



Health Care Services

Alameda County Environmental Health Meeting Sign-In Sheet

Chevron Portfolio, February 23, 2012 Meeting

Thursday, February 23, 2012

1:00 PM

NAME	COMPANY	MAILING ADDRESS	PHONE	Signature	E-MAIL
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MEETING AGENDA
ACEH & Chevron Portfolio Meeting
February 23, 2012 – 1 to 4 PM; Rm 201
1131 Harbor Bay Parkway
Alameda, CA 94502

Attendees: Chevron: Roya Kambin, Olivia Skance, Eric Frohnapple, Mark Horne
Alameda County: Donna Drogos, Jerry Wickham, Mark Detterman, Keith Nowell

1. INTRODUCTIONS

- a. Meet all parties involved

2. MEETING OBJECTIVES

- a. To establish a list of Case Workers / Case Managers for each site
- b. Project Management – Case Manager as Point of Contact
- c. Changes to Planned Work
 - i. “Request to Rescind” Notices
 - ii. Chevron Internal Reviews
- d. Identify Case Priorities
 - i. Set case prioritization category & basis: High, mid, and low priority sites & prioritization basis; expected to expedite site work and review (To enable improved progress on high-risk/high-priority sites and to enable effective deployment of resources for the highest and best use)

3. ANTICIPATED ACTION ITEMS

- a. List of Case Workers / Case Managers for each site
- b. List of Case Prioritization & Basis
- c. Other

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(by MD)
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Introductions were made; a majority are relatively new case workers and case managers; each provides an overview of their management area

Roya Kambin is generally managing the Unocal case transfers, but has a number of other sites now

Olivia Skance is handling existing case portfolio, typically lower risk cases

Mark Horne is sitting in for Dave Patton, but has been handling northern CA, and OR and WA (the latter two with other case managers)

Eric Frohnapple is managing cases, but has been working more with an internal peer review process across the county and is finding less time for case management; that appears to be a changing role

Ian Robb still has two sites, but just had twins (with his wife) so is currently out.

ACEH provided an overview of case workers oversight areas.

Request a list of case workers / case managers for each site, for our ease of use, as well as having our internal staff update our internal database and the Geotracker database. This does not appear to be an issue.

Request that Chevron case managers be the point of contact for larger decisions. ACEH does not mind interacting with consultants on field or office level issues (as is currently being done); however, conflicting prioritization of high risk and low risk sites is occurring currently and ACEH needs Chevron to be a gate keeper. This is expected to allow ACEH to prioritize high risk sites, as well as focus ACEH review on Chevron priorities within the low risk sites. ACEH and Chevron both agree that low risk sites are good to remove from the case load and will additionally achieve the effective refocusing of existing resources (consultant time and company money) to high risk sites.

Discuss changes to planned work. The "Request to Rescind" letters are largely for Unocal management transfer sites, where Chevron's internal review finds data to be lacking (no SCM, data gaps, etc.) and Chevron wants to revise work plans to better address these issues, prior to being requested to do so. This is expected to move site faster, but is data or time intensive upfront. She is aware several letters did not communicate this well.

Discuss status of implementation of the Low Threat Policy. ACEH clarifies its inability to act on a policy that does not exist yet, is only in draft form and has not been adopted, and is subject to change before final adaptation. We can't go there yet, and the timing of adaptation is months out.

Discuss Chevron Internal Review policy. Eric details internal peer review process (Peer Assist). Once a CAP is selected Chevron brings in internal experts and external consultant specialists to conduct the review of the selected technology and has consistently found issues (miscalculations, poor assumptions, data gaps, etc.). Eric is involved intimately with this process. They estimate that remedial cleanup is accelerated by a bit more than 50%. They also have a Vapor Assist team. If data gaps or etc are found, then it gets "recycled" so that the gaps are addressed prior to CAP final selection and implementation. The process takes approximately 2 months.

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Discuss case prioritization and drivers for ACEH and Chevron. Eric described Chevron's drivers:

1. Safety
2. Dangers to Health or Explosions
3. Environmental Receptors
4. Agency Requests (which they may or may not agree with)
5. Closure without source removal, but a plume which is not expanding
6. Closure

ACEH described ACEHs drivers:

1. Risk
2. Environmental Receptors
3. (Re)development
4. RP priorities
5. Closure

Both agree to prioritize sites and to work to common prioritization. Mark described his inability to review all Chevron cases to date due to outside prioritization of agency time by state over the past 1.5 to 2 years; however, for those sites that have been reviewed (approx 50%) and the issues understood, the submittal of a WP or SWI takes significantly less time to review. At the same time ACEH has received conflicting requests for prioritization and this is an attempt to work through that.

Both agree to rank sites in high, middle, and low priorities, and to report back in 4 to 6 weeks.

Chevron will forward a spreadsheet of case managers site by site in the interim.