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March 1, 1991

Mike Bakaldin
Dave Caraveo
Jill Duerig
Lester Feldman
Jim Ingle
Rick Mueller
Jay Swardenski 293 - 8695
Danielle Steffani x 5450
Linda Vrabel
Gil Wistar

Dear 61

Enclosed please find my summary of what you've told me about Arco problems in your jurisdiction. Please review. If I've got my facts wrong, please correct. If I've omitted a violation, please add. If I cite the wrong violation section, please note. If I've left a blank line, that means I need the ordinance, Title 22-23, Health and Safety, etc. section and I'd ask you to fill in the authority. I can handle criticism so be blunt. I'd rather get it right now. Please return to Mark Thomson with corrections by March 22, 1991.

Please remember that the District Attorney's interest in this company is a confidential matter. The D.A.'s office will notify Arco in the next couple weeks that they have a problem. Please do not advise Arco or others that an action is pending.

Please calendar 2 dates:

- 1) March 25, 1991
  9:00 a.m. 10:30 a.m.
  District Attorney's Office
  Remember we have a new address. This is a team
  meeting to discuss strategy.
- 2) April 8, 1991

  A:30 a.m. 2:00 p.m.

  District Attorney's Office

  Team meets with Arco.

With 10 regulators and 3 lawyers, scheduling is a problem. Please contact me immediately if you have a scheduling problem. (I'm hoping by giving you this much lead time you might be able to rearrange your calendar if there is a conflict.)

With the help of you and others, this will be the third time in three years that a major oil company has been the subject of an enforcement action by this office. Your work has and will continue to make a difference for the quality of life for the citizens of Alameda County. We are very proud of you. We feel fortunate to be associated with such dedicated professionals. We look forward to working together.

Very truly yours,

JOHN J. MEEHAN
DISTRICT ATTORNEY

Gilbert A. Jensen

Semior Deputy District Attorney

Mark N. Thomson

Deputy District Attorney

Mice Sprague Alice Sprague

Deputy District Attorney

6il: We're very appreciation for all the time you're already put into this care. Thank you for the outstanding work. We're glad you're part of the team

Mark