

## Plunkett, Steven, Env. Health

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**From:** Mike Quillin [Mike.Quillin@erm.com]  
**Sent:** Wednesday, January 02, 2008 4:46 PM  
**To:** Plunkett, Steven, Env. Health  
**Cc:** bburrowsre@aol.com; jim@roesslerinvestmentgroup.com; Karl Morthole; John Lucio  
**Subject:** RE: RO2863 Electronic Submission Requirement 7272 San Ramon Road, Dublin, CA

Thanks Steven. We've successfully uploaded the Fact Sheet to the ftp site, and will do so with all subsequent deliveries.

Regarding our meeting on the 10th, do you have an idea as to how many from your office will be attending? I need to make sure I get the right-sized conference room.

Thanks and regards,

Mike

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**From:** Plunkett, Steven, Env. Health [mailto:steven.plunkett@acgov.org]  
**Sent:** Monday, December 31, 2007 8:27 AM  
**To:** Mike Quillin  
**Subject:** RO2863 Electronic Submission Requirement 7272 San Ramon Road, Dublin, CA

Hello Mike,

Thank you for the submission of the previously requested documents. As you are new to this case, you may not be aware that ACEH requires all documents must be submitted electronically. Please resubmit the documents to the ACEH ftp site. Additionally, if you do not have access to our ftp site please contact our technician and she will provide you with the necessary password to upload documents to the site. The email address for electronic reporting is [dehloptoxic@acgov.org](mailto:dehloptoxic@acgov.org).

As of Jan 31, 2006 Alameda County Environmental Health (ACEH) requests that all future reports or correspondences be submitted in electronic form to the county's ftp site. ACEH is converting all existing paper files to electronic documents and will no longer be maintaining paper files. As such, all reports need to be in electronic format. In addition, I have attached instructions regarding the electronic submittal of reports to the ACEH ftp site.

**ELECTRONIC SUBMITTAL OF REPORTS**

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The Alameda County Environmental Cleanup Oversight Programs (LOP and SLIC) require submission of all reports in electronic form to the county's ftp site. Paper copies of reports will no longer be accepted. The electronic copy replaces the paper copy and will be used for all public information requests, regulatory review, and compliance/enforcement activities. Instructions for submission of electronic documents to the Alameda County Environmental Cleanup Oversight Program ftp site are provided on the attached "Electronic Report Upload (ftp) Instructions." Please do not submit reports as attachments to electronic mail.

Submission of reports to the Alameda County ftp site is an addition to existing requirements for electronic submittal of information to the State Water Resources Control Board (SWRCB) Geotracker website. Submission of reports to the Geotracker website does not fulfill the requirement to submit documents to the Alameda County ftp site. In September 2004, the SWRCB adopted regulations that require electronic submittal of information for groundwater cleanup programs. For several years, responsible parties for cleanup of leaks from underground storage tanks (USTs) have been required to submit groundwater analytical data, surveyed locations of monitor wells, and other data to the Geotracker database over the Internet. Beginning July 1, 2005, electronic submittal of a complete copy of all necessary reports was required in Geotracker (in PDF format). Please visit the SWRCB website for more information on these requirements ([http://www.swrcb.ca.gov/ust/cleanup/electronic\\_reporting](http://www.swrcb.ca.gov/ust/cleanup/electronic_reporting)).

In order to facilitate electronic correspondence, we request that you provide up to date electronic mail addresses for all responsible and interested parties. Please provide current electronic mail addresses and notify us of future changes to electronic mail addresses by sending an electronic mail message to me at [steven.plunkett@acgov.org](mailto:steven.plunkett@acgov.org)

We appreciate your cooperation in this matter, and I look forward to working with you on this case.

Should you have any questions, please feel free to contact me.

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**From:** Mike Quillin [mailto:Mike.Quillin@erm.com]  
**Sent:** Friday, December 28, 2007 8:59 AM  
**To:** Plunkett, Steven, Env. Health  
**Cc:** bburrowsre@aol.com; jim@roesslerinvestmentgroup.com; Karl Morthole; John Lucio  
**Subject:** Draft Fact Sheet, 7272 San Ramon Road, Dublin, CA

Good morning Steven. I hope your holidays are going well.

Pursuant to your letter of 18 December 2007 to Mr. Bruce Burrows and Mr. Gabriel Chiu, ERM-West, Inc. (ERM) presents for your review the subject Draft Fact Sheet. We present the document in both Word and .pdf formats so that you can edit/revise as you consider necessary. Please don't hesitate to contact me if you need further support on this. Whereas we understand you granted an extension for this, as well as other requested items in your 18 December letter, until 18 January 2008, the Draft Fact Sheet was near completion anyway and we thought it appropriate to forward it to you by the original deadline of today.

As you are aware from Mr. Burrows' letter of 21 December, ERM will now be providing consulting services to him and Mr. Jim Roessler of Roessler Investments. It is my understanding that a meeting with DTSC and ACHCSA,

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among others, has been scheduled for 10 January 2008 here in ERM's Walnut Creek offices, pending availability of all interested parties. I look forward to meeting you, and working with you towards successful resolution of site issues.

As you deem necessary, please include ERM on any letter or electronic communications regarding the subject site so that we can remain abreast of current developments.

Thanks Steven; Happy New Year.

Mike

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## Plunkett, Steven, Env. Health

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**From:** Bud Duke [BDuke@dtsc.ca.gov]  
**Sent:** Wednesday, January 02, 2008 3:00 PM  
**To:** Drogos, Donna, Env. Health; Plunkett, Steven, Env. Health; bburrowsre@aol.com; Henry Wong  
**Cc:** JPARK1015@gmail.com  
**Subject:** Crow Canyon Cleaners/Montessori Plus School

**Attachments:** Perry Invitation Letter to 010708 mtg.pdf; Park Invitation Letter to 010708 mtg.pdf



Perry Invitation Letter to 010...  
Park Invitation Letter to 0107...

Good afternoon.

Attached are invitation letters to attend the January 10, 2008 meeting for the above noted project sent to Mr. and Mrs. Park and to Mr. Dwight Perry and Mr. Carleton Perry. I look forward to meeting with everyone next Thursday. If you have any questions, please contact me.

Bud

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