



ENVIRONMENTAL HEALTH SERVICES
ENVIRONMENTAL PROTECTION
1131 Harbor Bay Parkway, Suite 250
Alameda, CA 94502-6577
(510) 567-6700
FAX (510) 337-9335

October 27, 2014

Nicole Arceneaux
Chevron Environmental
Management Company
6101 Bollinger Canyon Road
San Ramon, CA 94583
(Sent via electronic mail to:
nicole.arceneaux@chevron.com)

Ed Ralston
Phillips 66 Company
76 Broadway
Sacramento, CA 95818
(Sent via electronic mail to:
Ed.C.Ralston@p66.com)

Clover Trust 1997-1
Circle K Company
PO Box 52085
Phoenix, AZ 85072

Harbans Singh
NETJA LLC
584 N. Rengstorff Ave.
Mountain View, CA 94043

Suncor Holdings Co II LLC
11601 Wilshire Boulevard
Los Angeles, CA 90025

Johnny Mui
3020 Grove Way
Castro Valley, CA 94546

Union Oil Company of California
c/o UNOCAL 76 Prop Tax
P.O Box 7600
Los Angeles CA 90051

Subject: Well Destruction Authorization; Fuel Leak Case No. RO0000366 and Geotracker Global ID T0600101450, UNOCAL #3292, 15008 E. 14th Street, San Leandro, CA 94578

Dear Responsible Parties:

The public comment period for the subject site ended on October 24, 2014. No comments were received by Alameda County Environmental Health (ACEH).

You are free to proceed with the destruction of all wells associated with the site (groundwater, vapor, etc), as requested in the attached August 15, 2014 letter from ACEH. As requested in the letter, please contact the Alameda County Public Works Agency to obtain well destruction permits. Following the well destruction, please provide ACEH a well destruction report according to the schedule outlined below. The well destruction report should document site activities, provide well destruction permit documentation, and documentation indicating that any remaining investigation, remediation, and well destruction derived waste have been removed from the site

TECHNICAL REPORT REQUEST

Please submit reports to Alameda County Environmental Health (Attention: Keith Nowell), and upload technical reports to the ACEH ftp site (Attention: Keith Nowell), and to the State Water Resources Control Board's Geotracker website, in accordance with the following specified file naming convention and schedule:

- **December 26, 2014 – Well Destruction Report** - File to be named RO366_WELL_DCM_R_yyyy-mm-dd

These reports are being requested pursuant to California Health and Safety Code Section 25296.10. 23 CCR Sections 2652 through 2654, and 2721 through 2728 outline the responsibilities of a responsible party in response to an unauthorized release from a petroleum UST system, and require your compliance with this request.

Should you have any questions, please contact me at (510) 567--6764 or send me an electronic mail message at keith.nowell@acgov.org.

If your email address does not appear on the cover page of this notification ACEH is requesting you provide your email address so that we can correspond with you quickly and efficiently regarding your case.

Sincerely,

Keith Nowell, PG, CHG
Hazardous Materials Specialist

Enclosures: Attachment 1 – Responsible Party (ies) Legal Requirements/Obligations and Electronic Report Upload (ftp) Instructions

Attachment 2 – ACEH Directive Letter dated August 15, 2014

cc: Alexis Fischer, Chevron Environmental Management Company, 6101 Bollinger Canyon Road, San Ramon, CA 94583 (sent via electronic mail to AFischer@Chevron.com)

Katherine Brandt, 2000 Powell Street, 7th Floor, Emeryville, CA 94608,
(sent via electronic mail to Katherine.Brandt@arcadis-us.com)

Dilan Roe, ACEH, (sent via e-mail to dilan.roe@acgov.org)
Keith Nowell (sent via electronic mail to keith.nowell@acgov.org)
Electronic File, GeoTracker

Attachment 1

Responsible Party(ies) Legal Requirements / Obligations

REPORT REQUESTS

These reports are being requested pursuant to California Health and Safety Code Section 25296.10. 23 CCR Sections 2652 through 2654, and 2721 through 2728 outline the responsibilities of a responsible party in response to an unauthorized release from a petroleum UST system, and require your compliance with this request.

ELECTRONIC SUBMITTAL OF REPORTS

ACEH's Environmental Cleanup Oversight Programs (LOP and SLIC) require submission of reports in electronic form. The electronic copy replaces paper copies and is expected to be used for all public information requests, regulatory review, and compliance/enforcement activities. Instructions for submission of electronic documents to the Alameda County Environmental Cleanup Oversight Program FTP site are provided on the attached "Electronic Report Upload Instructions." Submission of reports to the Alameda County FTP site is an addition to existing requirements for electronic submittal of information to the State Water Resources Control Board (SWRCB) GeoTracker website. In September 2004, the SWRCB adopted regulations that require electronic submittal of information for all groundwater cleanup programs. For several years, responsible parties for cleanup of leaks from underground storage tanks (USTs) have been required to submit groundwater analytical data, surveyed locations of monitoring wells, and other data to the GeoTracker database over the Internet. Beginning July 1, 2005, these same reporting requirements were added to Spills, Leaks, Investigations, and Cleanup (SLIC) sites. Beginning July 1, 2005, electronic submittal of a complete copy of all reports for all sites is required in GeoTracker (in PDF format). Please visit the SWRCB website for more information on these requirements (http://www.waterboards.ca.gov/water_issues/programs/ust/electronic_submittal/).

PERJURY STATEMENT

All work plans, technical reports, or technical documents submitted to ACEH must be accompanied by a cover letter from the responsible party that states, at a minimum, the following: "I declare, under penalty of perjury, that the information and/or recommendations contained in the attached document or report is true and correct to the best of my knowledge." This letter must be signed by an officer or legally authorized representative of your company. Please include a cover letter satisfying these requirements with all future reports and technical documents submitted for this fuel leak case.

PROFESSIONAL CERTIFICATION & CONCLUSIONS/RECOMMENDATIONS

The California Business and Professions Code (Sections 6735, 6835, and 7835.1) requires that work plans and technical or implementation reports containing geologic or engineering evaluations and/or judgments be performed under the direction of an appropriately registered or certified professional. For your submittal to be considered a valid technical report, you are to present site specific data, data interpretations, and recommendations prepared by an appropriately licensed professional and include the professional registration stamp, signature, and statement of professional certification. Please ensure all that all technical reports submitted for this fuel leak case meet this requirement.

UNDERGROUND STORAGE TANK CLEANUP FUND

Please note that delays in investigation, later reports, or enforcement actions may result in your becoming ineligible to receive grant money from the state's Underground Storage Tank Cleanup Fund (Senate Bill 2004) to reimburse you for the cost of cleanup.

AGENCY OVERSIGHT

If it appears as though significant delays are occurring or reports are not submitted as requested, we will consider referring your case to the Regional Board or other appropriate agency, including the County District Attorney, for possible enforcement actions. California Health and Safety Code, Section 25299.76 authorizes enforcement including administrative action or monetary penalties of up to \$10,000 per day for each day of violation.

Alameda County Environmental Cleanup Oversight Programs (LOP and SLIC)	REVISION DATE: May 15, 2014
	ISSUE DATE: July 5, 2005
	PREVIOUS REVISIONS: October 31, 2005; December 16, 2005; March 27, 2009; July 8, 2010, July 25, 2010
SECTION: Miscellaneous Administrative Topics & Procedures	SUBJECT: Electronic Report Upload (ftp) Instructions

The Alameda County Environmental Cleanup Oversight Programs (LOP and SLIC) require submission of all reports in electronic form to the county's ftp site. Paper copies of reports will no longer be accepted. The electronic copy replaces the paper copy and will be used for all public information requests, regulatory review, and compliance/enforcement activities.

REQUIREMENTS

- **Please do not submit reports as attachments to electronic mail.**
- Entire report including cover letter must be submitted to the ftp site as **a single portable document format (PDF) with no password protection.**
- It is **preferable** that reports be converted to PDF format from their original format, (e.g., Microsoft Word) rather than scanned.
- **Signature pages and perjury statements must be included and have either original or electronic signature.**
- **Do not password protect the document.** Once indexed and inserted into the correct electronic case file, the document will be secured in compliance with the County's current security standards and a password. **Documents with password protection will not be accepted.**
- Each page in the PDF document should be rotated in the direction that will make it easiest to read on a computer monitor.
- Reports must be named and saved using the following naming convention:

RO#_Report Name_Year-Month-Date (e.g., RO#5555_WorkPlan_2005-06-14)

Submission Instructions

- 1) Obtain User Name and Password
 - a) Contact the Alameda County Environmental Health Department to obtain a User Name and Password to upload files to the ftp site.
 - i) Send an e-mail to deh.loptoxic@acgov.org
 - b) In the subject line of your request, be sure to include "**ftp PASSWORD REQUEST**" and in the body of your request, include the **Contact Information, Site Addresses**, and the **Case Numbers (RO# available in Geotracker) you will be posting for.**
- 2) Upload Files to the ftp Site
 - a) Using Internet Explorer (IE4+), go to <ftp://alcoftp1.acgov.org>
 - (i) Note: Netscape, Safari, and Firefox browsers will not open the FTP site as they are NOT being supported at this time.
 - b) Click on Page located on the Command bar on upper right side of window, and then scroll down to Open FTP Site in Windows Explorer.
 - c) Enter your User Name and Password. (Note: Both are Case Sensitive.)
 - d) Open "My Computer" on your computer and navigate to the file(s) you wish to upload to the ftp site.
 - e) With both "My Computer" and the ftp site open in separate windows, drag and drop the file(s) from "My Computer" to the ftp window.
- 3) Send E-mail Notifications to the Environmental Cleanup Oversight Programs
 - a) Send email to deh.loptoxic@acgov.org notify us that you have placed a report on our ftp site.
 - b) Copy your Caseworker on the e-mail. Your Caseworker's e-mail address is the entire first name then a period and entire last name @acgov.org. (e.g., firstname.lastname@acgov.org)
 - c) The subject line of the e-mail must start with the RO# followed by **Report Upload**. (e.g., Subject: RO1234 Report Upload) If site is a new case without an RO#, use the street address instead.
 - d) If your document meets the above requirements and you follow the submission instructions, you will receive a notification by email indicating that your document was successfully uploaded to the ftp site.

ATTACHMENT 2

ACEH Directive Letter dated August 15, 2014

Nowell, Keith, Env. Health

From: Nowell, Keith, Env. Health
Sent: Friday, August 15, 2014 11:18 AM
To: Katherine Brandt (Katherine.Brandt@arcadis-us.com)
Cc: Nicole Arceneaux (nicole.arceneaux@chevron.com); Alexis Fischer (AFischer@Chevron.com); Roe, Dilan, Env. Health
Subject: Fuel Leak Cases RO366- Unocal #3292, 15008 E 14th St., San Leandro & RO499- Unocal #5367, 500 Bancroft Ave., San Leandro
Attachments: RO499 clppl ADDRESS LABELS.docx; RO366 clppl ADDRESS LABELS.docx; RO499 _CL_PP_L_2014-08-20.pdf; RO366_CL_PP_L_2014-08-20.pdf

Katherine,

Attached are the public notifications for closure and the mailing lists for RO499, Unocal #5367, 500 Bancroft Ave., San Leandro, and RO366 Fuel Leak Case RO366 Unocal #3292, 15008 E 14th St., San Leandro. When the public notification fact sheets have been sent please provide Alameda County Environmental Health (ACEH) with a letter stating the notifications have been sent. Include as an attachment the list of addresses contacted.

Request for Monitoring Well Destruction Scheduling

As part of an attempt to expedite closures, and with the recognition that coordination of well decommissioning is a long lead item, ACEH requests that you schedule well decommissioning for approximately two weeks after closure of the public comment period for the site. Please contact the Alameda County Public Works Agency at 510.567.6791 or online, to obtain the required permits. After written ACEH concurrence (email or other) that there have been no comments, you would be free to proceed with well decommissioning. Should there be public comments, then there would be sufficient time to cancel (and / or reschedule) the date and not incur a cost from the drilling company. Please provide notification to ACEH by the date identified below, that you have contracted a licensed drilling contractor for the decommissioning of all remaining wells at the site.

Technical Report Request

Please upload technical reports to the ACEH ftp site (Attention: Keith Nowell), and to the State Water Resources Control Board's Geotracker website, in accordance with the following specified file naming convention and schedule:

- **September 19, 2014 – FACT SHEET MAILING VERIFICATION** (file name: RO0000366_CORRES_L_yyyy-mm-dd)
- **September 19, 2014 – CONFIRMATION OF SCHEDULED WELL DECOMMISSIONING** (file name: RO0000366_CORRES_L_yyyy-mm-dd)
- **September 26, 2014– FACT SHEET MAILING VERIFICATION** (file name: RO0000499_CORRES_L_yyyy-mm-dd)
- **September 26, 2014 – CONFIRMATION OF SCHEDULED WELL DECOMMISSIONING** (file name: RO0000499_CORRES_L_yyyy-mm-dd)

Thank you for your cooperation. ACEH looks forward to working with you to advance the case toward closure. Should you have any questions regarding this correspondence or your case, please call me at (510) 567-6764 or send an electronic mail message at keith.nowell@acgov.org.

Respectfully,

Keith Nowell

Keith Nowell PG, CHG
Hazardous Materials Specialist
Alameda County Environmental Health
1131 Harbor Bay Parkway
Alameda , CA 94502-6540
phone: 510 / 567 - 6764
fax: 510 / 337 - 9335
email: keith.nowell@acgov.org

PDF copies of case files can be reviewed/downloaded at:

<http://www.acgov.org/aceh/lop/ust.htm>