

TELEPHONE MEMORANDUM**CENTURY WEST ENGINEERING**

91 OCT 23 AM 10: 53

To: Taylor Partch
From: Jim Gribi
Project: 66th Street UST Closure
Subject: Telecon with Ms. Susan Hugo
Alameda County Health Care Services

Date: 10-18-91
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Pursuant to our phone conversation on Thursday, I contacted Susan Hugo on Friday to seek clarification of her letter dated October 2, 1991. The following are key points from the phone conversation:

- I explained LSI's concern that a report might presently be due within 30 days that documents the UST excavation backfilling and stockpiled soil disposal.
- She stated that she would rather that we prepare one report after completion of the soil boring investigation. This report should fully document the activities implemented in accordance with the amended workplan, including backfilling of the excavation, disposal of stockpiled soil, and results of the soil boring investigation. She stated that an additional letter of clarification was not warranted at this time.
- Based on my previous conversation with Taylor Partch, I indicated that LSI would probably begin the soil boring investigation within two to three weeks.
- I proposed that in the next week or so, after we have a better idea of the project schedule, I will submit to her: (1) A site health and safety plan; and (2) A brief cover letter that includes a more exact project schedule. I also stated that I would alert her by phone at least two days prior to beginning the soil boring investigation.
- She stated that this course of action is acceptable and that we should proceed.

cc: Ms. Susan Hugo
Alameda County Health Care Services