



ENVIRONMENTAL HEALTH SERVICES
ENVIRONMENTAL PROTECTION
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June 26, 2009

Ondrej Kojnok
TriStar Partnership
2980 Thomas Grade
Morgan Hill, CA 95037

George Tuma
25930 Kay Ave., Apt 106
Hayward, CA 94545-2653

Fatih & Ferda Tekin
121 Diamond Court
Hercules, CA 94547

Subject: Fuel Leak Case No. RO0000323 and GeoTracker Global ID T0600100131, Autopro,
5200 Telegraph Avenue, Oakland, CA 94609

Dear Messrs. Kojnok & Tuma and Mr. & Mrs. Tekin:

Alameda County Environmental Health (ACEH) staff has reviewed the case file for the above-referenced site including the recently submitted document entitled, "Work Plan for Site Investigation," dated June 8, 2009, which was prepared by Professional Service Industries, Inc. (PSI) for the subject site. PSI proposes to conduct a preferential pathway evaluation, define the extent of groundwater contamination, characterize the source area in the vicinity of the former UST dispenser, initiate groundwater sampling, prepare a site conceptual model, and upload applicable data to the SWRCB's GeoTracker database.

ACEH generally concurs with the proposed scope of work and requests that you address the following technical comments, perform the proposed work, and send us the technical reports described below.

TECHNICAL COMMENTS

1. **Groundwater Contaminant Plume Definition** – As mentioned above, PSI states that they will install two groundwater monitoring wells (MW-6 located across the street from the subject site on the west side of Telegraph Avenue and MW-7 located up-gradient of the Chevron Site) to define the extent of the groundwater contaminant plume. At this time, ACEH understands that Chevron will be installing an up-gradient monitoring well in the vicinity of the proposed monitoring well MW-7. Therefore, the installation of the proposed monitoring well MW-7 does not appear necessary at this time and may be omitted from the proposed scope of work.

2. **Source Area Characterization** – PSI states that “sufficient characterization has been performed in the 3 former UST areas.” However, justification that the vertical extent of soil contamination in the source areas with supporting analytical data was not provided in the above-mentioned work plan. At this time, please provide justification in the Site Conceptual Model (SCM) whether the vertical extent of soil contamination in all potential source areas is adequately defined. If it is determined that the source areas are not adequately defined, please propose a scope of work to address the above mentioned concerns and include it in the SCM due by the date specified below.
3. **Coordinated Groundwater Monitoring** – Since there is a potential for groundwater contaminant plume comingling between the subject site and the Chevron site located at 5101 Telegraph Avenue, ACEH requests that coordinated groundwater sampling between your site and the Chevron site be implemented. ACEH understands that Chevron is currently conducting semi-annual groundwater sampling and this frequency appears appropriate for both sites. Therefore, we request Autopro and Chevron, by the copy of this letter, implement coordinated groundwater monitoring at the two sites and submit a report that includes data and graphics for both sites due by the dates specified below.
4. **GeoTracker Compliance** – Although the groundwater monitoring reports and associated EDF files have been uploaded to GeoTracker, the above-mentioned work plan does not appear to have been uploaded as of today. Please upload the work plan within ten (10) days from the date of this letter.

NOTIFICATION OF FIELDWORK ACTIVITIES

Please schedule and complete the fieldwork activities by the date specified below and provide ACEH with at least three (3) business days notification prior to conducting the fieldwork including routine groundwater sampling.

TECHNICAL REPORT REQUEST

Please submit technical reports to ACEH (Attention: Paresh Khatri), according to the following schedule:

- **September 24, 2009** – Soil and Water Investigation Report & SCM
- **Due within 30 Days of Sampling** – Semi-annual Monitoring Report (3rd Quarter 2009)
- **Due within 30 Days of Sampling** – Semi-annual Monitoring Report (1st Quarter 2010)

These reports are being requested pursuant to California Health and Safety Code Section 25296.10. 23 CCR Sections 2652 through 2654, and 2721 through 2728 outline the responsibilities of a responsible party in response to an unauthorized release from a petroleum UST system, and require your compliance with this request.

ELECTRONIC SUBMITTAL OF REPORTS

ACEH's Environmental Cleanup Oversight Programs (LOP and SLIC) require submission of reports in electronic form. The electronic copy replaces paper copies and is expected to be used for all public information requests, regulatory review, and compliance/enforcement activities. Instructions for submission of electronic documents to the Alameda County Environmental Cleanup Oversight Program FTP site are provided on the attached "Electronic Report Upload Instructions." Submission of reports to the Alameda County FTP site is an addition to existing requirements for electronic submittal of information to the State Water Resources Control Board (SWRCB) GeoTracker website. In September 2004, the SWRCB adopted regulations that require electronic submittal of information for all groundwater cleanup programs. For several years, responsible parties for cleanup of leaks from underground storage tanks (USTs) have been required to submit groundwater analytical data, surveyed locations of monitoring wells, and other data to the GeoTracker database over the Internet. Beginning July 1, 2005, these same reporting requirements were added to Spills, Leaks, Investigations, and Cleanup (SLIC) sites. Beginning July 1, 2005, electronic submittal of a complete copy of all reports for all sites is required in GeoTracker (in PDF format). Please visit the SWRCB website for more information on these requirements (http://www.swrcb.ca.gov/ust/electronic_submittal/report_rqmts.shtml).

PERJURY STATEMENT

All work plans, technical reports, or technical documents submitted to ACEH must be accompanied by a cover letter from the responsible party that states, at a minimum, the following: "I declare, under penalty of perjury, that the information and/or recommendations contained in the attached document or report is true and correct to the best of my knowledge." This letter must be signed by an officer or legally authorized representative of your company. Please include a cover letter satisfying these requirements with all future reports and technical documents submitted for this fuel leak case.

PROFESSIONAL CERTIFICATION & CONCLUSIONS/RECOMMENDATIONS

The California Business and Professions Code (Sections 6735, 6835, and 7835.1) requires that work plans and technical or implementation reports containing geologic or engineering evaluations and/or judgments be performed under the direction of an appropriately registered or certified professional. For your submittal to be considered a valid technical report, you are to present site specific data, data interpretations, and recommendations prepared by an appropriately licensed professional and include the professional registration stamp, signature, and statement of professional certification. Please ensure all that all technical reports submitted for this fuel leak case meet this requirement.

UNDERGROUND STORAGE TANK CLEANUP FUND

Please note that delays in investigation, later reports, or enforcement actions may result in your becoming ineligible to receive grant money from the state's Underground Storage Tank Cleanup Fund (Senate Bill 2004) to reimburse you for the cost of cleanup.

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AGENCY OVERSIGHT

If it appears as though significant delays are occurring or reports are not submitted as requested, we will consider referring your case to the Regional Board or other appropriate agency, including the County District Attorney, for possible enforcement actions. California Health and Safety Code, Section 25299.76 authorizes enforcement including administrative action or monetary penalties of up to \$10,000 per day for each day of violation.

If you have any questions, please call me at (510) 777-2478 or send me an electronic mail message at paresh.khatri@acgov.org.

Sincerely,

Paresh C. Khatri
Hazardous Materials Specialist

Enclosure: ACEH Electronic Report Upload (ftp) Instructions

cc: Brand Burfield, PSI, 4703 Tidewater Avenue, Suite B, Oakland, CA 94601 (Sent via e-mail to: brand.burfield@psiusa.com)
Stacie Harting-Frerichs, Chevron Corporation, 6111 Bollinger Canyon Road, RM 3596, San Ramon, CA 94583
Leroy Griffin, Oakland Fire Department, 250 Frank H. Ogawa Plaza, Ste. 3341, Oakland, CA 94612-2032 (Sent via e-mail to: lgriffin@oaklandnet.com)
Lili Biava, (Sent via e-mail to: lilibiava@yahoo.com)
Donna Drogos, ACEH (Sent via e-mail to: donna.drogos@acgov.org)
Paresh Khatri, ACEH (Sent via e-mail to: paresh.khatri@acgov.org)
File

Alameda County Environmental Cleanup Oversight Programs (LOP and SLIC)	ISSUE DATE: July 5, 2005
	REVISION DATE: March 27, 2009
	PREVIOUS REVISIONS: December 16, 2005, October 31, 2005
SECTION: Miscellaneous Administrative Topics & Procedures	SUBJECT: Electronic Report Upload (ftp) Instructions

The Alameda County Environmental Cleanup Oversight Programs (LOP and SLIC) require submission of all reports in electronic form to the county's ftp site. Paper copies of reports will no longer be accepted. The electronic copy replaces the paper copy and will be used for all public information requests, regulatory review, and compliance/enforcement activities.

REQUIREMENTS

- Entire report including cover letter must be submitted to the ftp site as a **single portable document format (PDF) with no password protection**. (Please do not submit reports as attachments to electronic mail.)
- It is **preferable** that reports be converted to PDF format from their original format, (e.g., Microsoft Word) rather than scanned.
- Signature pages and perjury statements **must** be included and have either original or electronic signature.
- **Do not password protect the document**. Once indexed and inserted into the correct electronic case file, the document will be secured in compliance with the County's current security standards and a password. **Documents with password protection will not be accepted.**
- Each page in the PDF document should be rotated in the direction that will make it easiest to read on a computer monitor.
- Reports must be named and saved using the following naming convention:
RO#_Report Name_Year-Month-Date (e.g., RO#5555_WorkPlan_2005-06-14)

Additional Recommendations

- A separate copy of the tables in the document should be submitted by e-mail to your Caseworker in **Excel** format. These are for use by assigned Caseworker only.

Submission Instructions

- 1) Obtain User Name and Password:
 - a) Contact the Alameda County Environmental Health Department to obtain a User Name and Password to upload files to the ftp site.
 - i) Send an e-mail to dehloptoxic@acgov.org
Or
 - ii) Send a fax on company letterhead to (510) 337-9335, to the attention of My Le Huynh.
 - b) In the subject line of your request, be sure to include **"ftp PASSWORD REQUEST"** and in the body of your request, include the **Contact Information, Site Addresses**, and the **Case Numbers (RO# available in Geotracker) you will be posting for**.
- 2) Upload Files to the ftp Site
 - a) Using Internet Explorer (IE4+), go to <ftp://alcoftp1.acgov.org>
 - (i) Note: Netscape and Firefox browsers will not open the FTP site.
 - b) Click on File, then on Login As.
 - c) Enter your User Name and Password. (Note: Both are Case Sensitive.)
 - d) Open "My Computer" on your computer and navigate to the file(s) you wish to upload to the ftp site.
 - e) With both "My Computer" and the ftp site open in separate windows, drag and drop the file(s) from "My Computer" to the ftp window.
- 3) Send E-mail Notifications to the Environmental Cleanup Oversight Programs
 - a) Send email to dehloptoxic@acgov.org notify us that you have placed a report on our ftp site.
 - b) Copy your Caseworker on the e-mail. Your Caseworker's e-mail address is the entire first name then a period and entire last name @acgov.org. (e.g., firstname.lastname@acgov.org)
 - c) The subject line of the e-mail must start with the RO# followed by **Report Upload**. (e.g., Subject: RO1234 Report Upload) If site is a new case without an RO# use the street address instead.
 - d) If your document meets the above requirements and you follow the submission instructions, you will receive a notification by email indicating that your document was successfully uploaded to the ftp site.