



**CONESTOGA-ROVERS  
& ASSOCIATES**

19449 Riverside Drive, Suite 230, Sonoma, California 95476  
Telephone: 707-935-4850 Facsimile: 707-935-6649  
www.CRAworld.com

January 17, 2008

Matthew Mitchell  
26929 Palomares Road  
Castro Valley, California 94552

Re: **Access Request**  
Former Shell Service Station  
2703 Martin Luther King Jr. Way  
Oakland, California  
Incident No: 97093397  
SAP Code 129449

**RECEIVED**

JAN 22 2008

**ENVIRONMENTAL HEALTH SERVICES**

Dear Mr. Mitchell:

Conestoga-Rovers & Associates (CRA) prepared this transmittal on behalf of Equilon Enterprises LLC dba Shell Oil Products US (Shell). We are overseeing an investigation of the former Shell service station at 2703 Martin Luther King Jr. Way in Oakland, California, located adjacent to your property at 681 28<sup>th</sup> Street. Our investigation is overseen by the Alameda County Health Care Services Agency (ACHCSA).

As part of this investigation, we are requesting access to install one monitoring well in the parking lot of your property. Our proposed work would involve approximately 3 workers over two 4-hour days to install the well, followed by one person accessing the well for sampling for approximately 1 to 2 hours once every three months. The well installation involves drilling vertically down several feet to install the well. Once the well is installed, we will secure the well with a metal cover flush to the ground. Since the entire well is installed below ground surface, the well should not cause any interference with use of that portion of the property. We can also work with you to minimize any disruption during well installation or sampling.

Attached, please find a standard access agreement for general investigation and remediation work. Please review the language in the agreement, and let us know if you require any changes or conditions in order to execute the agreement. We would also like to request a meeting at 681 27<sup>th</sup> Street to discuss the access and well installation.

If you have any questions or comments, please call Jacquelyn England at (707) 933-2370. We would appreciate a response within 30 days.

Equal  
Employment  
Opportunity Employer



**CONESTOGA-ROVERS  
& ASSOCIATES**

Sincerely,  
**Conestoga-Rovers & Associates**

Jacquelyn England  
Project Manager

Attachment: Standard Access Agreement

cc: Mr. Denis Brown, Shell Oil Products US  
Mr. Jerry Wickham, Alameda County Health Care Services Agency (without attachments)



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January 17, 2008

Andrew and Mary Williams Trust  
1238 Bowdoin Street  
San Francisco, California 94134

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JAN 22 2008

ENVIRONMENTAL HEALTH SERVICES

Re: **Access Request**  
Former Shell Service Station  
2703 Martin Luther King Jr. Way  
Oakland, California  
Incident No: 97093397  
SAP Code 129449

Dear Property Owner:

Conestoga-Rovers & Associates (CRA) prepared this transmittal on behalf of Equilon Enterprises LLC dba Shell Oil Products US (Shell). We are overseeing an investigation of the former Shell service station at 2703 Martin Luther King Jr. Way in Oakland, California, located in the vicinity of your property at 690 27<sup>th</sup> Street. Our investigation is overseen by the Alameda County Health Care Services Agency (ACHCSA).

As part of this investigation, we are requesting access to install one monitoring well in the driveway of our property. Our proposed work would involve approximately 3 workers over two 4-hour days to install the well, followed by one person accessing the well for sampling for approximately 1 to 2 hours once every three months. The well installation involves drilling vertically down several feet to install the well. Once the well is installed, we will secure the well with a metal cover flush to the ground. Since the entire well is installed below ground surface, the well should not cause any interference with use of that portion of the property. We can also work with you to minimize any disruption during well installation or sampling.

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Sincerely,  
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Jacquelyn England  
Project Manager

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