterprise (MBE) is defined as a business with at least 51 percent minority ownership or, in the case of a corporation, at least 51 percent of the stock is owned by minority persons, and which has its management and daily operations controlled by one or more minorities. Minority classifications include Black, Hispanic, Native American or Alaskan Native, and Asian or Pacific Islander.

Black--A person with origins in any of the black racial groups of Africa who is also not of Hispanic origin.

Asian or Pacific Islander--A person with origins in any of the original peoples of the Far East, Southeast Asia, the Indian Subcontinent, or the Pacific Islands. This area includes, for example, China, Japan, Korea, the Philippine Republic, and Samoa.

Native American or Alaskan Native--A person with origins in any of the original peoples of North America and who maintains cultural identification through tribal affiliation or community recognition.

Hispanic--A person of Mexican, Puerto Rican, Cuban, South American, or other Spanish culture or origin, regardless of race.

A Women's Business Enterprise (WBE) is defined as a business with at least 51 percent women ownership, or in the case of a corporation at least 51 percent of the stock owned by women, and which has its management and daily operations controlled by one or more women.

A Disabled Veteran-Owned Business is defined as a business certified by the Office of Small Minority Business. Management and operations of such business must be controlled by one or more disabled veterans.

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STP Product Manufacturing Company
The Armor All/STP Products Company
The Brita Products Company
The Clorox International Company
The Clorox Pet Products Company
The Clorox Professional Products Company
The Clorox Sales Company
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The Kingsford Products Company

Federal law requires that we withhold 30% of the income paid to you if you fail to provide us with your Taxpayer Information.

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The Clorox Company - Payment Request

For ALL users, the vendor (payee) must exist in SAP prior to submittal of this form.

VENDOR NUMBER

VENDOR NAME
ADDRESS

Alameda County Environmental Health
Attention: Finance Department
1131 Harbor Bay Parkway
Alameda, CA 94502-6577

INVOICE NO.

INVOICE DATE

1/9/07

GROSS AMT

\$6,000.00

TAX AMT

SPECIAL HANDLING INSTRUCTIONS

INDIVIDUAL PAYMENT

ATTACHMENTS

CHECK COMMENTS

AMOUNT	DESC/ITEM	GL ACCOUNT	CO.	COST CENTER	PROFIT CENTER	INTERNAL ORDER
1 \$6,000.00	Leaking subsurface hydraulic elevator cylinder at CTC	819005	US51	21005		
2						
3						
4						

REASON FOR EXPENSE: Establish an oversight account for the CTC relative to description/item listed above.

If expedited payment is requested, please indicate business rationale.

FREE FORM COMMENTS

PREPARED BY

Jamie Soto

APPROVED BY

Douglas Matkins

DATE

1/10/07

ALTREA, LLC.

P.O. Box 255251
Sacramento, CA 95865-5251

Main/Fax: 916.483.9600

January 9, 2007

Alameda County Environmental Health
Attention: Finance Department
1131 Harbor Bay Parkway
Alameda, CA 94502-6577

Re: Leaking Subsurface Hydraulic Elevator
Cylinder, Clorox Facility Located at 7200 Johnson
Drive, Pleasanton, California 94588

Dear Finance Department:

Enclosed is a draft for \$6,000.00 payable to Alameda County
Environmental Health in order to establish an oversight
account for the Clorox Services Company in the above
referenced matter.

The contact information for Clorox is as follows:

Douglas Matkins
Health, Safety & Environmental Manager
7200 Johnson Drive
Pleasanton, CA 94566
(925) 425-6117
douglas.matkins@clorox.com

Please feel free to contact me at 916.548.1762 with any
questions regarding the contents of this request.

Respectfully,

Tom Foran
Environmental Specialist
ALTREA, LLC.

Drogos, Donna, Env. Health

From: Drogos, Donna, Env. Health
Sent: Friday, January 05, 2007 10:09 AM
To: John Rigtor (jrigter@lpfire.org)
Cc: 'studemeister@yahoo.com'; 'tom@altreusa.com'
Subject: FW: Clorox - 7200 Johnson Dr
Attachments: NEW CASE - Clorox, 7200 Johnson Dr

Hi John,

I received your message yesterday. yes, please send me the case transfer paperwork & I will start case listing.

Altre: This will be a SLIC case & a deposit of \$6000k will be required to establish an oversight account. Please have the responsible party remit by check, payable to Alameda County Environmental Health, & submitted to the attention of ACEH's Finance Dept.

Please have the RP include a cover letter requesting oversight account establishment & include the full contact info (name, address, phone, e-mail) for the RP so that I can list the case. When the case is transferred to us & the above info submitted I will list the site then contact you regarding case assignment and any additional info needed.

Thanks, Donna

From: Drogos, Donna, Env. Health
Sent: Thursday, December 14, 2006 2:35 PM
To: John Rigtor (jrigter@lpfire.org)
Subject: Clorox - 7200 Johnson Dr

John,

My phone log re: site
Okay to transfer to us just send me a case transfer form. Consultant will post all reports to ACEH ftp site.

Thanks, Donna

Donna L. Drogos, PE
LOP Program Manager
Alameda County Environmental Health
1131 Harbor Bay Parkway
Alameda, CA 94502

510-567-6721
donna.drogos@acgov.org

2/1/2007

Drogos, Donna, Env. Health

From: Paul Studemeister [studemeister@yahoo.com]
Sent: Wednesday, December 20, 2006 2:42 PM
To: Drogos, Donna, Env. Health
Subject: Work Plan, 7200 Johson Drive, Pleasanton
Attachments: 2997024288-Work Plan Dec 2006.pdf

December 20, 2006

Donna Drogos
Local Oversight Program Manager
Alameda County Department of Environmental Health.
1131 Harbor Bay Parkway
Alameda, CA 94502-6577
Phone: 510-567-6721
email: donna.drogos@acgov.org

Dear Ms. Drogos:

Please find enclosed our work plan for a subsurface investigation of the hydraulic elevator at 7200 Johnson Avenue in Pleasanton, California. We have contacted your office via email for authorization to have the work plan uploaded into the Alameda County Cleanup Oversight Program database.

If you would like us to upload the work plan, please assist us in setting up the database for the site inasmuch as we understand the county has to provide us with an access code.

If you have any questions, please contact me or Mr. Thomas Foran 916-548-1762.

Sincerely,

Paul Studemeister

Paul Studemeister
Professional Geologist, PG 4635/CEG 1746
Altea, LLC
P. O. Box 255251
Sacramento, CA 95865-5251
Phone: 916-548-1762
Fax: 916-483-9600

Attachment: Work Plan (pdf file)

Do You Yahoo!?
Tired of spam? Yahoo! Mail has the best spam protection around
<http://mail.yahoo.com>

ALTREA, LLC.

P.O. Box 255251
Sacramento, CA 95865-5251

Main/Fax: 916.483.9600

December 19, 2006

Donna Drogos
Alameda County Environmental Health
1131 Harbor Bay Parkway
Alameda, CA 94502-6577

**Re: Leaking Subsurface Hydraulic Elevator
Cylinder, Clorox Facility Located at 7200 Johnson
Drive, Pleasanton, California 94588**

Dear Ms. Drogos:

Enclosed is a copy of the notification letter for your records. We will also send a copy in electronic form.

Please feel free to contact me at 916.548.1762 with any questions regarding the contents of this notification.

Respectfully,



Tom Foran
Environmental Specialist
ALTREA, LLC.

ALTREA LLC
Business Consulting
P.O. Box 255251
Sacramento, CA 95865-5251
tom@altreausa.com
(916) 548-1762 / Facsimile (916) 483-9600

FACSIMILE

DATE: December 18, 2006

TO: Donna Drogos
Local Oversight Program
Alameda County
Department of Environmental Health

FACSIMILE NO. (510) 337-9335

FROM: Thomas E. Foran, Altreia LLC

NUMBER OF PAGES: 3 (cover not included)

NOTE:

ALTREA, LLC.

P.O. Box 255251
Sacramento, CA 95865-5251

Main/Fax: 916.483.9600

December 18, 2006

John Rigter
Hazardous Materials Inspector
Livermore-Pleasanton Fire Department
3560 Nevada Street
Pleasanton, CA 94566

**Re: Leaking Subsurface Hydraulic Elevator
Cylinder, Clorox Facility Located at 7200 Johnson
Drive, Pleasanton, California 94588**

Dear Mr. Rigter:

On behalf of The Clorox Company (Clorox), Altreia, LLC (ALTREA) is performing appropriate agency notification related to a leaking subsurface hydraulic elevator cylinder located at 7200 Johnson Drive, Pleasanton, California (*subject site*).

During routine use of an elevator located at the *subject site* a Clorox employee reported an accelerated lowering of the freight elevator. Clorox responded by immediately contacting their elevator service contractor, Thyssen Krupp Elevator (TKE), to report the incident. A TKE inspection of the elevator system revealed low levels of hydraulic oil in the reservoir, indicating a likely failure of the closed loop hydraulic system had occurred. TKE immediately placed the elevator out of service and began removal of the subsurface jack assembly. During removal of the jack assembly, TKE observed several inches of free product (hydraulic oil) around the outer portion of the cylinder, but apparently contained within an outer steel casing. TKE pumped the hydraulic oil into a 55-gallon drum and continued their removal of the jack assembly.

The *subject site* elevator system is comprised of subsurface closed loop system consisting of a jack assembly (piston

and cylinder) installed within an outer 20" diameter steel casing, reaching approximately 40 feet below the surface of the basement elevator pit area. The annular space between the jack assembly cylinder and inner wall of the steel casing is filled with sandy backfill. Although not fully known at the time of this reporting, based on the age of the installation (approximately 20 years) it is unlikely that the outer steel casing is fully enclosed at its bottom. The total terminal depth of the jack assembly is estimated to be approximately 60 feet below ground surface (bgs) with the steel casing terminating slightly below the jack assembly (approximately 62 feet bgs).

On December 5 at approximately 1:00pm, Doug Matkins of Clorox notified John Rigter, Hazardous Materials Inspector of the Livermore-Pleasanton Fire Department (LPFD) by telephone, that a hydraulic oil release had occurred from the *subject site* freight elevator, and that it appeared to have been fully contained. (LPFD is the designated Certified-Unified Program Agency (CUPA) for the *subject site*). At the time of the reporting, Mr. Rigter informed Clorox that no additional action was required based upon the information conveyed but that requirements may change as additional information became available. At the time of reporting, groundwater was not visible, and the depth of the leakage was not known.

TKE completed removal of the subsurface jack assembly on Tuesday, December 11, 2006. TKE's inspection of the system components revealed that a visible hole, likely due to corrosion, was present in the cylinder casing at approximately 28 feet below the pit floor (approx. 48 feet bgs). TKE engineers estimated the total volume of the release of hydraulic oil at approximately 15 to 20 gallons. While TKE engineers originally did not encounter groundwater, within 24 hours of initiating the cleanout of the annular material within the steel casing, groundwater had risen to the pit floor area from within the 20" steel casing that remained in place. A sheen was present on the now visible groundwater surface and workers described an oily odor. Based on the new information related to the release, (i.e., the depth of the leak, the fact that the hydraulic fluid release had occurred several feet below the groundwater elevation and likely impacted groundwater in the vicinity of the cylinder), Clorox (via ALTREA) notified Mr. Rigter of the new information.

On Tuesday, December 12, Mr. Rigter visited the *subject* site and inspected the removed components of the jack assembly and pit area. Based on his inspection, Mr. Rigter instructed Clorox to notify Donna Drogos of the Alameda County Department of Environmental Health (ACDEH) Local Oversight Program (LOP) as well as the appropriate party at the Regional Water Quality Control Board (RWQCB) of the new facts related to the release. On Thursday, December, 14, ALTREA spoke with Donna Drogos of the ACDEH. Ms. Drogos instructed ALTREA to submit a copy of the LPFD notification to ACDEH and RWQCB as well as include a subsurface workplan to determine the extent of the release.

On behalf of Clorox, ALTREA is currently preparing the requested workplan, which will be submitted to the ACDEH by December 20.

Please feel free to contact me at 916.548.1762 with any questions regarding the contents of this notification.

Respectfully,

Tom Foran
Environmental Specialist
ALTREA, LLC.


cc:

Donna Drogos, Local Oversight Program, Alameda County
Department of Environmental Health

Doug Matkins, Health, Safety & Environment Manager, Clorox

Stephen Hill, San Francisco Regional Water Quality Control
Board