

AGENDA

British Petroleum, Alameda County Environmental Health

Date: 09/28/2012

Time: 1 pm – 4 pm

Location: ACEH, 1131 Harbor Bay Parkway, Alameda, CA

ATTENDEES

<u>Name</u>	<u>Organization</u>	<u>Email</u>
Dilan Roe	Alameda County Environmental Health (ACEH)	dilan.roe@acgov.org
Hollis Phillips	ARCADIS	Hollis.Phillips@arcadis-us.com
Arpen Shah	ARCADIS	

PURPOSE

The purposes of the meeting are: (1) Discuss portfolio of ARCADIS/BP cases under regulatory oversight by Alameda County Environmental Health Local Oversight Agency; (2) Discuss the role of ARCADIS and signature authority on Perjury Statements; (3) Discuss strategies for facilitation of efficient case management, implementation of corrective action measures, and progress towards case closure; (4) Discuss data quality issues; and (5) Discuss cases that are potential candidates for closure under recently adopted Low Threat Closure Policy.

DESIRED OUTCOME

Case prioritization and strategy for implementing efficient case management, implementation of corrective action measures, and progress towards case closure.

DISCUSSION TOPICS

- ARCADIS/BP Case Portfolio
- Perjury Statement
- Data Quality Issues (RO403, RO456)
- Low Threat Closure Policy
- Site Conceptual Model
- Geotracker Compliance
- Case Prioritization
- Project Schedules

CONCLUSION (Meeting Summary; Action items; Follow up)

