

## **Khatri, Paresh, Env. Health**

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**From:** Khatri, Paresh, Env. Health  
**Sent:** Wednesday, March 03, 2010 3:26 PM  
**To:** 'Tom Venus'  
**Subject:** RE: Request for due date extension - RO100

Hello Tom,

Your request for an submittal extension is acceptable, based on your e-mail correspondence.

Sincerely,

Paresh C. Khatri  
Hazardous Materials Specialist  
Alameda County Environmental Health  
Local Oversight Program  
1131 Harbor Bay Parkway  
Alameda, CA 94502-6577

Phone: (510) 777-2478  
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<http://www.acgov.org/aceh/lop/lop.htm>

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**From:** Tom Venus [mailto:tvenus@broadbentinc.com]  
**Sent:** Friday, February 26, 2010 3:28 PM  
**To:** Khatri, Paresh, Env. Health  
**Subject:** FW: Request for due date extension - RO100

Hello Paresh,

To keep you apprised of continuing progress, I am writing to inform you that the installation of the five shallow soil-gas monitoring points for Vapor Intrusion Assessment at ARCO Station #2035 is scheduled for Tuesday 3/9/2010. This date is the earliest available following completion and implementation of the new requirements of BP's Ground Disturbance Defined Practice. I'll have you know that this is the first BAI project to be permitted in compliance with BP's new practice requirements, and I am led to believe one of the first of BP's projects in Northern California. Although BAI has been among the fastest of BP's consultants to conform to their new HSSE Management Program discussed below, it has not been fast enough to meet the estimated schedule I had set myself back in January when I requested the due date extension. In my email below I had committed to having the soil-gas monitoring points installed by today 2/26/2010. Therefore, I am humbly forced to request the small additional time necessary to install the vapor intrusion assessment points. The favor of an affirmative reply granting this small time extension would be greatly appreciated.

Respectfully,

**Tom Venus, PE**

Senior Engineer  
Broadbent & Associates, Inc.



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**From:** Tom Venus [mailto:tvenus@broadbentinc.com]  
**Sent:** Friday, January 22, 2010 11:30 AM  
**To:** 'Khatri, Paresh, Env. Health'  
**Subject:** Request for due date extension - RO100

Hello Paresh, □

Thank you for returning my phone call yesterday. As we discussed, Broadbent & Associates, Inc. (BAI) has been unable to complete field work requested by you at ARCO Station #2035 (ACEH Case #RO100) located at 1001 San Pablo Avenue in Albany. The requested work consisted of installing and sampling five soil-vapor monitoring points on the Site to assess the potential for vapor intrusion, with resultant submittal of a vapor intrusion assessment report. As I informed you, Atlantic Richfield Company (a BP affiliated company) rolled out in 2009 a new *Health, Safety, Security and Environment (HSSE) Management Program* that its consultants and contractors must comply with. It stipulated that each consultant/contractor must modify its own health and safety programs to be at least as exacting as BP's HSSE Program. BAI has recently created a Subcontractor HSSE Management & Assurance practice that meets the requirements of BP's *Contractor HSSE Management & Assurance Defined Practice*. We are now working to (re)qualify the subcontractors necessary to perform our environmental work (e.g., utility locators, drilling companies, surveyors, waste haulers, specialty contractors, etc.). In addition, we are also now complying with BP's significantly more thorough *Ground Disturbance Control of Work Defined Practice* and *Environmental Drilling Control of Work Defined Practice*.

In late 2009, BAI had already permitted the work with Alameda County, performed the utility clearances, and contracted with and scheduled the drilling/installation of the soil-vapor monitoring points when work had to be postponed in order to comply with BP's new HSSE Program and subsequently BAI's own new safety practices. As I regrettably informed you of this delay you seemed understanding and generally receptive to approving an extension request to complete the work at this Site as long as we provided you an acceptable timeline to complete certain important milestones: 1) the date by when necessary subcontractors shall be qualified; 2) the date by when field work will be completed; and 3) the date by when the resultant report shall be submitted. In accordance with your new request, BAI proposes below the new compliance schedule for your approval:

2/5/2010 – Date by when drilling subcontractor shall be qualified;

2/26/2010 – Date by when soil-vapor monitoring points will be installed; and

4/30/2010 – Date by when Vapor Intrusion Assessment Report shall be submitted to ACEH and GeoTracker.

BAI also proposes to provide email updates to you 1) confirming that the drilling subcontractor was qualified by the date proposed, and 2) notifying you at least three days in advance of when installation and subsequent sampling of the soil-vapor monitoring points is scheduled.

The favor of a reply email would be greatly appreciated, approving our extension request with the new compliance dates as proposed above.

Respectfully,

**Tom Venus, PE**

Senior Engineer  
Broadbent & Associates, Inc.



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